City of Grapevine
Fiscal Year 2016-2017
Budget Cover Page
September 6, 2016

This budget will raise less revenue from property taxes than last year's budget by an amount of $-1,632,927, which is a -7.31 percent decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $108,054.

The members of the governing body voted on the budget as follows:
FOR: Tate, Slechta, Spencer, Lease, Coy, O'Dell

AGAINST:

PRESENT and not voting:

ABSENT: Freed

Property Tax Rate Comparison

	2016-2017	2015-2016
Property Tax Rate:	$0.289271/100	$0.328437/100
Effective Tax Rate:	$0.289271/100	$0.328437/100
Effective Maintenance & Operations Tax Rate:	$0.135271/100	$0.136059/100
Rollback Tax Rate:	$0.308884/100	$0.333310/100
Debt Rate:	$0.162792/100	$0.186367/100

Total debt obligation for City of Grapevine secured by property taxes: $11,647,529

Notice of Adopted 2016 Tax Rate

This year's tax levy to fund maintenance and operations expenditures does not exceed last year's maintenance and operations tax levy. A statement about "tax increase" as specified by §26.05(b) of Property Tax Code is not required to be included on the home page of any Internet website operated by City of Grapevine.

City of Grapevine, Texas

ANNUAL OPERATING BUDGET

October 1, 2016 to September 30, 2017

AS ADOPTED BY THE CITY COUNCIL

CITY OF GRAPEVINE, TEXAS

ELECTED OFFICIALS

William D. Tate
Mayor

Darlene Freed
Mayor Pro Tem / Place 4

Paul Slechta
Place 1

Sharron Spencer
Place 2

Mike Lease
Place 3

Chris Coy
Place 5

Duff O'Dell
Place 6

CITY OF GRAPEVINE, TEXAS

ADMINISTRATIVE OFFICIALS

Bruno Rumbelow
City Manager

Jennifer Hibbs
Assistant City Manager

John F. Boyle, Jr.
City Attorney

Tara Brooks
City Secretary

Gregory S. Jordan
Chief Financial Officer

Alan Wayland
Municipal Court Judge

Scott Williams
Director of Development Services

John S. Laster
Director of Public Works

Eddie Salame
Chief of Police

Darrell Brown
Fire Chief

Kevin Mitchell
Director of Parks and Recreation

Janis Roberson
Library Director

P. W. McCallum
Executive Director, Convention & Visitors Bureau

Russell Pulley
Director of Golf

Karen Walker
Managing Director of Financial Services

Carolyn Van Duzee
Director of Human Resources

Robert Farley
Director of Economic Development

Tessa Allberg
Chief Technology Officer

2016-2017 BOARD AND COMMISSION APPOINTMENTS

Animal Shelter Advisory Board:
Dr. Jason Steinle, Kristina Valentine, Loretta Widmann, Joy Mayo, Nancy Snyder, and Larry Hallmark

Board of Zoning Adjustments
Deborah Holt, George Dalton, Tracey Dierolf, Ken White, Michael Morris, and John Sheppard

Building Board of Appeals
Joe Lipscomb, Jerrold Sklar, Clint Hallman, Matt Carnes, Paul Coventry, Shea Kirkman and Paul Biesiadny

Convention & Visitors Bureau Advisory Board
Daniel Weinberger, Joe Szymaszek, Cynthia Blankenship, Debi Meek, Mark Terpening, Jim Quinn, Iain Scouller and Keith Spinden

Golf Course Advisory Board
Louis Capone, Gary Davis, Tom Kormondy, Brian Humphreys, Shelly Ruddick and Jonathan Wall

Grapevine Heritage Foundation
Curtis Ratliff, Becky Hummer, Sue Franks, Frances Jensen, Janet Perkins, Melva Stanfield, Patricia Stinson, Don Vaughn, Balla Wright

Historic Preservation Commission
R. Lee Derr, Sean Shope, Margaret Telford, Ashley Anderson, Ted Ware, Chuck Voelker, Jeffrey Eric Gilliland and Vick Cox

Housing Authority Board of Commissioners
Karen Rice, Bonnie McHugh, Jane Everitt, Linda Troeger and Teri Rushing

Library Board
Janice Cook, Bruce Rider, Susan Peabody, Janee Trasler, Debbie Venable, Fred Sheffler and Lynda Brown

Parks & Recreation Board
John Dalri, Dave Buhr, Larry Francis, Ray Harris, Krystyna Plut, Christian Ross, Terry Musar, Debra Tridico, and Jorge Rodriguez

Planning & Zoning Commission
Larry Oliver, Robert Rainwater, Jim Fechter, Monica Hotelling, Gary Martin, Beth Tiggelaar, Betty Wilson, Dennis Luers, and Theresa Mason

Senior Citizens Advisory Board
Dick Guckel, Kay Blanding, Tena Burrell, Rhonda Madsen, Holly Meister, Carey Miller, and Pam Price

Grapevine 4B Economic Development Board
William D. Tate, Paul Slechta, Sharron Spencer, Darlene Freed, Martin Honeycutt, Dave Simon and Cory Halliburton

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October 1, 2016

Honorable Mayor and Members of the City Council,

I am pleased to present you with the *FY17 Adopted Budget*. This budget is primarily a maintenance budget, but it also incorporates some minor changes that will continue to promote the City and its values.

As we developed the annual budget, we focused on several key elements:

- Addressing property taxes
- Public Safety Building staffing
- Compensation

Of course the key tenets such as maintenance of fund balance, continuity of quality service, maintaining our assets, and sustainability are always incorporated into the budget.

Property Taxes

The FY17 tax rate is 0.289 per $100 of valuation and represents a 12% reduction from the FY16 rate of 0.328. The reduction in the rate is directly linked to the City's assessed valuation. Over the past couple of years the housing demand in North Texas, particularly in Tarrant County, has increased exponentially. Our robust economy and local amenities make the region very attractive, and housing is in high demand yet supply is limited. As a result, the cost of housing has increased significantly, which has driven higher appraised property values. The increase in appraised values impacts citizens by creating a higher tax bill. In many cases, values have increased in excess of 10%, year-over-year. In order to avoid this impact on the community, the adopted budget provides an Effective Tax Rate.

The Effective Tax Rate will produce an individual's tax bill equal to the tax rate of FY16. As a matter of fact, the City's sound fiscal management and lean operations have

allowed Grapevine to consistently lower the tax rate. Since 2000, the tax rate has decreased 24% from 0.38 per $100 of valuation to 0.289 in FY17. Fortunately, sales taxes and user fees have been strong enough to allow the budget to forgo any increases in property tax revenues during this time, which is something very unique to the City of Grapevine.

Public Safety Building

Just as FY15 brought excitement with the grand opening of the REC, FY17 brings the grand opening of the City's new Public Safety Building. Both facilities are state-of-the-art and are designed to provide the highest quality service to the citizens. As mentioned earlier, Grapevine citizens have benefited from the Effective Tax Rate, and therefore have not paid a single additional dollar for these facilities. Our ability to reinvest in capital program is unique for two reasons: 1) the balance in the property tax rate between the General Fund's operating rate and the Debt Service rate provides the capacity to have a robust capital program without imposing additional taxes, and 2) by controlling fixed operating costs, the ability to issue bonds for capital projects and improvements is maximized.

The adopted budget includes funding for positions related to the staffing of the Public Safety Building. These additional positions are consistent with the July 2015 building discussion as well as the June 2016 Budget Preview presentation. FY17 provides seven months of funding for the following positions:

Funding Source	**Position**	**FTE**	Cost
General Fund	Receptionist	1	$27,449
General Fund	Sr. Building Maintenance Tech	1	34,025
CCPD	Jailers	6	$188,367
CCPD	Property/Evidence Technician	2	68,200
CCPD	Records Specialist	3	87,296
	Total	**13**	**$405,337**

Compensation

Compensation increases are included that will keep Grapevine salaries competitive with its comparison cities, and the recommendations are consistent with the findings of the City's annual compensation review. In order to stay at 50% of market, combinations of merit and market adjustments are included.

General employees will receive a 2% market adjustment and are eligible for a 1% merit. Those employees at the top of their salary range will receive the 2% market adjustment only.

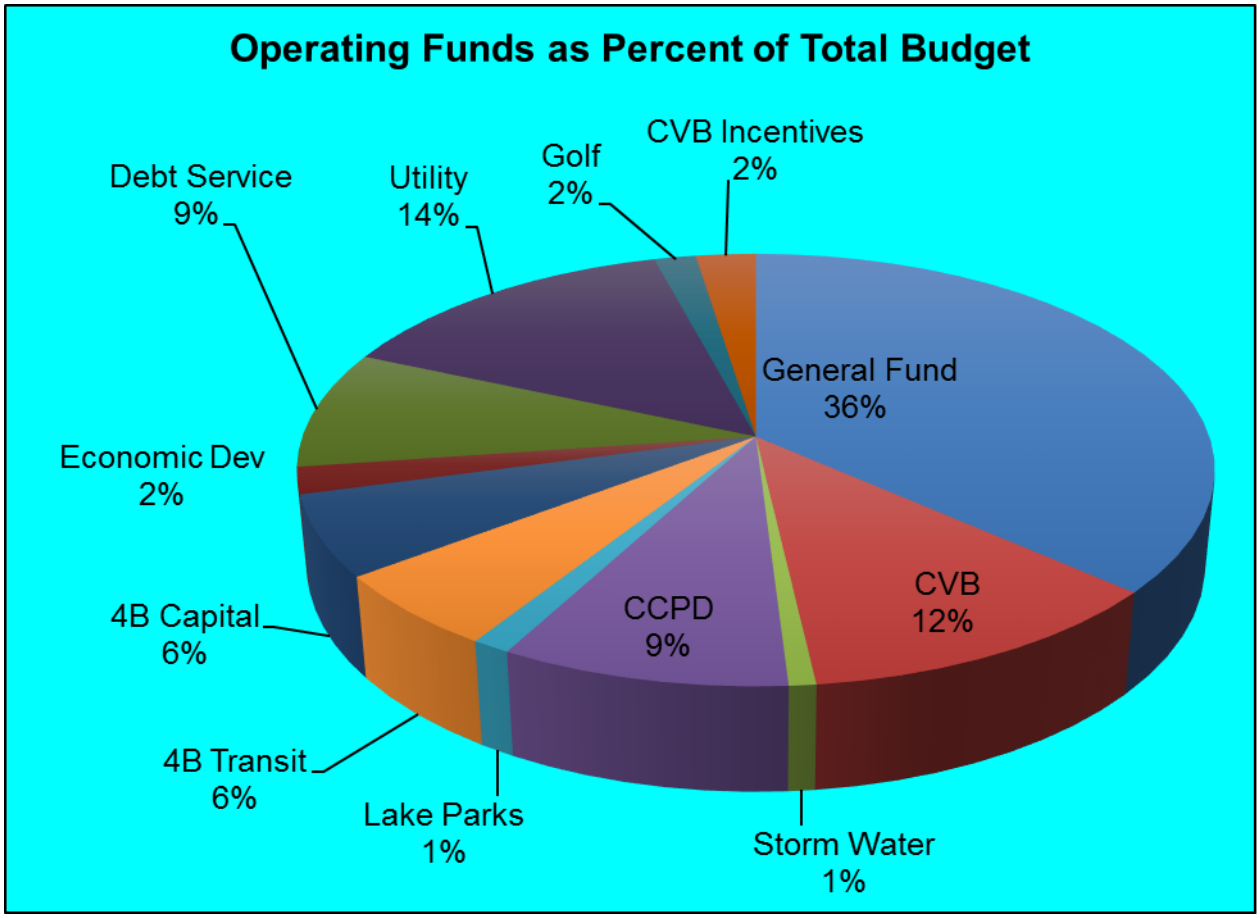
Police and Fire sworn personnel will receive a 2% market adjustment plus 5% step increases. In FY16, the step plan was extended by adding two additional 3% step levels to provide future growth opportunities for the employees at the top of the range. As a result, nearly all step employees are eligible for a step increase because FY17 adds the second 3% step.

FY17 Compensation				
	Merit	Steps	Market	Total
General Employees	1%	N/A	2%	3%
Police and Fire	N/A	5% or 3%	2%	7% or 5%

The FY17 compensation plan will help keep Grapevine competitive in the market so that it can continue to hire and retain quality, dedicated employees to support its programs while providing the highest level of customer service.

Total Operating Budget – All Funds

Overall, the City's total operating budget is $174 million and increases 2% over the FY16 Adopted Budget. The General Fund Budget represents $63.5 million of the total or 37%. The distribution of funds is illustrated on the following page.



General Fund Summary

The General Fund reserve is projected to exceed the 20% reserve requirement. The 20% requirement is critical to maintain because, if revenues were severely hampered or ceased, it would provide City with an emergency fund to continue to service debt and provide critical services. The projected FY17 reserve is 26%.

Funding for the Quality of Life Fund, Permanent Street Maintenance Fund (PSMF), and Permanent Capital Maintenance Fund (PCMF) remained a priority and are all funded from the General Fund. The transfer to these funds is $6,279,000 and remains constant from FY16.

General Fund Revenues increased slightly by 2.6% or $1.4 million over the FY16 budget. The FY17 Revenue Budget is $64.4 million. Correspondingly, General Fund Expenditures increase 1.3% to $63.5 million, which provides a $1 million surplus to the General Fund. The expenditure increase is attributed mostly to personnel costs related to the compensation plan and insurance.

As mentioned above, Quality of Life, PCMF, and PSMF funding of $6,279,000 is provided in the General Fund. These budgeted transfers allow the City to make capital improvements without issuing debt. Although debt instruments are periodically used, the practice of transferring funds from the operating budget significantly reduces the City's debt burden.

Lake Parks

The adopted budget includes one additional position for Lake Parks that is fully offset by revenues. This position will assist in scheduling programs at all Lake Parks, and will eventually become a key component of the future activities at the expanded Rock Ledge Park.

Position	**FTE**	Cost
Program Coordinator	1	$61,433

Crime Control & Prevention District (CCPD)

The adopted budget includes a $200,000 transfer from the General Fund and appropriates $1.1 million from fund balance, leaving nearly $600,000 in reserve. Staffing levels increase by 11 FTE, or $343,863 to staff the new public Safety Building.

Debt

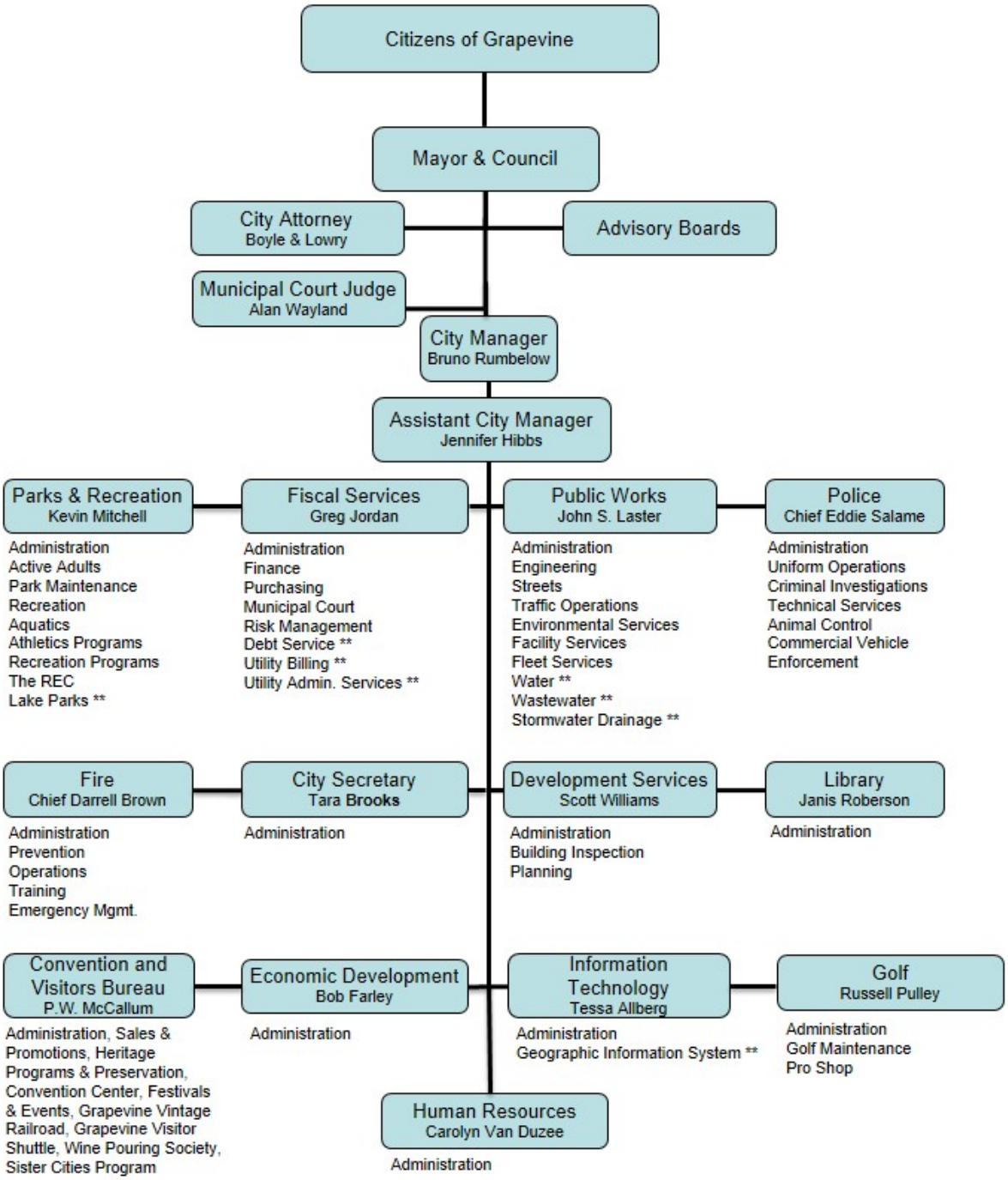
A $1.1 million Certificate of Obligation (CO) issuance is included for FY17 to provide for the second year of a two-year funding strategy to replace end-of-life technology and equipment necessary for the City's technology infrastructure and public safety communications equipment.

Sincerely,

Greg Jordan
Chief Financial Officer

Bruno Rumbelow
City Manager

City of Grapevine
Organization Chart



Introduction

The City of Grapevine is a municipal corporation incorporated under Article XI of the Texas Constitution (Home Rule Amendment). The City operates under a Council-Manager form of government and provides such services as are authorized by its charter to advance the health, welfare, safety and convenience of its citizens.

The City of Grapevine's FY 2017 annual operating budget is the result of many hours of deliberation as well as a response to both internal and external forces that impose fiscal constraints. The mission of the budget office is to produce an accurate and user-friendly document that can be utilized as a resource tool by City staff, citizens of Grapevine, and the community at large.

To accomplish its mission, the budget office has established a set of budget preparation guidelines, which represent generally accepted good budgeting practices:

1. The annual operating budget presents expenditures requests and estimates of revenues for all local government funds, including general tax revenues, fees, licenses and permits, charges for services, fines and forfeitures, and miscellaneous revenues.

2. The annual operating budget balances approved expenditures with anticipated revenue and estimated surplus.

3. Budget for each department/division are broken down into specific cost components, such as personnel costs, supplies, operating expenditures, equipment, etc.

4. Revenue projections are prepared for each revenue source based on an analysis of past revenue trends and current fiscal conditions.

5. The budget process includes a multiyear projection of capital improvement requirements.

6. Performance measures have been developed and performance standards based on those measures are established for each local service or function.

7. Service objectives related to workload and performance measures are established to guide the budgeting process.

8. A budget message, which summarizes local financial conditions and the principal budget issues the locality must face, is presented to the City Council along with the annual budget.

The budget also contains sections outlining the program of services for the Capital / Street Maintenance program The Capital / Street Maintenance program oversees the maintenance and scheduled repair of the City's permanent infrastructure, which includes buildings, parks, roadways, rights-of-way and traffic signals. Funding is provided by a direct transfer from the general fund.

The following funds are appropriated and included within this document:

Fund No.	**Fund Title**
100	General
115/216	Convention and Visitors Bureau / Grapevine Visitor Shuttle
215	Convention and Visitors Bureau Incentives
116	Stormwater Drainage
117/217	Crime Control and Prevention / Commercial Vehicle Enforcement
119	Lake Parks
120/122	4B Transit / Capital Improvement
124	Economic Development
130	Debt Service
174	Capital / Street Maintenance
200	Utility Enterprise (Water/Sewer)
210	Lake Enterprise (Golf)
325	Capital Equipment Acquisition & Replacement

The final components of the budget are the Community Profile and Appendices sections, which contain historical and statistical information, supplemental information and financial disclosures, and City ordinances and resolutions related to the adoption of the budget and tax rate.

The data for each department is organized similarly:

- Budget-At-A-Glance (includes Personnel Summary by division)
- Four-Year Expenditure Summary
- Organization Chart
- Expenditure Summary by Division
- Objectives (by division)
- Performance Indicators (by division)

Each division section contains statistical and financial data for four fiscal years: the current budget year, the fiscal year recently completed as of September 30, 2016 (both original budget and amended estimate), and actual totals for the fiscal years ended September 30, 2015 and September 30, 2014.

BASIS OF ACCOUNTING / BUDGETING

The accounts of the City are organized on the basis of funds or account groups, each of which is considered to be a separate accounting entity. The accounting policies of the City conform to generally accepted accounting principles for governmental entities as promulgated by the Governmental Accounting Standards Board. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the combined balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used by all Governmental Fund types. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are generally recorded when the related fund liability is incurred. However, principal of and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year. Major revenue sources which have been treated as susceptible to accrual under the modified accrual basis of accounting include property taxes, charges for services, intergovernmental revenues, and investment of idle funds.

The accrual basis of accounting is used by all Proprietary Fund types. Under the accrual basis of accounting, revenues are accounted for on a flow of economic resources measurement focus. With this measurement focus, revenue is recorded when earned and expenses are recorded at the time liabilities are incurred. All assets and all liabilities associated with the operation of these funds are included on the combined statement of net assets. Net assets is segregated into net assets invested in capital assets, net of related debt, restricted net assets and uninvested net assets. Proprietary fund-type operating statements present increases (revenues) and decreases (expenses) in total net assets. For purposes of this budget presentation, depreciation is not displayed and capital expenditures and bond principal payments are shown as uses of funds.

Governmental Fund Types

Governmental fund types are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities (except those accounted for in the Proprietary and Fiduciary fund types) are accounted for through Governmental Fund types. The following are the City's governmental fund types.

1. General Government Funds - Includes the General, Debt Service, and Capital / Street Maintenance funds. The General fund is the general operating fund of the City. It is used to account for all revenues and expenditures except those required to be accounted for in other funds. Major functions financed by the general fund include Administration, Public Safety and Public Health, Library, Public Facilities, Parks and Recreation, and Planning and Development. The Debt Service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

2. Special Revenue Funds - Special Revenue funds are used to account for the proceeds of specific revenue sources, other than expendable trusts or major capital projects. The Convention and Visitors Bureau Fund, CVB Incentives Fund, Stormwater Drainage Utility Fund, Crime Control and Prevention Fund, Lake Parks Fund and 4B Transit & Capital Fund , and the Economic Development Fund, which account for all revenues and expenditures relating to hotel/motel occupancy taxes, stormwater drainage utility fees, crime half-cent sales tax for crime control, campgrounds and boat ramps, and half-cent sales tax for commuter rail, respectively, are classified as Special Revenue funds.

Proprietary Fund Types

Proprietary fund types operate in a manner similar to private business. Beginning this fiscal year, the City will utilize only the enterprise fund type.

Enterprise Funds - Enterprise funds are used to account for operations that are either financed and operated in a manner similar to private business enterprises, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The City has established two enterprise funds:

- The Utility Enterprise Fund accounts for water, wastewater and solid waste collection services for residents of the City. All activities necessary to provide such services are accounted for within the fund, including administration, operations, maintenance, financing and related debt service, and billing and collection.

- The Lake Enterprise Fund accounts for all activities necessary to operate and maintain the City-owned golf course.

THE BUDGET PROCESS

The City of Grapevine's Home Rule Charter provides for the submission of the budget to the City Council by the City Manager. The City's fiscal year runs from October 1 through September 30.

At least sixty days and no more than ninety days before the beginning of the fiscal year, the City Manager must submit a proposed budget that includes:

- A budget message
- A consolidated statement of anticipated receipts and proposed expenditures for all funds
- An analysis of the tax rate
- Indicators showing the tax levies and tax collections by year for at least five years
- General fund resources in detail
- Special revenue fund resources in detail
- A summary of proposed expenditures by function, department, and activity
- Detailed estimates of expenditures shown separately for each activity to support the proposed expenditure
- A revenue and expense statement for all bonds
- A description of all bond issues outstanding
- A schedule of the principal and interest payments of each bond issue
- The appropriation ordinance and the tax levying ordinance

The proposed revenues and expenditures must be compared to prior year revenues and expenditures.

The budget preparation process begins early in the calendar year with the establishment of overall city goals and the analysis of current year operations compared to expenditures. Budget policies and procedures are reviewed at that time to reduce errors and omissions. In March, the Budget Manager prepares a comprehensive Budget Preparation Manual for use by all departments. The Budget Preparation Manual includes such items as budget forms, instructions for estimating revenues and expenditures, price planning factors, the official budget calendar, performance measure guidelines, a chart of accounts, and a comprehensive list of all object codes (budget expense categories).

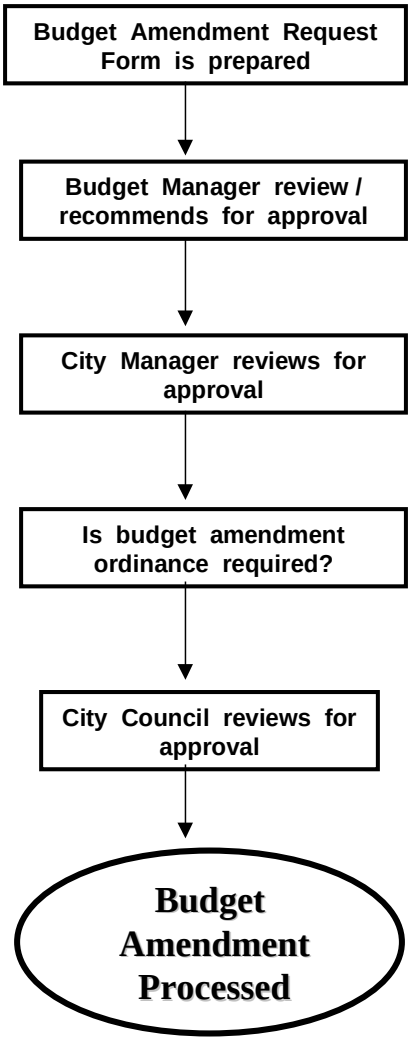
The Budget Preparation Manual, along with all necessary budget materials, is distributed at a budget kickoff meeting in April. The budget kickoff meeting is the venue to announce new procedures and ensure that City staff receives the same interpretation of the instructions.

In May, departmental objectives and performance indicators are submitted to the City Manager. Following the review and approval of the objectives and indicators, department heads submit proposed baseline expenditures for current service levels. Proposals for program enhancements or Increased Service Levels are also submitted at this time. Meetings are then held with the Budget Team (City Manager, Assistant City Manager, Chief Financial Officer, and Management Services Director) and each department.

After all funding levels are established, the proposed budget is presented by the City Manager to the City Council in a workshop session. Public notices of the effective tax rate are published in the local newspaper in accordance with state law. A public hearing is held after the City Council has reviewed the budget during the budget workshop session. In a special meeting held prior to September 15, the City Council approves the level of expenditure ("appropriation") for each fund to become effective October 1.

BUDGET AMENDMENT PROCESS

To amend the current year budget, the requesting individual/department head must first contact the Budget Manager. The Budget Manager will assist in preparing the necessary budgetary documentation. Upon the recommendation of the Budget Manager, the documentation is forwarded to the City Manager for final approval. If required, an ordinance is then prepared for City Council consideration at a regularly scheduled City Council meeting, where public discussion and debate are possible. If approved by vote of the City Council, the necessary budgetary changes are made.



FY 2016-2017 CITY OF GRAPEVINE BUDGET CALENDAR

May 2	Monday	Budget Kickoff
May 27	Friday	Submission Deadline
May 26 – June 26		Budget Office Review
July 1 – 6	Fri - Wed	Departmental Budget Hearings
July 7	Thursday	Proposed Budget Presentation to City Council
July 25	Monday	Receive Certified Tax Roll from Appraisal Districts
July 25	Monday	Operating Budget Submitted to City Council
August 2	Tuesday	City Council Resolution to Accept Certified Tax Roll
August 4	Thursday	City Council Budget Workshop
August 8	Monday	Notice to Adopt Tax Rate and Budget posted to City's Website
August 16	Tuesday	Crime Control & Prevention District Public Hearing on FY17 Budget
August 16	Tuesday	City Council Public Hearing on FY17 Operating Budget
September 6	Tuesday	4B Board FY17 Budget Adoption
September 6	Tuesday	Crime Control & Prevention District Board FY17 Budget Adoption
September 6	Tuesday	City Council Adoption of FY17 Operating Budget and Tax Rate
October 1	Saturday	Fiscal Year 2016-17 begins

THE BUDGET AS A POLICY DOCUMENT

The City Council has approved the adoption of financial policies that outline a budget process that encompasses the broad scope of governmental planning and decision-making with regard to the use of public resources. The Government Finance Officers Association (GFOA) and the National Advisory Council on State and Local Budgeting (NACSLB) have endorsed these policies.

Financial Planning Policies

Section 9.14 of the Grapevine Code of Ordinances establishes a policy to maintain a prudent level of financial resources to protect against one-time expenditures. Provision is made for a contingent appropriation of not more than three percent of the total budget, to be used in case of unforeseen items of expenditure. Such contingent appropriation shall be under the control of the city manager, and distributed after approval of the City Council.

Section 9.15 of the Grapevine Code of Ordinances establishes a balanced budget provision for the General and Debt Service funds. Total estimated expenditures within these funds shall not exceed the total estimated resources

Section 9.16 of the Grapevine Code of Ordinances provides for disclosure when a deviation from a balanced budget is necessary. The budget may be amended and appropriations altered in cases of public necessity, upon declaration of the City Council.

Section 10.31 of the Grapevine Code of Ordinances establishes policies and guidelines governing cash management and investment of City funds. Safety of principal is the foremost objective of the City in managing its portfolio. The City will also maintain sufficient liquidity to provide adequate and timely working funds.

Section B, Number 5.0 of the Grapevine Administrative Policy Manual establishes the fund balance reserve policy to ensure fund availability for unforeseen emergencies that would severely impact the City's ability to pay for basic operations and guarantee the payment of debt obligations. Any exceptions are to be noted at the time the budget is approved. The emergency reserve is established at the following minimum levels:

- General Fund – 20% (72 days) of total current budgeted expenditures.
- Debt Service Fund – 20% (72 days) of total current budgeted net debt service expenditures.
- Convention & Visitors Fund – 16% (60 days) of total current budgeted expenditures.
- Utility Enterprise Fund – working capital reserves of 16% (60 days) of total budgeted expenses.
- Lake Enterprise Fund – working capital reserves of 25% (90 days) of total budgeted expenses.

Section B, Number 14.0 of the Grapevine Administrative Policy Manual outlines the fixed asset capitalization policy, which establishes a uniform and consistent standard for the capitalization of fixed assets owned by the City. This policy also establishes the procedure to inventory and assess the condition of all major capital assets.

Section D, Number 3.1 of the Grapevine Administrative Policy Manual outlines the Vehicle & Equipment Replacement policy, and establishes a standard schedule of vehicle and equipment replacement intervals. Under normal budgeting constraints, it is advantageous to replace vehicles and equipment at specific intervals. Replacement in accordance with this schedule provides the users with the most efficient and reliable vehicle and/or equipment as possible. Fleet replacement procedures consider the most economic replacement point at which the vehicle has the greatest salvage value and has been depreciated to its fullest.

Investment Policy

It is the policy of the City of Grapevine that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Bond Resolution requirements, adopted Investment Policy and adopted Investment Strategy.

Effective cash management is recognized as essential to good fiscal management. Aggressive cash management and effective investment strategy development will be pursued to take advantage of interest earnings as viable and material revenue to all City funds. The City's portfolio is designed and managed in a manner responsive to the public trust and consistent with this Policy.

Investments shall be made with the primary objectives of:

1. Preservation of capital
2. Safety of City funds
3. Maintenance of sufficient liquidity
4. Maximization of return within acceptable risk constraints
5. Diversity of investments

In accordance with the Public Funds Investment Act, the City of Grapevine's investment strategies shall address the following priorities (in order of importance):

- Understanding the suitability of the investment to the financial requirements of the City
- Preservation of safety and principal
- Liquidity
- Marketability of the investment prior to maturity
- Diversification of the investment portfolio
- Yield

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Specific investment guidelines have been developed for the following fund-types:

- Operating Funds
- Construction and Capital Improvement Funds
- Debt Service Funds

BUDGET CONTINGENCY PLAN

In 2007 the city developed a Budget Contingency Plan to serve a two-fold purpose of:
(1) Enacting structural changes that affect the short-term financial outlook;
(2) Remain in place to monitor financial conditions and serve as an "early warning" mechanism.

The Budget Contingency Plan addresses the following operational areas:

- Service Provision / Efficiency
- Personnel
- Equipment Replacement
- Revenue Enhancement
- Administrative / Operational Policies
- Debt Management
- Fiscal Planning

BUDGET CONTINGENCY PLAN	
Operational Area	**Recommended Action**
Service Provision / Efficiency	Conduct departmental reviews to: (1) identify core services to focus on; (2) identify the cost drivers that inhibit the efficiency and effectiveness of service delivery; and (3) develop strategies to improve the efficiency and effectiveness
Personnel	Freeze all General Fund vacant positions, new positions and promotions; evaluate current positions for creation of attrition list; retain key employees by maintaining competitive local employment market position
Equipment Replacement	Analyze fleet, technology and capital equipment replacement schedules
Revenue Enhancement	Reevaluate all revenue programs; continue to focus on economic development
Administrative / Operational Policies	Examine policies regarding employee take-home vehicles and fund balance reserves
Debt Management	Prioritize capital projects and pay cash whenever fiscally prudent; enact cash funding for all equipment replacement
Fiscal Planning	Develop "early warning" system to monitor revenue and expenditure trends

EFFECT OF PLANNING PROCESSES ON THE OPERATING BUDGET

The City utilizes several planning processes that affect the development of the operating budget. Effective planning processes assist the City in assessing the financial implications of current and proposed policies, programs, and assumptions. An effective plan illustrates the likely outcomes of particular courses of actions.

Name Of Plan	Type Of Planning Process	Description Of Planning Process	Budget Impact
General Government Long-Range Financial Forecast	Five-year operating plan to facilitate financial planning	Forecast of revenues, expenditures, service levels and staffing needs	Allows for reallocation of resources
Facilities Capital Maintenance	Five-year plan by facility and maintenance activity or project	The prioritization of departmental requests for projects along with known maintenance requirements	Stability of General fund appropriations
Parks Capital Maintenance	Five-year plan by facility, maintenance activity or project	Identifies, prioritizes and schedules improvements to parks, medians and grounds	Stability of General fund appropriations
Street Maintenance	Five-year plan to maintain and improve roadways, sidewalks, curbs and gutters	Inspection, prioritization and scheduling of surface repair and preventive maintenance of streets	Stability of General fund appropriations
Vehicle / Equipment Replacement	Five-year plan of scheduled vehicle and heavy equipment replacement	Development of replacement intervals based on equipment age, usage, and lifetime repair costs	Timing and sizing of debt issues and payments
Computer Replacement	Three-year plan for the replacement of computers and other technology items	Development of replacement intervals based on equipment age, usage, and lifetime repair costs	Timing and sizing of debt issues and payments
Capital Improvements Plan	Five-year plan of major infrastructure development and improvements	City Council identification of projects; prioritizing; costing; timing; financing and project management	Predictable funding levels, debt service planning
Land Use Assumptions	Ten-year plan of land use assumptions and infrastructure needs	Identification of residential & non-residential land use development opportunities	Water & sewer capacity plans, debt issues

CITY OF GRAPEVINE, TEXAS
FY 2016-17 APPROVED OPERATING BUDGET
SUMMARY OF ALL FUNDS

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2013-14 Actual	2014-15 Actual	2015-16 Budget	2016-17 Approved
Taxes	87,669,219	93,987,654	95,471,228	95,397,356
Licenses, Fees & Permits	9,666,669	8,213,456	8,035,892	8,130,095
Fines and Forfeitures	2,362,433	2,314,696	2,230,696	2,080,560
Charges for Services	41,159,764	46,830,475	47,047,756	48,855,230
Federal /State /Local Funds & Grants	1,391,054	1,304,793	86,482	94,577
Private Participation	150,000	19,920	0	0
Interest Income	108,062	156,789	149,523	155,705
Transfers In	20,859,088	19,023,018	19,405,660	13,538,006
Bond proceeds / other debt issues	19,500,000	12,065,402	0	0
Miscellaneous	3,057,486	1,630,658	1,560,892	1,573,442
TOTAL	185,923,775	185,546,861	173,988,129	169,824,971

EXPENDITURES AND OTHER FINANCING USES:	2013-14 Actual	2014-15 Actual	2015-16 Budget	2016-17 Approved
Personnel	46,733,900	52,042,333	51,488,168	53,006,197
Supplies	7,521,896	6,939,881	6,464,817	6,605,772
Maintenance	2,118,761	2,224,191	2,106,888	2,307,194
Services	43,042,560	54,604,806	60,181,238	61,893,265
Insurance	9,242,331	10,883,546	10,716,200	11,388,050
Debt Service	17,448,683	18,311,094	17,115,403	16,591,337
Transfers Out	19,232,281	19,793,706	19,638,660	18,201,160
Permanent Capital / Street Maint.	3,588,413	3,218,743	3,279,000	3,279,000
Capital Outlay	30,934,630	2,530,119	2,377,500	2,869,097
TOTAL	179,863,455	170,548,419	173,367,874	176,141,071

CITY OF GRAPEVINE, TEXAS
FY 2016-17 APPROVED OPERATING BUDGET
SUMMARY OF ALL FUNDS

- Budget At-A-Glance -

EXPENDITURES BY FUND:	2013-14 Actual	2014-15 Actual	2015-16 Budget	2016-17 Approved
General	58,913,295	61,118,370	62,752,711	63,521,031
Convention & Visitors Bureau	19,667,002	17,628,011	19,241,168	20,249,230
Convention & Visitors Bureau Incentives	0	1,867,575	4,409,738	4,265,983
Stormwater Drainage	2,047,548	1,845,263	1,380,233	1,440,369
Crime Control & Prevention	13,476,141	13,396,626	14,392,012	15,354,370
Lake Parks	2,489,347	1,558,331	1,862,489	2,052,728
4B Transit	41,790,000	11,060,669	20,721,398	20,374,235
Economic Development	91,820	2,924,434	3,492,872	3,476,791
Debt Service	13,690,104	29,542,128	14,750,609	14,368,343
Utility Enterprise	21,295,707	21,278,629	24,262,360	24,807,457
Golf Course	2,874,138	2,925,911	2,946,532	2,951,534
Permanent Capital & Street Maintenance	2,744,836	3,218,743	3,279,000	3,279,000
Capital Equipment Acquisition	3,229,827	2,183,729	2,498,862	1,639,000
TOTAL	182,309,765	170,548,419	175,989,984	177,780,071

PERSONNEL BY FUND:	2013-14 Actual	2014-15 Actual	2015-16 Budget	2016-17 Approved [1]
General	351.25	385.06	387.01	390.63
Special Revenue	0.60	0.60	0.60	0.60 [2]
Convention & Visitors Bureau	80.36	81.87	81.87	82.54
Stormwater Drainage	8.00	8.00	8.00	8.00
Crime Control & Prevention	123.34	123.34	124.34	134.58
Lake Parks	2.69	2.69	2.69	3.69
Economic Development Fund	1.50	3.50	3.50	3.50 [3]
Utility Enterprise	51.78	51.28	51.28	51.28
Lake Enterprise (Golf)	26.14	26.14	25.14	25.14
TOTAL	645.66	682.48	684.43	699.96

(1) In full-time equivalents

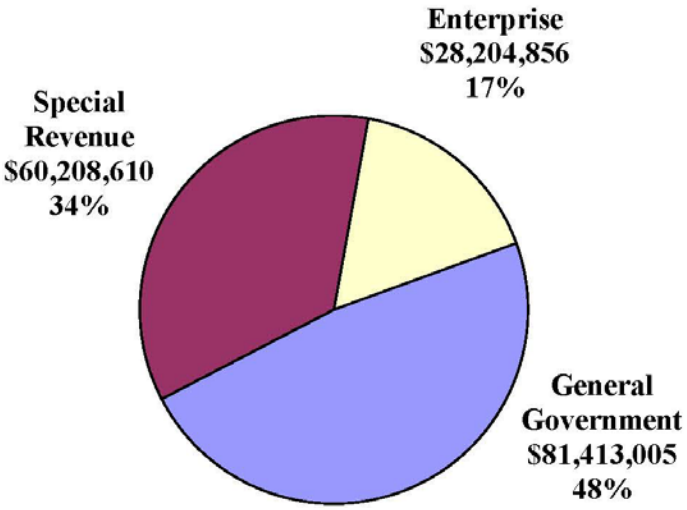
(2) Funding for Municipal Court Bailiff (24 hours per week) is provided by Municipal Court Security Fee Revenues, which were collected prior to 2011, but are not a current revenue stream.

(3) The Economic Development Fund was established by City Council on March 18, 2014.

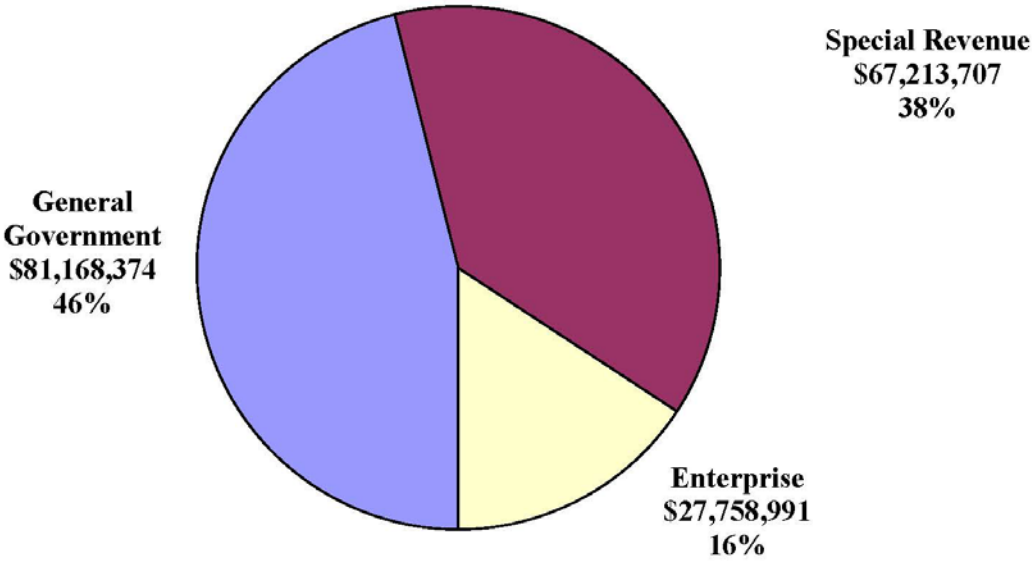
CITY OF GRAPEVINE, TEXAS
FY 2016-17 APPROVED OPERATING BUDGET
SUMMARY TABLE OF ALL FUNDS

	General Government Funds	Special Revenue Funds	Enterprise Funds	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:				
Property Taxes	20,693,714			20,693,714
Sales & Use Taxes	29,542,278	27,846,386		57,388,664
Occupancy Taxes		17,314,978		17,314,978
Licenses, Fees & Permits	8,130,095			8,130,095
Fines and Forfeitures	1,916,560	164,000		2,080,560
Charges for Services	10,808,026	10,364,003	27,683,201	48,855,230
Interlocal / Inter-Agency	94,577			94,577
Interest Income	38,500	67,050	50,155	155,705
Transfers In	9,486,105	4,051,901		13,538,006
Miscellaneous	701,650	400,292	471,500	1,573,442
Total Revenues	81,411,505	60,208,610	28,204,856	169,824,971
EXPENDITURES AND OTHER FINANCING USES:				
Personnel	29,745,335	18,546,688	4,714,174	53,006,197
Supplies	3,298,192	2,157,458	1,150,122	6,605,772
Maintenance	1,042,316	642,200	622,678	2,307,194
Services	10,516,418	27,302,084	14,603,471	52,421,973
Insurance	11,388,050			11,388,050
Debt Service	14,368,343		2,222,994	16,591,337
Transfers Out	7,461,000	8,763,985	1,976,175	18,201,160
Interlocal / Inter-Agency		9,471,292		9,471,292
Construction				0
Furnishings / Equipment				0
Permanent Capital / Street Maint.	3,279,000	0		3,279,000
Capital Outlay	69,720	330,000	2,469,377	2,869,097
Total Expenditures	81,168,374	67,213,706	27,758,991	176,141,071

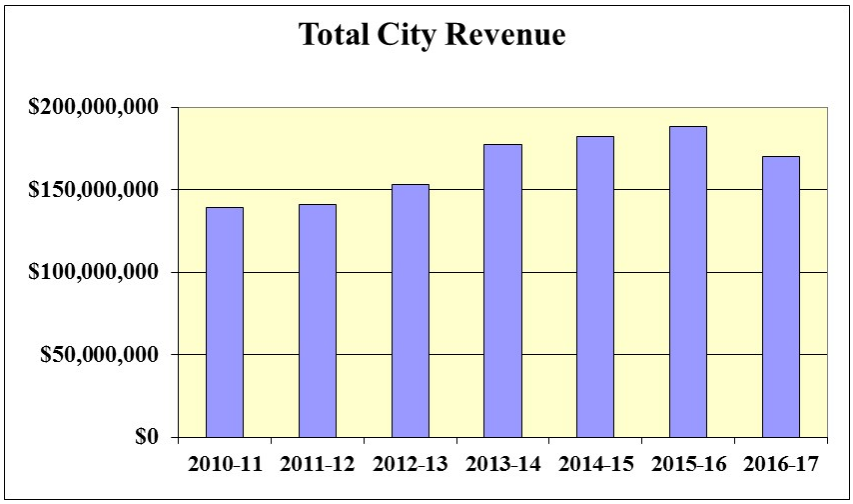
REVENUE FUNDING SOURCES
"Where The Money Comes From"



EXPENDITURE FUNDING USES
"Where the Money Goes"



Revenue and Other Financing Sources



Total City revenue (all funding sources) is budgeted at $169.8 million, a decrease of $18.6 million (-9.9%) from the previous year. General Government revenue is projected to increase by $930,000 over the prior year as both sales tax and mixed beverage tax collections are projected to increase. Operating transfers in the Debt Service fund remain virtually unchanged from the prior year at $2.6 million. Special Revenue fund segments are projecting revenue increases of $97,500 (1.5%). Enterprise fund revenue is projected to increase by $97,500 (0.3%) as a result of water and sewer rate increases.

Taxes (Ad Valorem, Sales & Use, Mixed Beverage, and Hotel Occupancy) comprise the largest revenue stream at $95.4 million (56%) and represent a decrease of $74,000 from the prior year. Sales & Use taxes, the largest component, are budgeted at $57.3 million, of which $29.5 million is in the General Government sector and $27.8 million is in the Special Revenue sector.

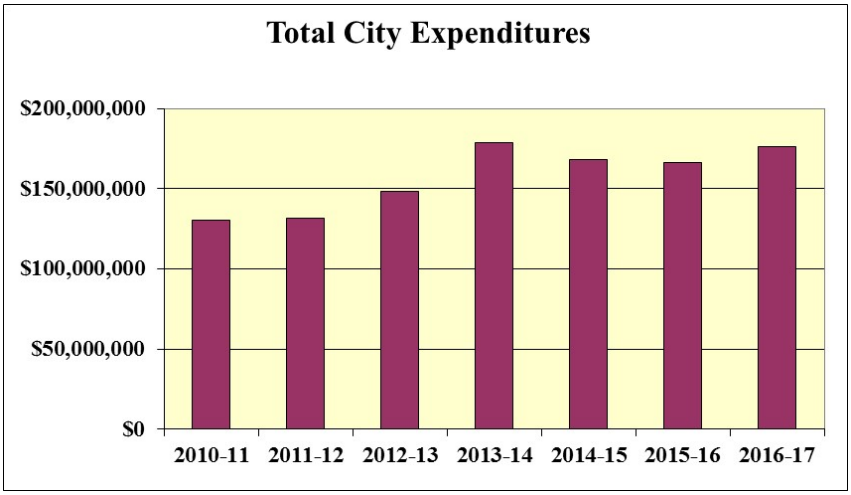
Charges for Services are the second largest revenue stream at $48.8 million (29%) and represent an increase of $1.8 million (3.8%) from the previous year. General Government charges are projected to increase 947,000 (9.6%) while Special Revenue charges are projected to increase $762,000 (7.9%) due to the projected reopening of the Vineyards Campground. Enterprise Fund charges are projected to rise by $97,500 (0.03%) as water and sewer rate increases are offset by a projected decrease in golf course rounds played.

Transfers In are the third largest revenue stream at $13.5 million (8%) and represent a decrease of $1.1 million from the previous year, due to decreases in operating transfers to the Debt Service fund.

Revenue for each governmental fund type will be discussed in depth in its respective section of this document.

Expenditures and Other Financing Uses

The FY 2017 adopted budget for all funds totals $177.7 million dollars, an increase of $1.8 million (1%) from the prior year budget. Estimated expenditures for the current year (FY16) total $166.6 million and represent a decrease of $1.7 million (-1%) from FY15.



Personnel costs are the second largest expenditure category, totaling $53 million (31%), and represent an increase of $1.5 million from the previous budget year. Estimated expenditures for FY16 total $52.1 and represent an increase of $2 million from FY15. Effective October 1, a 2 percent pay plan adjustment was incorporated into every salary range of every position within the City. In addition, every full-time and part-time civilian employee will receive up to a 1% merit increase on their anniversary date. Full-time and part-time public safety employees on the step plan will receive up to a 5% step increase on their anniversary date. The budget also contains a lump-sum payment of 1% for employees who are at the top of their salary range.

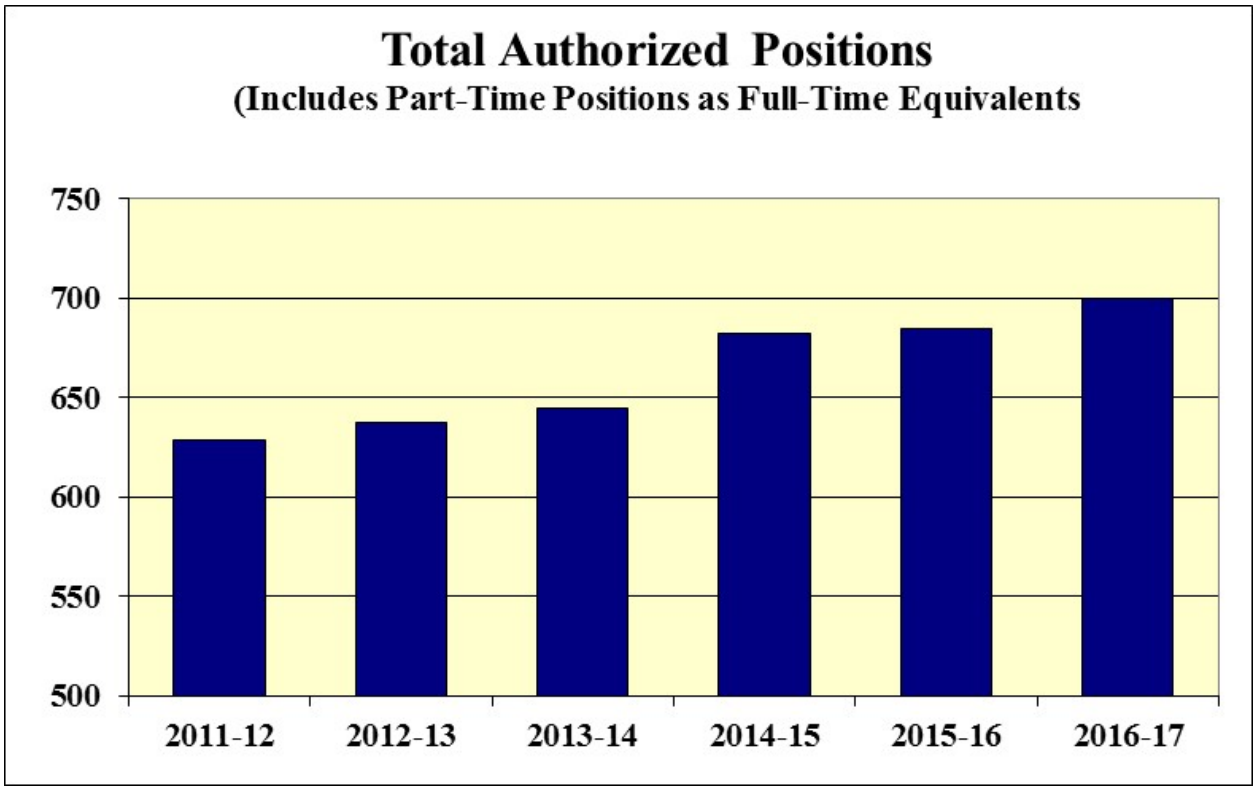
Services are the largest expenditure category, totaling $62 million (36%), which is an increase of $11 million from the previous budget year. The primary contributors are increased utility costs and professional service fees rate related to the reopening and operation of the expanded community activities center. An additional contributor is increased purchase costs imposed by the Trinity River Authority (TRA) for treated water in Enterprise funds.

Operating Transfers Out represent the third largest expenditure category, totaling $18.2 million, and represents a decrease of $1.4 million from the previous budget year. The decrease is due to a reduction in operating transfers to the Capital Equipment Acquisition fund for replacements of vehicles and capital equipment, to the Debt Service fund for principal and interest payments, and to the Economic Development fund from the 4B fund.

Debt Service is the fourth largest expenditure category, totaling $16.6 million, which is 10% of total expenditures. Budgeted expenditures for FY17 decrease by $500,000 as a result of a restructure and refinancing of existing debt in 2015.

Expenditures for each governmental fund type will be discussed in depth in its respective section of this document.

Total Authorized Positions

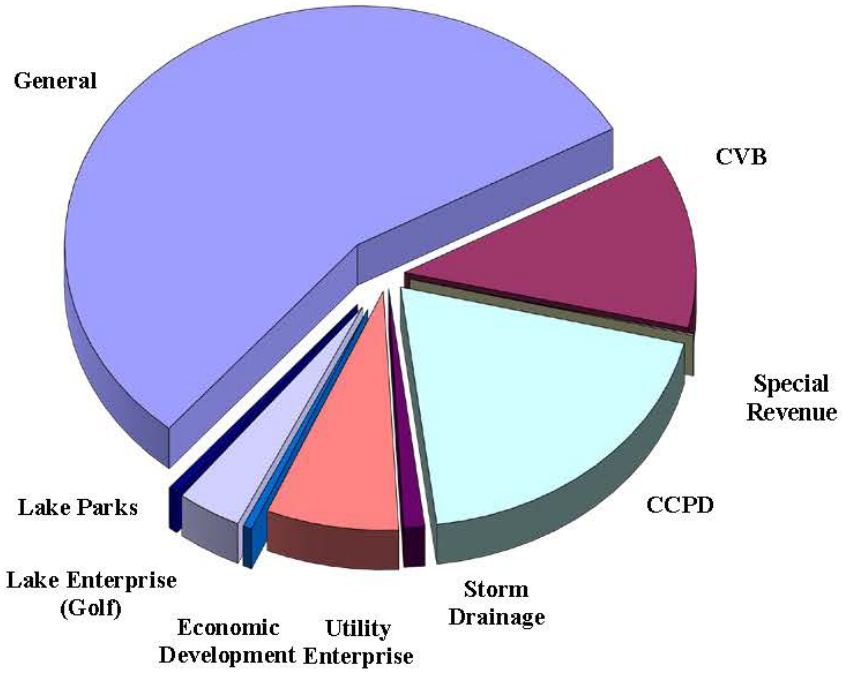


Total authorized positions, including full- and part-time employees, are calculated in terms of full-time equivalents (FTEs). Total authorized positions citywide are budgeted at 699.96; an increase of 15.53 FTE from the previous year's budgeted total of 684.43. Mid-year personnel changes in FY16 increased the FTE count by 2.53 primarily due to over hires in public safety.

The City Council has approved 13 additional positions in the FY17 budget, two within the General fund and eleven within the CCPD fund. The Fire department will add a receptionist position and Public Works will add a building maintenance technician, both in support of the new public safety building. The Police department will add six additional jailers, three records specialists, and two property/evidence technicians.

Total Authorized Positions

Citywide by Fund
FY 2016-17 Approved Budget



General Fund	390.63
Convention & Visitors Fund	82.54
Crime Control & Prevention Fund	134.58
Stormwater Drainage Fund	8.00
Utility Enterprise Fund	51.28
Lake Enterprise (Golf) Fund	25.14
Lake Parks Fund	3.69
Economic Development	3.50
Special Revenue	0.60

TOTAL CITYWIDE AUTHORIZED POSITIONS: 699.96

TOTALS BY CLASSIFICATION

Full-Time	594.00
Part-Time	98.96
Elected Officials	7.00
TOTAL	699.96

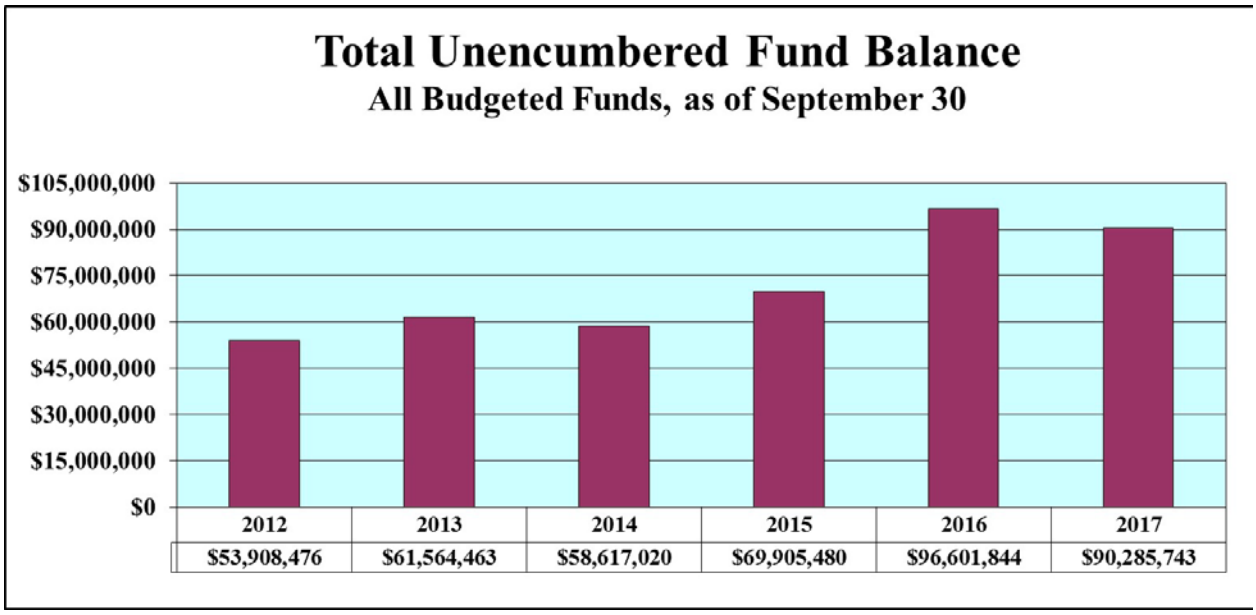
Fund Balances

The total citywide balance of all budgeted funds on October 1 is estimated at $96.6 million, an increase of $23 million (31%) from the previous year's total of $131.4 million. The sale of City-owned property to developers within the 185-acre tract increased the fund balance of the 4B fund by $13 million. The proceeds will be used for debt service and as seed money for other economic development activities. The Convention & Visitors Bureau and CVB Incentives fund balances increased by a combined $7 million as hotel occupancy increased 9% over the previous year.

The General fund increased its fund balance by $250,000 which represents an increase of 2.6%. The Debt Service fund decreased its fund balance by $3.6 million, a decrease of 20%, as excess reserves were used to retire outstanding golf and lake parks debt. The Utility Enterprise fund increased its fund balance by $1.5 million, an increase of 19%. The Crime Control and Prevention District fund decreased its fund balance by $421,000 as sales tax growth was slower than initial projections. The Stormwater Drainage fund's balance increased by $180,000 (18%).

The Golf and Lake Parks funds continue to carry negative balances as they recover from deficits incurred in previous years. During FY15 and FY16, heavy spring rains led to flooding of the Vineyards Campground, Grapevine Golf Course, Oak Grove Ballfield complex, and all of the lake parks. Operations at the Vineyards were shut down in May and the golf course was closed for two months. The Lake Parks fund balance deficit increased by $1.1 million.

The total citywide ending fund balance projected at FY17 year-end is $90.3 million, a decrease of $6.3 million. Increases in the balances of the General, Convention & Visitors, Utility Enterprise and Stormwater Drainage funds are projected to be offset by the drawdown of fund balances in the Debt Service, 4B Transit and CCPD funds.



ESTIMATED FUND BALANCES
FISCAL YEAR 2015-16

Fund	**Actual** Beginning Fund Balance 10/1/2015	Estimated Revenues and other Financing Sources 2015-16	Estimated Expenditures and other Financing Uses 2015-16	**Estimated** Ending Fund Balance 9/30/2016
General	$13,244,924	$65,335,435	$64,981,951	$13,598,408
Debt Service	$17,358,438	$13,930,638	$17,528,689	$13,760,386
Convention & Visitors	$6,000,843	$23,029,565	$18,343,250	$10,687,158
CVB Incentives	$6,369,328	$5,063,105	$2,457,705	$8,974,727
Stormwater Drainage	$985,018	$1,425,293	$1,242,850	$1,167,460
Crime Control & Prevention	$1,740,049	$13,675,092	$14,096,001	$1,319,140
4B Transit	$11,181,914	$27,903,806	$14,227,610	$24,858,111
Economic Development	$6,132,861	$6,400,354	$3,789,267	$8,743,948
Utility Enterprise	$7,874,605	$23,240,080	$21,695,020	$9,419,665
Lake Enterprise (Golf)	($4,009,837)	$4,536,120	$2,850,654	($2,324,371)
Lake Parks	($1,470,888)	$591,958	$1,763,521	($2,642,451)
Capital / Street Maintenance	$1,881,412	$3,341,645	$3,657,606	$1,565,452
Capital Equipment Acquisition	$6,233,207	$3,344,754	$2,183,729	$7,394,232
TOTAL	**$73,615,459**	**$191,860,063**	**$168,873,677**	**$96,601,844**

PROJECTED FUND BALANCES
FISCAL YEAR 2016-17

Fund	**Estimated** Beginning Fund Balance 10/1/2016	Budgeted Revenues and other Financing Sources 2016-17	Budgeted Expenditures and other Financing Uses 2016-17	**Projected** Ending Fund Balance 9/30/2017
General	$13,598,408	$63,777,811	$63,521,031	$13,855,188
Debt Service	$13,760,386	$14,351,194	$14,368,343	$13,743,237
Convention & Visitors	$10,687,158	$20,253,129	$20,249,230	$10,691,057
CVB Incentives	$8,974,727	$4,678,244	$4,265,983	$9,386,988
Stormwater Drainage	$1,167,460	$1,420,053	$1,440,369	$1,147,144
Crime Control & Prevention	$1,319,140	$14,288,193	$15,354,370	$252,963
4B Transit	$24,858,111	$13,956,193	$20,374,235	$18,440,069
Economic Development	$8,743,948	$3,496,798	$3,476,791	$8,763,955
Utility Enterprise	$9,419,665	$25,099,001	$24,807,457	$9,711,209
Lake Enterprise (Golf)	($2,324,371)	$3,105,855	$2,951,534	($2,170,050)
Lake Parks	($2,642,451)	$2,116,000	$2,052,728	($2,579,179)
Capital / Street Maintenance	$1,565,452	$3,282,500	$3,279,000	$1,568,952
Capital Equipment Acquisition	$7,394,232	$1,639,000	$1,639,000	$7,394,232
TOTAL	**$96,601,844**	**$171,463,971**	**$177,780,071**	**$90,285,743**

Short-term initiatives for the upcoming year

They FY 2016-17 budget reflects the City's response to changes in the environment in which it operates and of the key initiatives that guided its development. These initiatives reflect the choices for the fiscal year and are consistent with the City's long-term policies.

Continue to improve the efficiency and effectiveness of service delivery

Funding is provided for the sixth year of 'Grapevine University', a program which will provide customer service and leadership development training to employees throughout the organization. All employees are required to attend a Business Culture Guiding Values training session in which participants are introduced to the Grapevine method of (1) How We Treat People; (2) How We Lead Our Employees; (3) How We Manage Our Resources; (4) How We Make Decisions; and (5) How We Confront Challenges.

Funding is also provided for the 2017 Next Generation Leadership (NGL) class. Previous classes have implemented capstone projects designed to increase efficiency and effectiveness throughout the organization. The FY17 budget contains $100,000 in funding to continue the Citywide Internship program developed in 2013.

Continue to explore new ways to combat spiraling health care costs

Health insurance costs are estimated at $10 million for FY16, which represents an increase of 6% over the previous year. Retiree claims and premiums decreased by 2%, while employee claims increased by 7.5%.

The FY17 budget continues funding for programs geared toward reducing health care cost by developing proactive approaches for assessment and prevention. Programs include Airrosti, Naturally Slim, FitBits, Weight Watchers at Work, and financial incentives for smoking cessation. Also included is the popular Lunch and Learn series, which covers a wide variety of topics to promote health and wellness.

Continue to use excess reserves to invest in "Quality of Life" capital projects
The City Council has adopted the policy of maintaining a 20% fund balance in the General Fund. All reserves in excess of the 20% threshold are to be transferred to the Quality of Life CIP fund at fiscal year-end. The FY17 budget projects excess reserves of $3 million to be transferred to the Quality of Life CIP fund at fiscal year-end. To date, the General fund has made contributions in excess of $38 million to the fund.

Continue to enhance tourism by promoting Grapevine as a "destination"
The City Council approved an ordinance increasing the hotel occupancy tax rate from 6% to the maximum state authorization of 7%. This change took effect October 1, 2014 and allows the Convention and Visitors Bureau more flexibility to compete with other localities for major conventions and events. With the establishment of the CVB Incentives fund, the monies collected by the 1% additional tax will be segregated from other CVB funds and restricted for use to attract new group business and new hotel room development as a part of our Economic Development efforts. The 1% additional hotel occupancy tax is projected to generate $2.5 million in FY17.

Continue to pursue economic development opportunities to bring new businesses to Grapevine
In December 2013, the City of Grapevine purchased approximately 185 acres of property in the northeast portion of the city. It is the intention of the city to conduct a market/feasibility study and develop a master plan for the property. The city has been successful in marketing the property to developers, most notably to Kubota and Mercedes Benz, which both signed development deals in 2015.

In August 2016 the Grapevine City Council approved an incentive package for Stand Rock Hospitality. The incentive package allows Stand Rock Hospitality to build Phase 1 of a 1,020-room resort that will include 190,000 square feet of entertainment space including indoor and outdoor water parks, an arcade, mini-golf, laser tag, rock climbing, spa, multiple dining outlets and meeting space. Phase 1 will include 420 guest suites in a variety of configurations and styles, 170,000 square feet of indoor and outdoor water park amenities, and a 20,000 square-foot family entertainment center for a combined total project cost of $170 million. Future phases of construction will add 200 vacation ownership hotel condominium units, 400 additional guest suites and waterpark expansion for total project cost of approximately $330 million.

The FY17 budget includes funding for additional economic development deals.

Continue to emphasize cash financing of vehicles and capital equipment
The FY17 budget continues to utilize cash for vehicle and capital equipment replacements. This strategy has been successful in maintaining the ratio of debt service expenditures to General fund expenditures under 25%. The strategy has also been instrumental in helping staff to identify alternative funding sources, such as unallocated interest earning from previous equipment note debt issues, as well as tapping excess funds allocated for copier replacement.

Maintain a healthy General Fund balance of at least 20% annually
The FY17 ending fund balance is projected to equal 24% of expenditures, and exceeds the 20% policy requirement by $2.8 million.

Debt Management

The Debt Service Fund is used for the accumulation of resources for and the payment of general long-term debt principal, interest and related costs on general obligation bonds and public property finance contractual obligations issued by the City. Revenues are generated by the collection of property taxes dedicated to interest and sinking fund requirements (I&S), interest income, and transfers from the Convention and Visitors, Stormwater Drainage, Utility Enterprise and Lake Enterprise funds.

Over the past decade, the City of Grapevine has issued long-term general obligation (GO) debt of $135 million to finance capital improvements, the annual street overlay program, to purchase land, and to refinance existing debt at lower interest rates. The issues are primarily the result of a negotiated sale and are issued in denominations of $5,000 each. Interest is paid semi-annually on February 15 and August 15.

Outstanding GO Bond Debt Issues	Original Issue Amount	Date Issued	Use of Proceeds
GO Bonds Series 2006	$5,245,000	07/15/06	Streets
GO Ref Bonds Series 2006	$7,015,000	11/15/06	Refunding, 100% Water & Sewer
GO Ref Bonds Series 2009	$24,280,000	05/21/09	Refunding
GO Ref Bonds Series 2010	$10,475,000	06/15/10	Refunding, 39% Water & Sewer
GO Ref Bonds Series 2012	$8,060,000	12/01/12	Refunding, 13.5% Lake Pks, 3.1% CVB
GO Bonds Series 2013	$65,805,000	06/15/13	Public Safety Bldg; Recreation Center
GO Ref Bonds Series 2015	$14,695,000	02/01/15	Refunding

During the same period, the City has also issued certificates of obligation (CO) debt of $30.4 million to finance vehicle and capital equipment replacements, computers, golf carts, land acquisitions, construction of the Palace Arts Center, construction of the CVB Headquarters & Museum Complex, improvements at the Vineyards Campground, and for the purchase of mobile electronic hand-held ticket writers. The FY17 budget contains principal and interest payments for an anticipated debt issue in early 2017 of $10 million for upgrades to two of the City's fire stations and the acquisition of IT equipment.

The debt has been issued through both negotiated and competitive sales. The notes are issued in denominations of $5,000 each. Interest is paid semi-annually on February 15 and August 15.

Outstanding Revenue Bond Issues	Original Issue Amount	Date Issued	Use of Proceeds
Sales Tax Revenue Bonds Series 2014	$19,500,000	01/15/14	Land acquisition

Outstanding CO Debt Issues	Original Issue Amount	Date Issued	Use of Proceeds
Comb Tax & Rev CO Series 2006	$3,760,000	07/15/06	Computers, Vehicles, Equipment, Golf Carts, Radio System, Fire Apparatus
Comb Tax & Rev CO Series 2007	$2,250,000	05/01/07	CVB Expansion
Comb Tax & Rev CO Series 2009	$8,995,000	05/01/09	Vehicles, CVB Expansion
Comb Tax & Rev CO Series 2009A	$2,005,000	12/01/09	Mobile electronic citation system, Vineyards Campground improvements
Comb Tax & Rev CO Series 2010	$500,000	11/02/10	Lake Parks improvements at the Vineyards Campground
Public Property Finance Contractual Obligation Series 2012	$1,225,000	12/01/12	Fire apparatus
Comb Tax & Rev CO Series 2015	$11,720,000	02/01/15	Fire apparatus, ambulances, machinery, parking lot improvements
Public Property Finance Contractual Obligation Series 2015	$3,070,000	12/01/15	Vehicles and Equipment

The City has also issued tax notes, which are generally short-term debt instruments, in the amount of $3.9 million for upgrades to the police/fire radio system, fire apparatus, police vehicles and golf equipment.

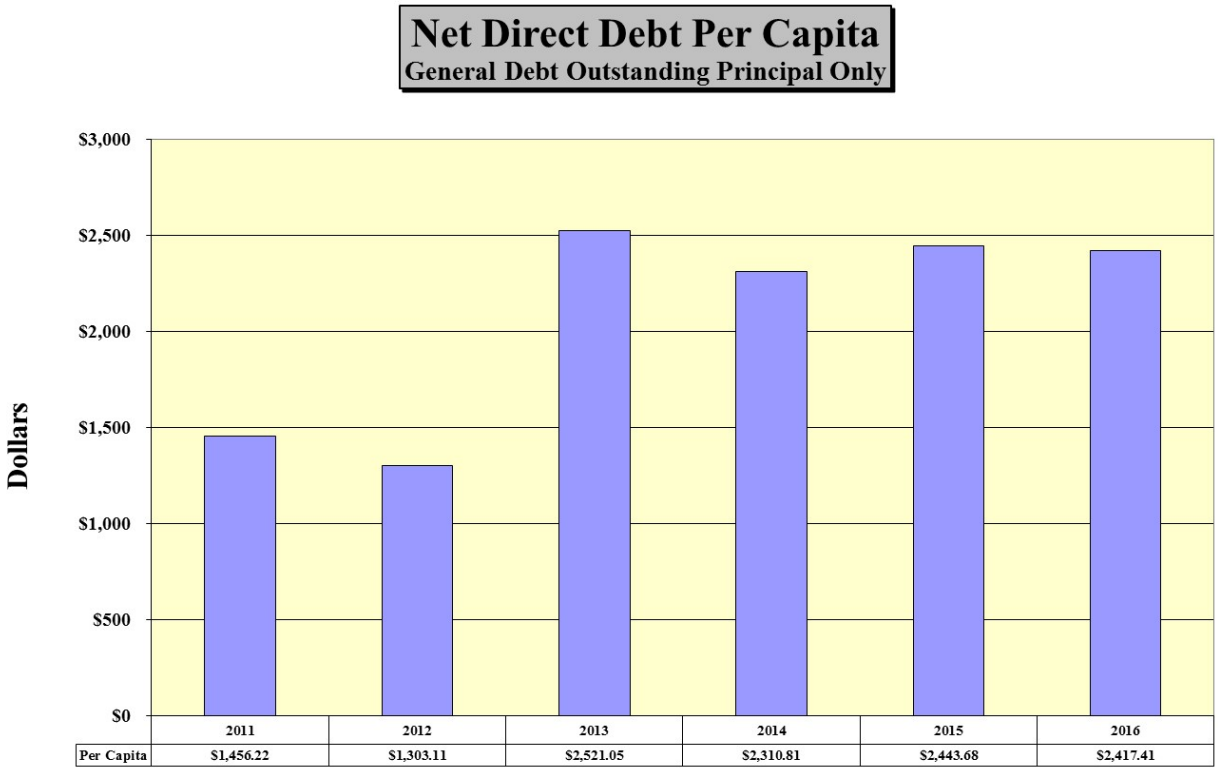
Outstanding Tax Note Debt Issues	Original Issue Amount	Date Issued	Use of Proceeds
Tax Notes Series 2013	$3,965,000	06/15/13	Police/Fire radio system, fire apparatus, police vehicles, golf equipment

Tax notes, GO bonds and COs all represent tax-supported debt, also called governmental debt. Although the CO issues are a combination of tax and revenue supported debt, in the event of a revenue shortfall the City has pledged its taxing authority as surety. Overall, current outstanding governmental debt is $161 million, of which $121.6 million is the principal balance. Repayment of this debt is scheduled over a twenty (20) year period and is payable from a general property tax levy.

The City has also issued waterworks and sewer revenue bonds to finance utility infrastructure improvements and expansion of the City's capability to produce, store and treat potable water and its treatment and reclamation of wastewater. Currently, the outstanding debt on these issues is $7.5 million, of which $6.7 million is the principal balance. Repayment of this debt is scheduled over a twenty (20) year period and is payable from Utility fund revenues.

Long-Term Debt Summary (does not include TIF)	Total Principal	Total Interest	Total Debt
General Obligation Bonds			
2009 GO Refunding	3,160,000	200,813	3,360,813
2010 GO Refunding	4,545,000	554,363	5,099,363
2012 GO Refunding	3,525,000	301,206	3,826,206
2013 GO	61,555,000	25,891,840	87,446,840
2015 GO Refunding	11,185,000	1,240,425	12,425,425
Total General Obligation Bonds	**83,970,000**	**28,188,647**	**112,158,647**
Certificates of Obligation			
2007 Combination Tax & Revenue CO	1,495,000	389,485	1,884,485
2009 CO	6,200,000	1,819,693	8,019,693
2009A Combination Tax & Revenue CO	1,355,000	435,641	1,790,641
2010 Combination Tax & Revenue CO	218,701	17,590	236,291
2012 PPFCO	980,000	114,988	1,094,988
2015 PPFCO	3,070,000	327,850	3,397,850
2015 Combination Tax & Revenue CO	2,590,000	1,032,602	3,622,602
Total Certificates of Obligation	**15,908,701**	**4,137,847**	**20,046,548**
Economic Development Bonds			
2014 Sales Tax Revenue Bonds	18,170,000	10,504,237	28,674,237
Total Economic Development Bonds	**18,170,000**	**10,504,237**	**28,674,237**
Tax Notes and Notes Payable			
2013 Tax Note	2,345,000	109,225	2,454,225
Anderson Note Payable	155,410	19,970	175,380
Total Tax and Note Payable	**2,500,410**	**129,195**	**2,629,605**
Total Governmental Activities	**120,549,111**	**42,959,925**	**163,509,036**
Water & Sewer Bonds			
2010 GO Refunding	1,725,000	140,075	1,865,075
2012 GO Refunding	285,000	6,550	291,550
2010 GO Refunding	355,000	8,875	363,875
Total Water & Sewer Bonds	**2,365,000**	**155,500**	**2,520,500**
Water & Sewer COs			
2015 CO (Water & Sewer Supported)	8,600,000	2,677,879	11,277,879
Total Water & Sewer COs	**8,600,000**	**2,677,879**	**11,277,879**
Total Business Type Activities	**10,965,000**	**2,833,379**	**13,798,379**
Total Long-Term Debt (non-TIF)	**131,514,111**	**45,793,304**	**177,307,415**

The Government Finance Officers Association (GFOA) recommends the use of outstanding debt indicators to accurately capture the unfunded obligation to be repaid from general revenues. The City's net direct debt per capita is the amount of governmental debt outstanding for each citizen of Grapevine. This allows for a valid comparison among cities of different sizes. Direct debt includes all long-term obligations directly supported by general revenues and taxes. It does not include interest expenses. Grapevine's net debt per capita is calculated at $2,417.41 (based on an estimated population of 49,867) and represents a decrease of $26.27 (-1%) from the previous year's calculation of $2,443.68. A table of previous years' net direct debt per capita is shown below.



Population and net direct debt amounts for the periods listed below are as follows:

Year	Net Direct Debt	Population
2006	$94,531,601	46,700
2007	$92,535,000	46,800
2008	$79,538,716	46,900
2009	$77,725,000	47,000
2010	$75,596,365	47,045
2011	$68,589,652	47,101
2012	$62,359,082	47,854
2013	$122,903,477	48,751
2014	$114,209,419	49,424
2015	$121,695,094	49,800
2016	$120,549,111	49,867

The assessed value of all taxable property is an important measure of the capacity of the tax base to support present and future revenue needs, particularly in terms of debt obligations. The ratio of net direct debt as a percentage of net taxable value is relevant for local governments that depend on property taxes as the primary source of debt service revenues. The City's FY17 ratio of net direct debt as a percentage of assessed value is 1.66%.

Year	Net Direct Debt	Net Taxable Value	Ratio
2003	$96,539,546	$4,766,361,580	2.02%
2004	$94,245,000	$4,894,958,382	1.96%
2005	$94,965,000	$5,243,478,637	1.81%
2006	$94,531,601	$5,230,966,070	1.81%
2007	$92,535,000	$5,815,838,701	1.59%
2008	$79,538,716	$5,954,088,371	1.33%
2009	$77,725,000	$5,829,604,089	1.33%
2010	$75,596,365	$5,864,643,146	1.29%
2011	$68,589,652	$5,912,257,208	1.16%
2012	$62,359,082	$6,082,785,223	1.02%
2013	$122,903,477	$6,246,787,751	1.96%
2014	$114,209,419	$6,593,129,832	1.73%
2015	$121,695,094	$6,303,722,379	1.93%
2016	$120,549,111	$7,274,810,676	1.66%

Debt Policy

The City's policy is to use bond proceeds for capital expenditures only. Such revenues are never to be used to fund normal City operations. The City Council has also set a goal of capping net general debt service at 25% of the General Fund budget.

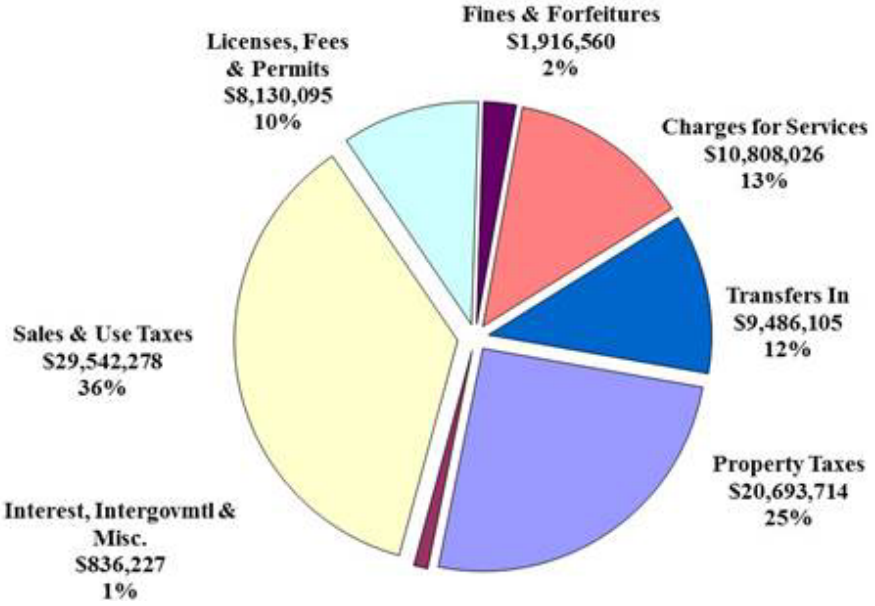
Net General Debt Service as Percentage of General Fund Expenditures	**FY13 Actual**	**FY14 Actual**	**FY15 Actual**	**FY16 Estimate**	**FY17 Approved**
General Debt Service	18,011,596	13,690,104	29,542,128	17,528,689	14,368,343
Less: Transfer Funding	(10,467,233)	(2,705,916)	(18,011,227)	(2,677,080)	(2,674,475)
Net General Debt Service	7,544,363	10,984,188	11,530,901	14,851,609	11,693,868
General Fund Expenditures	57,592,937	58,913,295	61,118,370	64,981,951	63,521,031
Percentage of General Fund Expenditures	**13%**	**19%**	**19%**	**23%**	**18%**

CITY OF GRAPEVINE, TEXAS
FY 2016-17 APPROVED OPERATING BUDGET
SUMMARY TABLE OF ALL FUNDS

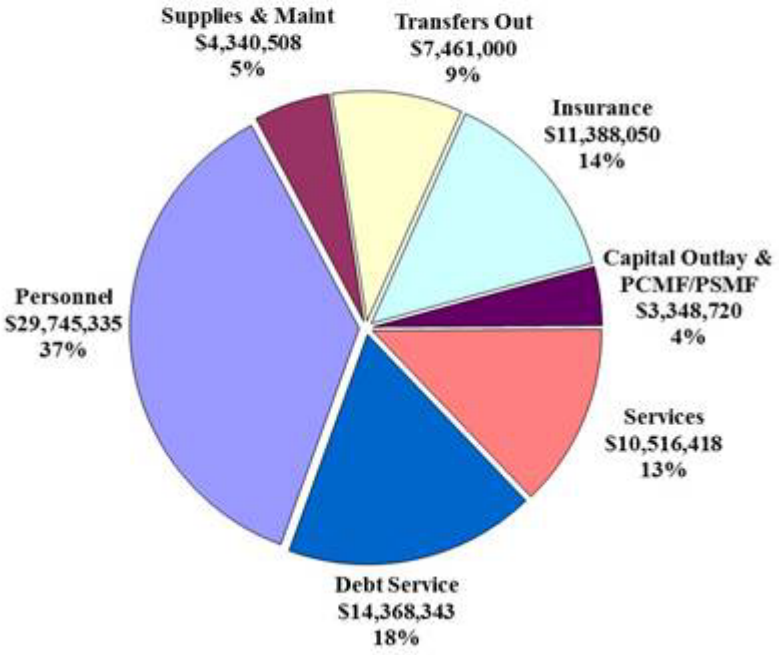
– *GENERAL GOVERNMENT FUNDS* –

	General Fund	Debt Service Fund	Capital / Street Maintenance Fund	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:				
Property Taxes	9,036,995	11,656,719		20,693,714
Sales & Use Taxes	29,542,278			29,542,278
Licenses, Fees & Permits	8,130,095			8,130,095
Fines and Forfeitures	1,916,560			1,916,560
Charges for Services	10,808,026			10,808,026
Intergovernmental / Inter-Agency	94,577			94,577
Interest Income	15,000	20,000	3,500	38,500
Transfers In	3,532,630	2,674,475	3,279,000	9,486,105
Miscellaneous	701,650			701,650
Total Revenues	63,777,811	14,351,194	3,282,500	81,411,505
EXPENDITURES AND OTHER FINANCING USES:				
Personnel	29,745,335			29,745,335
Supplies	3,298,192			3,298,192
Maintenance	1,042,316			1,042,316
Services	10,516,418			10,516,418
Insurance	11,388,050			11,388,050
Debt Service		14,368,343		14,368,343
Transfers Out	7,461,000			7,461,000
Permanent Capital / Street Maint.			3,279,000	3,279,000
Capital Outlay	69,720			69,720
Total Expenditures	63,521,031	14,368,343	3,279,000	81,168,374
NET CHANGE IN FUND BALANCE	256,780	(17,149)	3,500	243,131
BEGINNING FUND BALANCE	13,598,408	13,760,386	1,565,452	28,924,246
ENDING FUND BALANCE	13,855,188	13,743,237	1,568,952	29,167,377

REVENUE FUNDING SOURCES
"Where The Money Comes From"



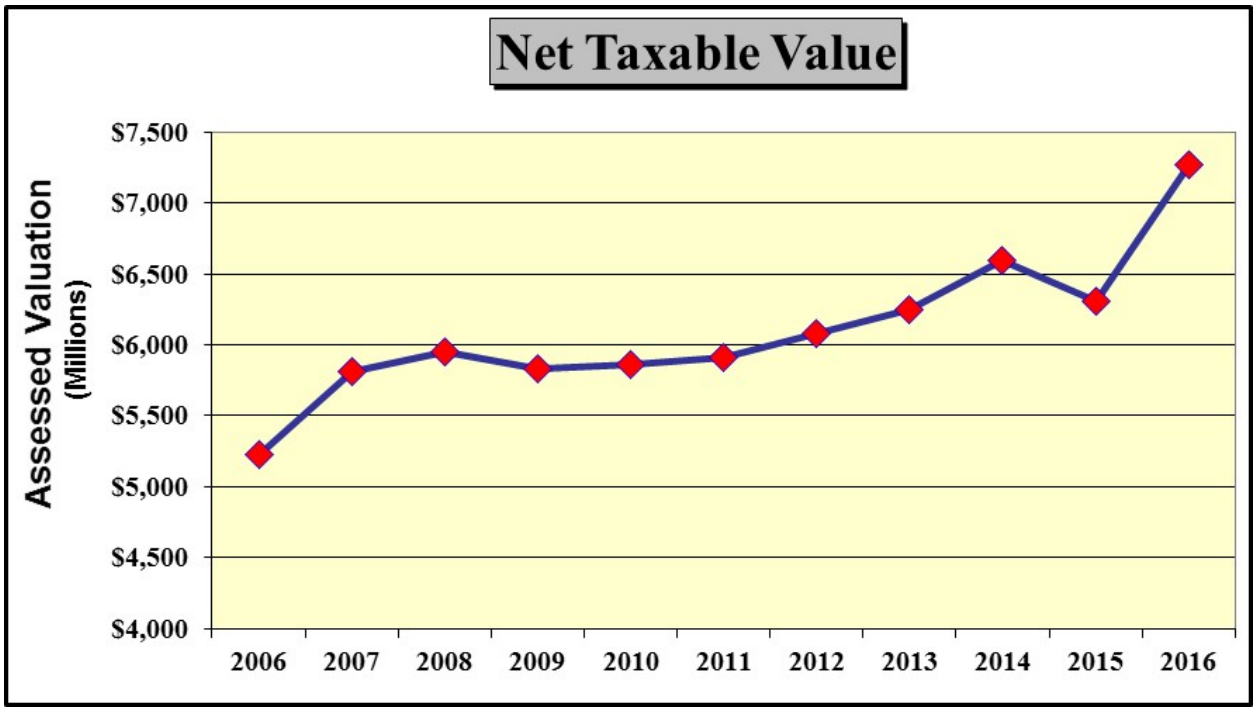
EXPENDITURE FUNDING USES
"Where the Money Goes"



Revenue and Other Financing Sources

General Government revenue is budgeted at $81 million, an increase of $1 million (1.2%) from the previous year. The increase in budgeted revenue is primarily within sales and use taxes and operating transfers.

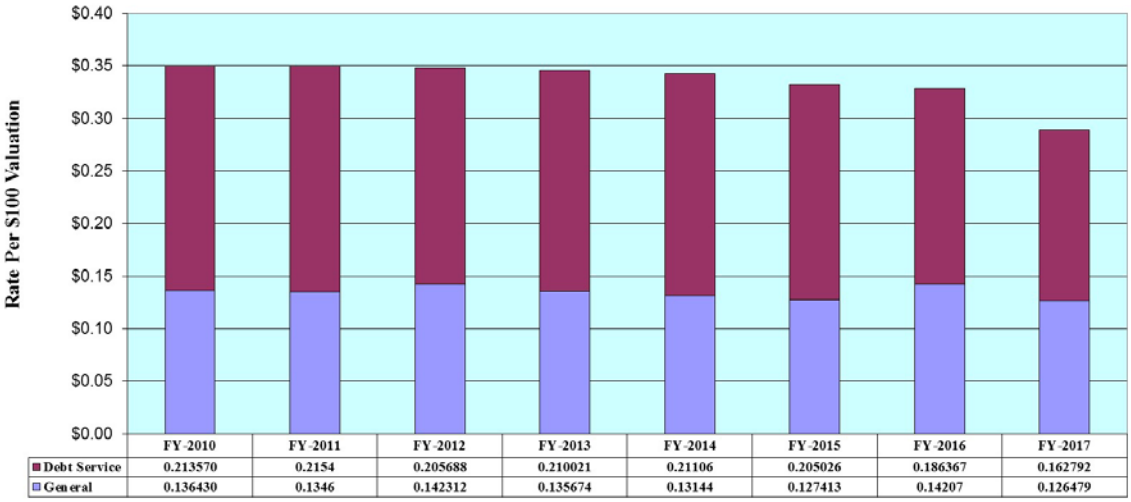
Ad Valorem Taxes, or property taxes, are levied each October 1 on the assessed value listed as of the prior January 1 for all real and personal property located within the City. Assessed values represent the appraised value less applicable exemptions authorized by the City Council. Appraised values are established by the Tarrant Appraisal District (TAD) at 100% of estimated market value. Taxes are due October 1, immediately following the January 1 lien date, and are delinquent after the following January 13. Delinquent taxes are subject to a 15% penalty and 6% interest according to Texas state law.



The certified net taxable value (NTV), which includes a projected minimum value for all properties pending disposition before the Appraisal Review Board, totals $7,274,810,676 and is reflective of all taxable property in the City as of January 1, 2016. This represents an increase of $971 million, or (15.4%) from the 2015 tax roll.

There are two components of the tax rate. The first component is for maintenance and operations (M&O) while the second component relates to debt service interest and sinking fund (I&S) requirements. Ad Valorem taxes for M&O are collected through the General fund. The City has adopted a tax rate of $0.126479 for the General Fund, meaning 43.7% percent of tax collections fund maintenance and operations. In comparison, last year's M&O rate of $0.14207 represented 43.3% of tax collections. The total tax levy for FY17 is budgeted at $20.7 million. Ad Valorem taxes represent 25% of General Government revenues.

Ad Valorem Tax Rates



Ad Valorem tax collections totaled $20.9 million in FY16, an increase of 2.8% from the previous year. Actual collections exceeded the budgeted estimate by $3 million.

AD VALOREM TAXES	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
Collections	$19,683,802	$19,703,095	$19,881,840	$20,233,954	$20,399,415	$20,967,906
Gain / (Loss)	($800,401)	$19,293	$178,745	$352,114	$165,461	$568,491
% Change	-3.9%	0.1%	0.9%	1.8%	0.8%	2.8%

Sales & Use Taxes are the largest General Government revenue stream, at 36%. This category contains both sales and mixed beverage taxes. Sales tax receipts are the result of a tax levy on the sale of goods and services within the City as authorized by the state of Texas. The maximum sales tax allowed in the City of Grapevine is one cent per dollar on all goods and services deemed taxable. Alcoholic beverage taxes are the result of mixed beverage and private club registrants remitting a 14% mixed beverage gross receipts tax to the state. The state then remits 8.3065% of those taxes to the City. Combined sales and use taxes represent 48% of total general fund revenues, up from 45% the previous year.

SALES TAX	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
Collections	$23,201,753	$23,750,003	$24,596,040	$26,203,141	$27,306,949	$28,314,649
Gain / (Loss)	$1,987,753	$548,250	$846,037	$1,607,101	$1,103,808	$1,007,700
% Change	9%	2%	4%	7%	4%	4%

General government sales tax receipts are budgeted at $27.8 million, a decrease of $650,000 (-2.3%) from the previous year. Annual collections in both FY15 and FY16 increased 4%, after posting an increase of 7% two years ago. The plateau in growth could signal the beginning of a downward trend in receipts, therefore the City has decided to budget conservatively. Recent reports indicate that consumer confidence is on the rise, and the local unemployment rate has stabilized. However, falling oil and natural gas prices could lead to a slowing of the Texas economy in the coming months.

MIXED BEVERAGE TAX	**FY-2011**	**FY-2012**	**FY-2013**	**FY-2014**	**FY-2015**	**FY-2016**
Collections	$1,222,767	$1,051,264	$1,158,625	$1,566,664	$1,647,776	$1,710,043
Gain / (Loss)	-$3,200	-$171,503	$107,361	$408,039	$81,112	$62,267
% Change	-0.3%	-14.0%	10.2%	35.2%	5.2%	3.8%

Mixed beverage taxes are budgeted at $1.7 million for FY17, which represents no change from the previous year's budget. Actual collections for FY16 were up $62,267 (3.8%) from the previous year, as the state legislature has restored the percentage collected by municipalities back to 10.7143% from 8.3065%.

Franchise fees represent those revenues collected from utilities operating within the City that use the City's rights-of way to conduct their business. The City Council has authorized a 4% fee for the electric utility, 4% for the natural gas utility, 5% for the cable TV utility and a 2% of gross receipts fee for refuse collection. A flat rate is charged to both telephone operators [adjusted annually] based on the number of access lines. The City anticipates franchise fee collections of $6.6 million, which represents no change from the previous year. Actual FY16 collections were $6.27 million and represent an 8% decrease from the previous year.

FRANCHISE FEE COLLECTIONS	**FY-2011**	**FY-2012**	**FY-2013**	**FY-2014**	**FY-2015**	**FY-2016**
Electric	3,879,344	3,750,373	3,714,686	3,645,524	3,702,232	3,647,708
Telephone	635,712	475,044	652,546	665,929	694,080	544,097
Natural Gas	471,940	444,993	634,098	820,953	690,654	540,056
Cable Television	711,706	610,732	868,612	912,059	945,245	687,496
Refuse Collection	702,603	825,189	748,391	740,685	792,271	857,387
Collections	$6,401,305	$6,106,331	$6,618,333	$6,785,150	$6,824,481	$6,276,744
Gain / (Loss)	$267,919	($294,973)	$512,001	$166,818	$39,331	($547,737)
% Change	4%	-5%	8%	3%	1%	-8%

License and permit revenue includes fees charged by the City for certain types of operator licenses and permits for construction and other items regulated by City ordinances. Total revenue from licenses and permits is budgeted at $1.45 million, an increase of 7% from the previous year's budget as development activity is expected to increase with the planned addition of several new restaurants. Total license & permit revenue in FY16 increased $204,590 (13%) from FY15.

LICENSES & PERMITS	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
Collections	$1,045,175	$1,532,750	$1,267,206	$1,369,760	$1,562,406	$1,766,996
Gain / (Loss)	($69,752)	$487,575	($265,544)	$102,554	$192,646	$204,590
% Change	-6%	47%	-17%	8%	14%	13%

Charges for services consist of revenue earned by the City in exchange for specific types of services provided. Examples of services include ambulance service, mowing charges, engineering inspection fees and parks and recreation fees. Revenues for FY17 are budgeted at $10.8 million and reflect a 9.6% increase from the previous year.

Charges for fleet maintenance, insurance and technology equipment are assessed to non-General fund departments as a cost of service provided. The Utility Enterprise, Convention & Visitors, Lake Enterprise, Stormwater Drainage, Crime Control & Prevention, and Lake Parks funds are charged for regular maintenance and repair of vehicles and heavy machinery. These outside funds are also charged for employee health insurance coverage, property and casualty premiums and costs associated with the acquisition, maintenance and replacement of computers and other technology-related equipment. The sum total of these charges is $4.5 million, down $252,000 from FY16. Total charges for services in FY16 were $10.3 million and represent a 6% increase from the prior year.

CHARGES FOR SERVICES	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
Collections	$7,709,069	$8,373,313	$8,986,686	$8,577,552	$9,719,328	$10,328,426
Gain / (Loss)	($148,988)	$664,244	$613,373	($409,134)	$1,141,776	$609,098
% Change	-2%	9%	7%	-5%	13%	6%

Fines and forfeitures represent revenue generated from the municipal court and other punitive actions. Revenue in this category is budgeted at $1.9 million, a decrease of $100,000 (-5%) from the previous year's budget. Actual collections in FY16 total $1.7 million and represent a 7% decrease from the previous year.

FINES AND FORFEITURES	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
Collections	$1,712,460	$1,817,775	$2,022,984	$2,208,771	$1,910,877	$1,769,165
Gain / (Loss)	($413,554)	$105,315	$205,209	$185,787	($297,894)	($141,712)
% Change	-19%	6%	11%	9%	-13%	-7%

Intergovernmental revenue consists of funds earned by the City in exchange for services provided to other local, state, federal and quasi-governmental agencies. Examples of revenue sources include school resource officers at Grapevine-Colleyville ISD facilities and reimbursements from adjacent cities for firefighter mutual aid services. Intergovernmental revenue is budgeted at $94,577 and represents no increase from the previous year.

Interest Income is budgeted at $38,500. As interest rates continue to remain flat, with no indication from the Federal Reserve that a rate hike is on the horizon, the budget remains conservative. Actual interest earnings in FY16 were $171,355.

Miscellaneous revenue includes sales of salvage and fixed assets, insurance reimbursements and income from tower and ground communications leases. Income from subrogation of insurance claims is budgeted at $125,000 and reflects an increase of $25,000 from the previous year. Income from tower/ground communications leases is budgeted at $205,000 and reflects no change from the previous year. Total miscellaneous revenue is budgeted at $701,650 for FY17.

Transfers In represents those revenues that are transferred from one fund to another as a payment in lieu of Ad Valorem taxation, gross receipts charges, and indirect operating costs. Administrative fees paid to the General fund from the Utility, Convention & Visitors, Lake Enterprise, 4B, Lake Parks and Stormwater Drainage funds total $3.5 million, an increase of 1% from the previous year. Transfers to the Debt Service fund for principal and interest payments on debt issued to finance capital improvements of non-General Government funds total $2.6 million, virtually unchanged from the previous year. Total General Government transfers in FY17 equal $9.5 million and represent 12% of revenues.

OPERATING TRANSFERS IN	**FY-2011**	**FY-2012**	**FY-2013**	**FY-2014**	**FY-2015**	**FY-2016**
Utility Enterprise	1,501,990	1,444,541	1,271,724	1,595,766	1,587,535	1,650,769
Convention & Visitors	2,902,864	2,990,393	3,051,564	3,186,852	3,282,348	2,547,613
Lake Enterprise (Golf)	199,141	232,120	198,896	110,340	75,709	98,831
Stormwater Drainage	191,532	218,088	205,656	423,444	423,158	106,775
General (Cap. Maint)	1,593,160	2,571,500	2,809,000	2,809,000	3,279,000	3,279,001
Lake Parks	337,132	336,566	327,651	491,497	405,759	72,951
4B Transit	257,059	264,575	272,548	283,450	-	-
Economic Development	-	-	-	-	1,893,234	1,910,433
Court Technology	-	22,446	22,722	22,723	-	-
Collections	$6,982,877	$8,080,228	$8,159,761	$8,923,072	$10,946,744	$9,666,372
Gain / (Loss)	$144,577	$1,097,351	$79,532	$763,311	$2,023,672	($1,280,371)
% Change	2.1%	15.7%	1.0%	9.4%	22.7%	-11.7%

Total income from General Government transfers in FY16 was $9.6 million and represents a decrease of $1.28 million (-11.7%) from the previous year. Heavy rains and flooding at the Vineyards Campground and Grapevine Golf Course significantly impacted operations and revenues.

Expenditures and Other Financing Uses

The FY17 adopted budget for General Government funds totals $80.7 million dollars, an increase of $386,000 (0.05%) from the prior year. General Government net operating expenditures (excluding transfers) are budgeted at $72 million and represent a 1.4% increase from the previous year.

Personnel costs represent the single largest expenditure category, accounting for 37% of all General Government expenditures. Budgeted at $29.7 million, personnel expenditures are up $1.5 million (5%) from the prior year's budget.

PERSONNEL COSTS	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
Expenditures	$24,433,320	$24,877,196	$25,529,272	$26,375,937	$27,376,972	$28,771,759
Increase / (Decrease)	$79,551	$443,876	$652,076	$846,665	$1,001,035	$1,394,787
% Change	0.3%	1.82%	2.62%	3.32%	3.80%	5.09%

Actual expenditures in FY16 were $28.7 million and represent an increase of $1.4 million from the previous year. Total authorized positions for FY17 are 390.63 FTE, and reflect an increase of 3.12 from the previous year.

AUTHORIZED POSITIONS GENERAL FUND	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
Full-Time Equivalents (FTEs)	346.85	345.58	345.21	351.25	386.01	387.51
Increase / (Decrease)	(4.31)	(1.27)	(0.37)	6.04	34.76	1.50
% Change	-1.23%	-0.37%	-0.11%	1.75%	9.90%	0.39%

Supplies and Maintenance are budgeted at $4.3 million, an increase of $100,000 from the previous year's budget. Motor vehicle supplies (including gasoline) are budgeted at $369,500 and represent no change from the FY16 budget. Operating supplies are budgeted at an increase of $119,000 from the previous year. Expenditures for postage are budgeted to decrease by $9,500. The City continues to utilize purchasing cooperative agreements with other municipalities and governmental agencies to secure the highest quality supplies at the lowest possible cost. FY16 expenditures totaled $3.2 million and represented a 0.8% increase from the previous year. Maintenance costs are composed of $1.04 million of general maintenance in the General fund. Supplies and maintenance represent 5% of total General Government expenditures.

SUPPLIES GENERAL FUND	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
Expenditures	$2,300,100	$2,452,688	$2,609,645	$2,776,027	$3,174,553	$3,200,355
Increase / (Decrease)	$10,156	$152,588	$156,957	$166,382	$398,526	$25,802
% Change	0.4%	6.6%	6.4%	6.4%	14.4%	0.8%

Services are budgeted at $10.5 million and represent a $400,000 increase from the FY16 budget. Professional services, defined as services that by their nature can be performed by persons or firms with specialized skills and knowledge who are non-City employees, represents the largest segment of the category, at $4.3 million for FY17. Utility costs (electricity/gas/water/telephone) represent the second-largest segment at $2.7 million, and represent an increase of $100,000 over the previous year. Actual expenditures in FY16 are estimated to total $11.5 million, and represent an increase of 11.3% over FY15. Expenditures for services account for 13% of General Government expenditures.

SERVICES GENERAL FUND	**FY-2011**	**FY-2012**	**FY-2013**	**FY-2014**	**FY-2015**	**FY-2016**
Expenditures	$7,820,066	$8,095,355	$8,872,413	$9,667,751	$10,359,961	$11,533,755
Increase / (Decrease)	$507,341	$275,289	$777,058	$795,338	$692,210	$1,173,794
% Change	6.9%	3.5%	9.6%	9.0%	7.2%	11.3%

Insurance Costs, which include property, casualty and health insurance, are budgeted at $11.4 million, and represent an increase of $700,000 from the FY16 budget. Property and casualty (P&C) expenditures are budgeted at $1.6 million, an increase of $200,000 from the prior year. Actual P&C expenditures in FY16 are estimated at $1.32 million.

Health insurance costs, which include medical, dental, vision, and life coverage, is budgeted at $9.8 million. Actual costs for FY16 are estimated at $10 million, which represents an increase of $575,000 (6%) from the previous year. Risk Management continues to actively monitor trends and patterns in healthcare in an attempt to improve plan offerings to employees and to lower costs.

HEALTH INSURANCE GENERAL FUND	**FY-2011**	**FY-2012**	**FY-2013**	**FY-2014**	**FY-2015**	**FY-2016**
Expenditures	$8,745,052	$7,052,573	$7,248,481	$8,063,163	$9,424,122	$9,997,496
Increase / (Decrease)	$705,538	($1,692,479)	$195,908	$814,682	$1,360,959	$573,374
% Change	8.8%	-19.4%	2.8%	11.2%	16.9%	6.1%

Operating Transfers Out are budgeted at $7.4 million and includes transfers of $3 million from the General fund to the Capital Improvement fund for Community Quality of Life projects, $3.2 million from the General fund to the Capital / Street Maintenance fund, $200,000 from the General fund to the Crime Control & Prevention District fund, and $982,000 for cash purchase of fleet, capital and technology equipment items. Actual transfers in FY16 were $8.8 million. Per Council policy, revenues in excess of the 20% balance requirement in the General fund are to be transferred to the Quality of Life CIP fund at fiscal year-end.

OPERATING TRANSFERS OUT	**FY-2011**	**FY-2012**	**FY-2013**	**FY-2014**	**FY-2015**	**FY-2016**
Capital Maintenance	987,160	1,171,500	1,251,000	1,251,000	1,646,000	1,646,000
Street Maintenance	606,000	1,400,000	1,558,000	1,558,000	1,633,000	1,633,000
CIP / Quality of Life	3,000,000	3,000,000	5,169,886	3,000,000	3,000,000	3,000,000
Equipment Acquisition	751,507	1,240,301	1,596,650	1,676,000	1,202,000	1,906,099
CCPD Fund	1,500,000	1,500,000	1,300,000	1,000,000	700,000	-
Economic Development	-	-	-	1,000,000	4,624.00	-
CVB Fund	-	-	15,041	28,014	33,463.00	-
Capital Projects Fund	-	-	-	-	-	699,436.00
Grant Fund	-	337	1,500	-	-	-
Total Transfers Out	$6,844,667	$8,312,138	$10,892,077	$9,513,014	$8,219,087	$8,884,535
Increase / (Decrease)	($2,162,718)	$1,467,471	$2,579,939	($1,379,063)	($1,293,927)	$665,448
% Change	-24%	21%	31%	-13%	-14%	8%

Debt Service is budgeted at $14.3 million, and represents a decrease of $400,000 from the previous year. The FY17 budget also reflects a planned issuance of $10 million in certificates of obligation in early 2017 for fire station upgrades and equipment acquisitions. Debt service costs represent 18% of General Government expenditures.

DEBT SERVICE	**FY-2011**	**FY-2012**	**FY-2013**	**FY-2014**	**FY-2015**	**FY-2016**
Principal & Interest Payments						
General Obligation	$8,090,304	$6,887,526	$6,632,771	$10,078,398	$10,773,107	$13,087,895
Certificates of Obligation	$2,576,944	$2,145,892	$1,817,602	$1,621,232	$3,367,076	$3,750,785
Tax Notes Payable	$1,442,715	$1,420,449	$1,397,565	$1,988,936	$1,497,656	$640,822
Total	$12,109,963	$10,453,867	$9,847,938	$13,688,566	$15,637,839	$17,479,502
Increase / (Decrease)	($542,617)	($1,656,096)	($605,929)	$3,840,628	$1,949,273	$1,841,663
% Change	-4.3%	-13.7%	-5.8%	39.0%	14.2%	11.8%

FY 2016-17 APPROVED OPERATING BUDGET
FUND 100 - GENERAL

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Ad Valorem Taxes	8,460,482	8,526,389	9,790,539	9,036,995
Sales & Use Taxes	28,954,725	30,195,892	30,024,691	29,542,278
Franchise Fees	6,824,481	6,679,719	6,276,744	6,679,719
Licenses & Permits	1,562,406	1,356,173	1,766,996	1,450,376
Charges for Services	9,719,328	9,860,653	10,328,426	10,808,026
Intergovernmental	127,119	86,482	86,461	94,577
Fines and Forfeitures	1,910,877	2,066,696	1,769,165	1,916,560
Transfers In	3,498,018	3,415,718	3,717,547	3,532,630
Miscellaneous	987,942	714,500	1,574,866	716,650
Total	62,045,378	62,902,222	65,335,435	63,777,811

EXPENDITURES AND OTHER FINANCING USES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Personnel	27,376,972	29,130,695	28,771,759	29,745,335
Supplies	3,174,553	3,303,721	3,200,355	3,298,192
Maintenance	895,635	983,093	989,331	1,042,316
Services	10,359,961	10,171,903	11,638,304	10,516,418
Insurance	10,883,546	10,716,200	11,318,319	11,388,050
Transfers Out	8,219,087	8,385,099	8,884,535	7,461,000
Capital Outlay	208,617	62,000	179,347	69,720
Total	61,118,370	62,752,711	64,981,951	63,521,031

EXPENDITURES AND PERSONNEL BY PROGRAM:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved	Personnel [1]
City Manager	5,038,640	4,005,346	5,092,948	4,103,303	20.00
Mayor & Council	127,523	141,715	124,478	141,383	7.00
City Secretary	313,682	385,109	358,480	372,865	4.00
Human Resources	732,561	703,059	691,321	724,448	5.57
Fiscal Services	13,605,197	13,531,346	14,440,028	14,369,987	25.09
Police	1,692,830	1,841,704	1,887,039	1,965,137	16.09
Fire	11,871,244	12,210,592	12,064,391	12,306,205	106.65
Parks & Recreation	9,071,232	10,069,650	10,561,832	10,361,892	99.01
Library	1,595,067	1,752,165	1,708,423	1,784,387	24.41
Public Works	7,475,511	8,369,599	7,737,267	8,539,542	66.82
Development Services	1,273,111	1,357,327	1,334,504	1,390,882	15.00
Permanent Capital & Street Maintenance	3,279,000	3,279,000	3,279,000	3,279,000	NA
Transfer to Equipment Replacement Fund	1,202,000	1,906,099	1,906,099	982,000	NA
Transfer to CCPD Fund	700,000	0	0	200,000	NA
Transfer to Capital Improvement Projects Fund	0	200,000	699,436	0	NA
Transfer to Convention & Visitors Fund	33,463	0	0	0	NA
Transfer to Economic Development Fund	4,624	0	0	0	NA
Transfer to Quality of Life Fund	3,000,000	3,000,000	3,000,000	3,000,000	NA
Total	61,118,370	62,752,711	64,981,951	63,521,031	389.62

[1] In full-time equivalents

FY 2016-17 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
GENERAL FUND

	2013-14 Actual	2014-15 Actual	2015-16 Approved	2015-16 Estimate	2016-17 Approved
BEGINNING FUND BALANCE:	11,302,613	12,317,916	13,244,924	13,244,924	13,598,408
OPERATING REVENUE:					
Ad Valorem Taxes	8,458,736	8,460,482	8,526,389	9,790,539	9,036,995
Sales Taxes	26,203,141	27,306,949	28,500,000	28,314,649	27,846,386
Mixed Beverage Taxes	1,566,664	1,647,776	1,695,892	1,710,043	1,695,892
Franchise Fees	6,785,151	6,824,481	6,679,719	6,276,744	6,679,719
Licenses & Permits	1,369,760	1,562,406	1,356,173	1,766,996	1,450,376
Charges for Services	8,577,552	9,719,328	9,860,653	10,328,426	10,808,026
Intergovernmental	83,062	127,119	86,482	86,461	94,577
Fines and Forfeitures	2,208,771	1,910,877	2,066,696	1,769,165	1,916,560
Miscellaneous	1,156,783	987,942	714,500	1,574,866	716,650
Total Operating Revenue	56,409,620	58,547,360	59,486,504	61,617,888	60,245,181
TRANSFERS IN:					
Admin. Fee - Utility Fund	1,595,766	1,587,535	1,850,976	1,650,769	1,863,675
Admin. Fee - CVB Fund	1,147,952	1,346,398	963,012	1,465,969	1,038,520
Admin. Fee - Golf Fund	110,340	75,709	114,000	98,831	112,500
Administrative Fee - SDUS Fund	104,008	104,423	105,029	106,775	106,425
Administrative Fee - Lake Parks Fund	167,524	84,745	121,050	72,951	150,450
Administrative Fee - 4B Fund	283,450	299,207	261,651	314,997	261,060
Total Transfers In	3,460,226	3,498,018	3,415,718	3,717,547	3,532,630
TOTAL REVENUE AND TRANSFERS	59,869,846	62,045,378	62,902,222	65,335,435	63,777,811
OPERATING EXPENDITURES:					
Personnel	26,375,937	27,376,972	29,130,695	28,771,759	29,745,335
Supplies	2,776,027	3,174,553	3,303,721	3,200,355	3,298,192
Maintenance	935,247	895,635	983,093	989,331	1,042,316
Services	9,667,751	10,359,961	10,171,903	11,638,304	10,516,418
Capital Outlay	106,780	208,617	62,000	179,347	69,720
Insurance	9,538,539	10,883,546	10,716,200	11,318,319	11,388,050
Total Operating Expenditures	49,400,281	52,899,283	54,367,612	56,097,416	56,060,031
TRANSFERS OUT:					
To Permanent Capital Maintenance	1,251,000	1,646,000	1,595,000	1,595,000	1,595,000
To Permanent Street Maintenance	1,558,000	1,633,000	1,684,000	1,684,000	1,684,000
To Capital Equipment Acquisition Fund	1,676,000	1,202,000	1,906,099	1,906,099	982,000
To Community Quality of Life Fund	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
To Crime Control & Prevention District Fund	1,000,000	700,000	0	0	200,000
To Economic Development Fund	1,000,000	4,624	0	0	0
To Capital Improvement Projects Fund	0	0	200,000	699,436	0
To Convention & Visitors Fund	28,014	33,463	0	0	0
Total Transfers Out	9,513,014	8,219,087	8,385,099	8,884,535	7,461,000
TOTAL EXPENDITURES AND TRANSFERS	58,913,295	61,118,370	62,752,711	64,981,951	63,521,031
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	956,550	927,008	149,511	353,484	256,780
ENDING FUND BALANCE:	12,317,916	13,244,924	13,394,435	13,598,408	13,855,188
FUND BALANCE REQUIREMENT:	9,744,713	10,434,927	10,724,570	11,065,792	11,058,417

* Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).
The FY 2016-17 projected Ending Fund Balance represents **24.7%** of total budgeted expenditures (90 days of operation).

FY 2016-17 PROPOSED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
101 - CITY MANAGER

Expenditures by Division	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Administration	739,247	715,545	725,897	725,888	770,687
Information Technology	1,391,943	1,438,463	1,587,029	1,590,110	1,644,446
Non-Departmental	2,160,826	2,146,166	1,692,420	1,676,937	1,688,170
Total	**4,292,016**	**4,300,174**	**4,005,346**	**3,992,935**	**4,103,303**

CITY MANAGER'S OFFICE	**2014**	**2015**	**2016**	**2016**	**2017**
City Manager	1	1	1	1	1
Assistant City Manager	1	1	1	1	1
Development Manager	1	0	0	0	0
Executive Assistant	1	1	1	1	1
Administrative Secretary	0.5	0.5	0.5	0.5	0.5
Marketing Manager	0	1	1	1	1
IT Manager	1	1	1	1	1
Asst IT Mgr/Internet Svc Adm	1	1	1	1	1
Network Administrator II	1	1	1	1	1
Enterprise GIS Manager	1	1	1	1	1
IT Customer Service Coordinator	1	1	1	1	1
Network Administrator I	1	1	1	1	1
Lan/Wan Administrator	1	1	1	1	1
Sr. Lan/Wan Administrator	0	1	1	1	1
IT Technician	1	1	1	1	1
IT Technical Support Specialist	1	1	1	1	1
GIS Analyst	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	**14.50**	**15.50**	**15.50**	**15.50**	**15.50**
PART-TIME POSITIONS					
IT Assistant	0.00	0.00	0.00	0.00	0.00
Secretary	0.00	0.00	0.00	0.00	0.00
Clerk Typist/Receptionist	0.00	0.00	0.00	0.00	0.00
IT Technical Support Specialist	0.60	0.60	0.60	0.60	0.60
GVU Internship Program	3.90	3.90	3.90	3.90	3.90
TOTAL PART-TIME POSITIONS	**4.50**	**4.50**	**4.50**	**4.50**	**4.50**
TOTAL CITY MANAGERS OFFICE	**19.00**	**20.00**	**20.00**	**20.00**	**20.00**

City Manager - Administration
100-101-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	674,136	671,887	685,614	686,668	730,404
Supplies	20,597	15,083	17,200	15,750	17,200
Maintenance	0	0	0	0	0
Services	44,515	28,574	23,083	23,470	23,083
Total	**739,247**	**715,545**	**725,897**	**725,888**	**770,687**

Objectives

- Maintain the City's technological competitiveness and customer service orientation.
- Continue support of city facility development to accommodate city's growth.
- Continue efforts to coordinate TexRail project implementation.
- Development and continue different ways to relevantly communicate city news and events.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Newsletters published	6	6	6	6	6
Average response time to citizen telephone and web page inquiries	4 day	1 day	1 day	1 day	1 day
E-News letters published	52	52	52	52	52
Electronic Media Subscribers	NA	20,523	23,601	23,601	23,601

City Manager - Information Technology
100-101-2

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	975,750	1,029,550	1,062,988	1,033,955	1,037,776
Supplies	43,415	38,271	52,150	57,549	52,150
Maintenance	54,882	51,849	101,900	105,477	126,900
Services	317,896	318,794	369,991	393,130	427,620
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**1,391,943**	**1,438,463**	**1,587,029**	**1,590,110**	**1,644,446**

Objectives

- Provide excellent customer service and communication to City Departments
- Provide technically competent project assistance to City Departments to ensure successful delivery of their projects
- Provide a secure voice and data network with minimal downtime and quick response times

- Keep network equipment replaced on a consistent schedule
- Keep infrastructure capacity ahead of increasing demands

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Number of work orders completed	1,275	1,200	1,200	1,200	1,200
Number of hours spent assisting departments with their projects	1,048	1,200	900	900	900
Number of computers receiving a software patch or service pack	1,042	600	600	600	600
Number of GIS map requests completed	NA	160	160	160	160
Number of desktop computers replaced or upgraded	500	90	40	40	40
Number of server operating system upgrades, physical units replaced, physical units added, and logical servers added	150	100	100	100	100
Number of LAN and Wireless units added, replaced, and number of new locations designed and implemented	NA	30	20	20	20
Number of projects completed	NA	NA	NA		125

City Manager - Non-Departmental
100-120-1

Expenditures by Major Object	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Personnel Services	0	0	0	0	0
Supplies	53,015	46,323	70,758	47,888	67,758
Maintenance	6	3,774	8,000	1,100	8,000
Services	2,107,805	2,096,070	2,229,169	2,158,448	2,227,919
Capital Outlay	0	0	0	85,008	0
Transfers	0	0	0	0	0
Total	**2,160,826**	**2,146,166**	**1,692,420**	**1,676,937**	**1,688,170**

Objectives

- Utilize technology to enhance communications with Grapevine citizens.
- Maintain strong legal services, consulting assistance, legislative support and communication systems throughout the organization.
- Increase exposure and participation in regional, state and national municipal organizations.
- Continue to pursue opportunities for community-based activities such as neighborhood meetings, information sharing and citywide functions.

Mayor & Council
100-102-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	93,384	88,369	90,765	88,355	90,433
Supplies	19,961	14,243	16,150	12,424	16,150
Maintenance	0	0	0	0	0
Services	72,082	24,911	34,800	39,462	34,800
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**185,426**	**127,523**	**141,715**	**140,241**	**141,383**

Objectives

- Continue to conduct timely and efficient public meetings.
- Continue to strengthen communications with staff, boards and commissions, volunteers and citizens.
- Continue to facilitate positive relations with neighboring communities and other governmental entities.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Number of public hearings	72	60	59	59	63
Number of ordinances	89	80	70	70	85
Number of resolutions	89	92	89	89	90
Number of agenda items	553	493	529	529	518

MAYOR AND COUNCIL	2014	2015	2016	2016	2017
Mayor	1	1	1	1	1
Council	6	6	6	6	6
TOTAL POSITIONS	**7**	**7**	**7**	**7**	**7**

FY 2016-17 PROPOSED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
103 - CITY SECRETARY

Expenditures by Major Object	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Personnel Services	300,539	281,213	301,126	280,443	301,844
Supplies	13,248	13,504	17,639	14,275	17,465
Maintenance	0	0	0	0	0
Services	45,506	18,965	66,344	65,246	53,556
Capital Outlay	0	0	0		0
Transfers	0	0	0		0
	359,293	**313,682**	**385,109**	**359,964**	**372,865**

CITY SECRETARY	**2014**	**2015**	**2016**	**2016**	**2017**
City Secretary	1	1	1	1	1
Assistant City Secretary/Records Manager	1	1	1	1	1
Vital Records Specialist	1	1	1	1	1
Secretary	1	1	1	1	1
TOTAL CITY SECRETARY POSITION	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**

City Secretary's Office
100-103-1

Expenditures by Major Object	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Personnel Services	300,539	281,213	301,126	280,443	301,844
Supplies	13,248	13,504	17,639	14,275	17,465
Maintenance	0	0	0	0	0
Services	45,506	18,965	66,344	65,246	53,556
Total	**359,293**	**313,682**	**385,109**	**359,964**	**372,865**

Objectives

- Conduct City elections in compliance with the City Charter and State law.
- Process accurate City Council actions in a timely manner.
- Maintain accurate birth and death records for City of Grapevine.
- Respond to customer requests/inquiries in a timely manner.
- Maintain accurate, easily accessible City records in compliance with adopted record retention schedules and administrative policies; and provide guidance to City departments on Records Management

Performance Indicators	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Post-Council meeting documents:					
- Ordinance/Resolution (2 days)	163	164	150	150	167
- Agendas and Minutes completed	147	84	80	80	82
- Required legal captions published	60	52	53	53	55
Customer Inquiries annually:	12,349	10,626	11,620	11,620	11,836
Open records average process time (< 5 days):	NA	77%	75%	175%	80%
- Open Records Requests Processed	389	340	350	350	370
Birth Records					
- Registered	2,666	2,484	2,634	2,634	2,530
- Walk in Applications (<1/2 hour)	NA	NA	NA	NA	3,009
- Long form-Walk-in/mail (1 day)	3,994	3,813	3,776	3,776	3,996
- Short form-Walk-in (<1/2 hour)	388	407	397	397	397
Death Records					
- Registered	480	539	488	488	534
- Issued	702	807	828	828	647
Records management:					
- Manpower hours (Records Center)	125.5	72.8	84	84	91
- Manpower hours (Consulting)	NA	NA	90	90	90
- Amount of records eligible for destruction and destroyed by end of the 3rd quarter (Cubic Feet)	363	15.5	425	425	240
Permits					
- Alcoholic Beverage Permits	196	200	194	194	211
- Solicitor Permits	71	33	41	41	51

FY 2016-17 PROPOSED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
104 - HUMAN RESOURCES

Expenditures by Major Object	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Personnel Services	0	0	554,852	522,048	567,023
Supplies	0	0	25,161	14,538	26,111
Maintenance	0	0	0	0	0
Services	0	0	123,046	131,840	131,314
	0	**0**	**703,059**	**668,426**	**724,448**

HUMAN RESOURCES	**2014**	**2015**	**2016**	**2016**	**2017**
Human Resources Director	1	1	1	1	1
Human Resources Analyst II	1	1	1	1	1
Human Resources Analyst I	1	1	1	1	1
Human Resources Coordinator	1	1	1	1	1
Human Resources Specialist	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	**5.00**	**5.00**	**5.00**	**5.00**	**5.00**
PART-TIME POSITIONS					
Human Resources Assistant - PT	0.47	0.47	0.47	0.47	0.47
Clerk Typist/Receptionist and A/P/ Clerk	0.10	0.10	0.10	0.10	0.10
TOTAL PART-TIME POSITIONS	**0.57**	**0.57**	**0.57**	**0.57**	**0.57**
TOTAL CITY SECRETARY POSITIONS	**5.57**	**5.57**	**5.57**	**5.57**	**5.57**

Human Resources
100-104-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	513,644	524,037	554,852	522,048	567,023
Supplies	16,563	17,530	25,161	14,538	26,111
Services	126,143	190,995	123,046	131,840	131,314
Total	**656,349**	**732,561**	**703,059**	**668,426**	**724,448**

Objectives

- Advise, counsel and train supervisors on leadership skills, policy interpretation and disciplinary issues so that unemployment claims result from less than 10% of all terminations, employment-related lawsuits result from less than 1% of all terminations, and full-time employee turnover remains below 10%.
- Advertise each full-time vacancy through a minimum of 4 different sources to obtain a diverse application pool of at least 30 candidates on average for the hiring department to select from.
- Provide annual, mandatory training to all new employees on the City's Business Culture Guiding Values and Sexual Harassment prevention.
- Conduct new employee orientation to assimilate new employees into the organization successfully and quickly. New employee orientation will be scheduled no later than the third week of employment, on average, with the City.
- Annually survey approximately 40 of Grapevine's benchmark jobs with other Metroplex area cities to maintain competitive salaries, at least at the 50th percentile of the Metroplex market.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
- Training contacts made with employees/supervisors	271/167	388/75	220/140	220/140	220/150
- Applications received	15,300	19,529	19,000	19,000	23,000
- # of full/part-time new hires processed	44/136	58/68	45/125	45/125	60/210
- # of promotions/transfers	24/3	38/16	25/20	25/20	30/20
- # of full/part-time resignations/terms processed	57/132	56/159	45/115	45/115	60/160
- Orientations held within 3 weeks of hire	80%	89.7%	80%	80%	88%
- Payroll/benefit transactions performed	1,567	1,353	2,000	2,000	2,600
- Employee turnover (full-time only)	11.51%	10.54%	9.10%	9.10%	11.50%
- Full-time employees per 100 citizens	1.124	1.150	1.150	1.150	1.150
- Personnel employees per 100 employees	0.980	0.957	0.900	0.900	0.920
- Employees tracked on leave or on Modified Duty	186	190	190	190	200

FY 2016-17 PROPOSED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
105 - FISCAL SERVICES

Expenditures by Division	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Administration	502,695	561,309	510,259	554,975	533,934
Accounting	855,201	892,797	1,016,278	1,017,687	1,051,127
Purchasing	264,337	269,953	284,064	282,909	290,087
Human Resources	656,349	732,561	0	0	0
Municipal Court	622,184	652,733	681,096	682,651	733,465
Risk Management	9,926,738	11,227,810	11,039,649	11,029,470	11,761,374
Total	**12,827,504**	**14,337,164**	**13,531,346**	**13,567,691**	**14,369,987**

FULL-TIME POSITIONS	2014	2015	2016	2016	2017
Administrative Services Director	1	0	0	0	0
Chief Financial Officer	0	1	1	1	1
Controller	1	1	1	1	1
Managing Director of Financial Services	1	1	1	1	1
Management Services Director	1	1	1	1	1
Budget Manager	0	0	0	0	0
Financial Analyst	1	1	1	1	1
GHA Executive Director **	1	1	0	0	0
Administrative Service Coordinator	1	1	1	1	1
Accountant	0	1	0	0	0
Internal Auditor	0	0	0	0	0
Payroll Administrator	1	1	1	1	1
Accountant III	2	1.5	0	0	0
Accountanting Manager	0	1.5	1.5	1.5	1.5
Sr. Accountant	0	0	1	1	1
Accounting Technician	1	1	1	1	1
Purchasing Agent	1	1	1	1	1
Purchasing Coordinator	1	1	1	1	1
Sr. Warehouse Worker	1	1	1	1	1
Acct Payable Clerk	0.5	0.5	0.5	0.5	0.5
Municipal Court Manager	1	1	1	1	1
Municipal Court Supervisor	1	1	1	1	1
Municipal Court Clerk	4	4	4	4	4
Cashier	0	0	0	0	0
Clerk Typist	1	1	1	1	1
Municipal Court Judge	1	1	1	1	1
Risk Manager	1	1	1	1	1
Benefits Coordinator	1	1	1	1	1
Risk Management Assistant	0	0	1	1	1
Risk / Wellness Coordinator	0	0	0	0	0
TOTAL FULL-TIME POSITIONS	**29.50**	**26.50**	**25.00**	**25.00**	**25.00**
PART-TIME POSITIONS					
Budget Assistant	0.085	0.085	0.085	0.085	0.085
Director of Property and Casualty Projects	0.480	0.000	0.000	0.000	0.000
Risk / Wellness Coordinator	0.520	0.000	0.000	0.000	0.000
Clerk Typist / Receptionist	0.100	0.000	0.000	0.000	0.000
GHA Executive Director***	0.000	0.000	1.000	1.000	1.000
TOTAL PART-TIME POSITIONS	**1.185**	**0.085**	**1.085**	**1.085**	**1.085**
TOTAL FISCAL SERVICES	**30.685**	**26.585**	**26.085**	**26.085**	**26.085**

** Position funded from Grapevine Housing Authority Fund, which is reimbursed by the federal government (HUD).

Fiscal Services - Administration
100-105-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	468,470	524,701	467,459	518,927	492,134
Supplies	24,603	25,686	25,800	22,636	24,800
Maintenance	0	0	0	0	0
Services	9,623	10,923	17,000	13,412	17,000
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**502,695**	**561,309**	**510,259**	**554,975**	**533,934**

Objectives

- Facilitate a positive customer service attitude for both internal and external City services.
- Facilitate effective support of operational department activities.
- To oversee effective financial and administrative control systems.
- Publish the Annual Operating Budget and Capital Improvements Plan.
- Publish and maintain timely and accurate financial data online via the City's website.
- Implement and enhance employee health insurance training programs.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Adopted
Budget Amendment Requests processed	138	141	180	180	180
Wire transfers verified	93	93	80	80	80
Purchasing requisitions reviewed and approved	235	281	250	250	250
Council agenda memos reviewed and approved	160	135	180	180	180
Monthly financial status reports completed	9	6	9	9	9

Fiscal Services - Accounting
100-105-2

Expenditures by Major Object	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Personnel Services	542,346	560,314	629,714	659,405	659,218
Supplies	19,556	17,166	20,600	15,344	20,300
Maintenance	0	0	0	0	0
Services	293,299	315,316	365,964	342,938	371,609
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**855,201**	**892,797**	**1,016,278**	**1,017,687**	**1,051,127**

Objectives

- Continue to meet payroll and account payable production with minimal rework and corrections. Staying current on federal and IRS guidelines and apply these standards to the City's accounting system.
- Coordination and assistance to external auditors and final the audit in a manner with prior year's production and workpaper preparations for external auditors.
- Control the disbursement of City funds by monitoring vendor payments to ensure discounts; processing check runs and promoting direct deposit of payroll.
- Ensure adequate internal controls of City assets by reconciling bank and trust statements monthly, and ensure compliance with standards and procedures established by City Charter, City Council and City Manager.
- Review and monitor the budgeted spending in Departments and ensure that they are consistent with City Manager's guidelines on spending and budget management and are in compliance with State, Federal laws and bond guidelines.

Performance Indicators	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Number of Payroll Checks Annually	20,400	20,400	20,900	20,900	20,900
Percent ACH to Total Payments	47.30%	49.60%	51.60%	51.60%	53.70%
Add: # of days to Pay P Card	13.80	13.60	13.60	13.60	13.00

Fiscal Services - Purchasing
100-105-3

Expenditures by Major Object	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Personnel Services	237,591	243,843	256,414	250,720	262,337
Supplies	3,288	1,908	2,150	1,374	2,250
Maintenance	0	0	0	0	0
Services	23,458	24,203	25,500	30,815	25,500
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**264,337**	**269,953**	**284,064**	**282,909**	**290,087**

Objectives

- Maintain 95% of annual contracts without a gap in service.
- To establish at least 8 new annual contracts
- Reduce inventory
- Increase inventory turns
- 12-15 solicitations with e-bidding system

Performance Indicators	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Annual contracts with no gap in service	98%	98%	95%	95%	95%
Number of new contracts established	8	35	6	6	8
Reduce inventory to $140,000	$150,000	$153,550	$140,000	$140,000	$ 140,000
Increase inventory turns	3	2.7075	3	3	3
Number of solicitations with e-bidding system forecasted	10	9	15	15	12

Fiscal Services - Municipal Court
100-107-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	444,086	472,574	482,951	487,551	527,567
Supplies	14,965	11,733	19,945	8,067	15,145
Maintenance	7,687	2,579	1,000	0	0
Services	155,446	165,847	177,200	187,033	190,753
Total	**622,184**	**652,733**	**681,096**	**682,651**	**733,465**

Objectives

- Provide adequate training and cross-training for Municipal Court staff.
- Keep forms updated as laws, policies and procedures change.
- Provide adequate information to the public about their rights in Municipal Court.
- Work closely with the Teen Court Coordinator to assist handling cases in a timely manner.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
- Number of cases filed per year with COG	22,056	16,600	23,000	23,000	20000
- Number of cases filed per year with DFW	1,848	1,465	2,000	2,000	2000
- Average number of minutes to process each case	20	80	20	20	20
- Average number of minutes to process at window	25	100	20	20	20
- Average number of hours to prepare for Jury Trial	4	16	4	4	4
- Number of teens requesting Teen Court	160	129	180	180	160

Administrative Services - Risk Management
100-109-1

Expenditures By Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	280,373	209,719	208,549	214,116	233,524
Supplies	9,181	11,859	10,900	14,987	10,900
Services	110,672	85,826	104,000	151,798	128,900
Capital Outlay	0	37,455	0	0	0
Property & Casualty	1,463,349	1,458,829	1,403,200	1,574,914	1,595,950
Health Insurance	8,063,163	9,424,122	9,313,000	9,073,655	9,792,100
Total	**9,926,738**	**11,227,810**	**11,039,649**	**11,029,470**	**11,761,374**

Objectives

- Initiate self-funded Workers Compensation Program to reduce costs and effectively manage employee injuries
- Direct the City's self-funded major medical health plan for employees and their families
- Manage prescription benefit plan
- Manage and direct expansion of the SIR liability and property protection program.
- Reduce legal and expert witness fees by contracting with excess liability carriers and third parties.
- Provide LTD insurance for employees and their families while stabilizing premiums.
- Provide cost effective life insurance for City employees and their families.
- Continue Citywide HIPAA program and privacy compliance office.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Paid liability claims vs. total claims	23%	46%	25%	25%	35%
Recover subrogation revenue	$220,000	$125,330	$100,000	$100,000	$110,000
Vehicle accidents	40	17	40	40	30
Fleet accidents as percentage of total fleet	9%	4%	9%	9%	7%
Experience Modifier			0.28	0.28	$0
Worker's Compensation Injuries:					
Medical only injuries	40	22	30	30	30
Medical only injuries to total staff	7%	2%	6%	6%	6%
Lost time injuries	24	18	20	20	20
Lost time injuries to total staff	4%	3%	3%	3%	3%

FY 2016-17 PROPOSED OPERATING BUDGET
DEPARTMENTAL SUMMARY
209 - POLICE

GENERAL FUND ONLY					
Expenditures by Division	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Administration	1,565,874	1,521,124	1,628,724	1,608,145	1,747,023
Animal Control	141,487	171,706	212,980	183,195	218,114
Total	**1,707,361**	**1,692,830**	**1,841,704**	**1,791,339**	**1,965,137**

POLICE	**2014**	**2015**	**2016**	**2016**	**2017**
Police Chief	1	1	1	1	1
Assistant Police Chief	1	1	1	1	1
Administrative Manager	1	1	1	1	1
Lieutenant	1	1	1	1	1
Sergeant	3	3	3	3	3
Sr. Officer	4	4	4	4	4
Community Outreach Center Manager	0	0	1	1	1
Animal Control Supervisor	1	1	1	1	1
Animal Control Officer	2	2	2	2	2
TOTAL FULL-TIME POSITIONS	**14.00**	**14.00**	**15.00**	**15.00**	**15.00**
PART-TIME POSITIONS					
Animal Control Officer	0.09	0.09	0.09	0.09	0.09
TOTAL PART TIME POSITIONS	**0.09**	**0.09**	**0.09**	**0.09**	**0.09**
TOTAL GENERAL FUND POSITIONS	**14.09**	**14.09**	**15.09**	**15.09**	**15.09**

Police - Administration
100-209-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	1,384,843	1,304,070	1,420,244	1,423,756	1,529,088
Supplies	74,770	89,880	91,650	68,491	92,010
Maintenance	1,667	1,877	2,850	593	3,500
Services	104,595	125,298	113,980	115,304	122,425
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**1,565,874**	**1,521,124**	**1,628,724**	**1,608,145**	**1,747,023**

Objectives

- Increase citizen and community awareness of the police department's function by conducting two citizen's police academy classes annually.
- Increase officer awareness of modern policing techniques through training.
- Conduct a review of all operational guidelines to ensure they are current and relevant.
- Increase community awareness of crime trends and prevention techniques by conducting crime prevention seminars.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Adopted
Citizen's police academy classes	2	5	2	3	2
Mandate TCLEOSE training requirements for all personnel	100%	400%	100%	200%	100%
Conduct a review of the General Manual and divisional operating procedures	1	4	1	1	1
Conduct crime prevention seminars	NA	229	200	200	200

Police - Animal Control
100-209-5

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	119,750	151,087	166,930	166,375	172,029
Supplies	15,419	15,534	38,710	13,218	38,745
Maintenance	0	0	0	0	0
Services	6,318	5,085	7,340	3,602	7,340
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**141,487**	**171,706**	**212,980**	**183,195**	**218,114**

Objectives

- Provide educational programs to students in the Grapevine-Colleyville Independent School District and local service organizations.
- Provide animal adoption services.
- Provide protective enforcement of City ordinances regulating domestic and wild animals.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Number of educational presentations delivered	100	100	100	100	100
Number of animals adopted	353	353	353	353	300
Number of animals impounded	909	909	909	909	1,000

FY 2016-17 PROPOSED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
210 - FIRE

Expenditures by Division	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Budget**	**2015-16 Estimate**	**2016-17 Adopted**
Administration	877,512	907,043	904,221	843,333	938,477
Prevention	595,526	555,976	651,153	597,571	668,388
Operations	9,823,217	10,170,093	10,310,678	10,316,936	10,360,455
Training	162,894	134,703	177,621	171,532	186,831
Emergency Management	144,685	95,871	166,919	126,303	152,054
Total	**11,603,833**	**11,863,687**	**12,210,592**	**12,055,676**	**12,306,205**

FIRE	**2014**	**2015**	**2016**	**2016**	**2017**
Fire Chief	1	1	1	1	1
Deputy Chief	3	3	3	3	3
Assistant Fire Marshal	0	1	1	1	1
Administrative Manager	1	1	1	1	1
Administrative Secretary	0	0	0	0	0
Fire Inspector/Investigator	2	2	2	2	2
Emergency Management Coordinator	1	1	1	1	1
Battalion Chief	3	4	4	4	4
Fire Captain	19	18	18	18	18
Driver/Engineer	17	18	18	18	18
Firefighter/Paramedic	49	51	51	51	51
Firefighter/EMT	3	2	2	2	2
Support Service Technician	1	1	1	1	1
Secretary	1	1	1	1	1
Clerk/Typist/Receptionist	0	0	0	0	1
TOTAL FULL-TIME POSITIONS	**101.00**	**104.00**	**104.00**	**104.00**	**105.00**
PART TIME POSITIONS					
Fire Inspectors	0.58	0.58	0.58	0.58	0.58
Fire Inspectors-CAS	0.59	0.59	0.59	0.59	0.59
TOTAL PART TIME POSITIONS	**1.17**	**1.17**	**1.17**	**1.17**	**1.17**
TOTAL FIRE POSITIONS	**102.17**	**105.17**	**105.17**	**105.17**	**106.17**

Fire - Administration
100-210-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	487,764	486,824	501,593	486,096	529,966
Supplies	64,858	73,142	45,200	32,298	45,200
Maintenance	21,789	19,275	26,420	16,900	29,420
Services	303,101	327,802	331,008	308,039	333,891
Total	**877,512**	**907,043**	**904,221**	**843,333**	**938,477**

Objectives

- To increase the effectiveness and efficiency of the administrative functions of the fire department
- To provide surveys for customer satisfaction
- Provide opportunities for volunteer activities
- To provide employee updates concerning new firefighting, rescue, and EMS techniques and enhance intradepartmental communication by use of newsletters, staff/employee meetings, open forum employee meetings, and other written and verbal communication.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Streamline document storage and reduce the use of paper files	0%	100%	50%	50%	90%
Promote volunteer opportunities within the fire administration (hours)	593	1,817	1,500	1,500	1500
Percentage of customer satisfaction surveys returned	110%	29%	50%	50%	35%

Fire - Prevention
100-210-2

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	529,493	505,224	582,161	544,302	599,396
Supplies	45,000	29,984	44,322	33,034	44,322
Maintenance	296	129	750	141	750
Services	16,734	20,640	23,920	20,094	23,920
Capital Outlay	4,002	0	0	0	0
Transfers	0	0	0	0	0
Total	**595,526**	**555,976**	**651,153**	**597,571**	**668,388**

Objectives

- Provide fire inspections for businesses, schools and residences.
- Provide fire prevention programs for businesses, educational institutions and the general public.
- Conduct Citizens Fire Academy
- Install Smoke Detectors

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Fire inspections	5,176	5,176	4,500	4,500	4,500
Fire prevention programs	55	55	75	75	75
Conduct Citizens Fire Academy	1	1	1	1	1
Install Smoke Detectors	271	271	300	300	200

Fire - Operations
100-210-3

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	9,158,478	9,434,679	9,593,638	9,593,348	9,650,015
Supplies	554,608	603,088	635,000	664,478	626,200
Maintenance	34,253	26,474	17,240	25,032	17,240
Services	38,970	36,970	64,800	34,079	67,000
Capital Outlay	36,908	68,882	0	0	0
Transfers	0	0	0	0	0
Total	**9,823,217**	**10,170,093**	**10,310,678**	**10,316,936**	**10,360,455**

Objectives

- Respond to 90 percent of 9-1-1 calls for emergencies in all first alarm districts within 5 minutes of the call being dispatched.
- Reduce the number of on duty injuries due to fire ground accidents by 60%
- Perform engine company, ladder company, and MICU company evaluations to ensure operational readiness.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Respond to 90% of 911 calls in 1st alarm district in 5 minutes or less	5,100	5,100	5,250	5,250	5,467
Reduce number of on-scene Firefighter injuries by 40%	3	3	3	3	3
Perform engine company, ladder company, and MICU company evaluations to ensure operational readiness.	50	50	50	50	50
Perform regular fitness assessments and physical conditioning program for all firefighters	94	94	102	102	102

Fire - Training & Career Development
100-210-4

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	0	0	0	0	0
Supplies	2,416	1,970	4,150	1,415	4,150
Maintenance	0	0	0	0	0
Services	150,261	132,733	173,471	170,117	182,681
Capital Outlay	10,216	0	0	0	0
Transfers	0	0	0	0	0
Total	**162,894**	**134,703**	**177,621**	**171,532**	**186,831**

Objectives

- Provide training in accordance with the Texas Commission on Fire Protection.
- Provide training in accordance with the Texas Department of State Health Services
- Provide training in accordance with the NFPA and ISO.
- Provide opportunities for career development and promotional opportunities.
- Provide specialized training for technical rescue personnel.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Provide a minimum of 20 hours TCFP training per firefighter	24	24	20	20	20
Provide a minimum of 36 hours TDH EMS training per firefighter	36	36	36	36	36
Provide training to insure operational readiness of specialized rescue operations	16	36	16	16	24
Provide leadership classes for current and future officers	16	12	16	16	24

Fire - Emergency Management
100-210-5

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	112,843	60,723	118,819	88,271	102,454
Supplies	8,824	6,008	13,400	9,933	13,400
Maintenance	12,328	16,418	16,700	15,457	16,700
Services	10,691	12,723	18,000	12,641	19,500
Total	**144,685**	**95,871**	**166,919**	**126,303**	**152,054**

Objectives

- Coordinate planning, training and exercise with the community by working with at least one community partner in development of a plan, presentation of training or development of an exercise
- Provide emergency management and safety content to local publications at least bi-annually
- Implement training and exercise plan for identified city staff
- Complete the update of Emergency Operations Plan and Annexes.
- Test all outdoor warning sirens monthly.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Adopted
Public Education and Outreach	n/a	3	1		1
Provide content to local publications	n/a	3	2		3
Implement training and exercise plan	n/a	0	100%		1
Complete the update of the Emergency Management Plan	100%	0%	100%		100%
Monitor and test warning sirens	100%	100%	100%		100%

FY 2016-17 PROPOSED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
312 - PARKS AND RECREATION

Expenditures by Division	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Administration	651,073	571,461	661,101	662,560	701,794
Active Adults	357,587	388,926	432,926	416,141	446,222
Park Maintenance	4,411,839	4,290,087	4,714,629	4,704,967	4,750,559
Recreation	521,719	298,876	397,754	404,247	425,928
Aquatics	504,175	889,669	1,442,319	1,384,316	1,514,453
Athletics Programs	541,535	830,865	795,193	810,476	827,905
Recreation Programs	346,884	532,612	532,126	531,125	551,582
The REC	746,237	1,268,736	1,093,602	1,128,946	1,143,449
Total	**8,081,048**	**9,071,233**	**10,069,650**	**10,042,778**	**10,361,892**

PARKS & RECREATION	**2014**	**2015**	**2016**	**2016**	**2017**
Parks & Recreation Director	1	1	1	1	1
Deputy Parks & Recreation Direct	0.5	0.5	1	1	1
Assistant Parks & Recreation Dire	0	0	0	0	0
P&R Administrative Coordinator	1	1	1	1	1
Marketing Manager	1	1	0	0	0
Volunteer Services Manager	0	0	0	0	0
Volunteer Services Liaison	1	1	1	1	1
Recreation Superintendent	0	0	0	0	0
Athletic Manager	1	1	1	1	1
Athletic Supervisor	0	0	0	0	0
Event Production Supervisor	1	1	1	1	1
Lake Parks / Events Manager	1	1	0.5	0.5	0.5
Recreation & Senior Programs Sup	0	0	0	0	0
Recreation Coordinator	8	8	13	13	13
Reservation Specialist	1	1	1	1	1
CIP and Planning Manager	1	1	1	1	1
Asst. Director of Parks	0	0	0	0	0
Park Manager	1	1	1	1	1
Park Foreman	2	2	3	3	3
Athletics Groundskeeper	1	1	1	1	1
Parks Crew Leader	2	2	2	2	2
Aquatics Tech Coordinator	0	0	1	1	1
Equipment Operator I	4	4	4	4	4
Holiday & Irrigation Contract Coo	1	1	1	1	1
Irrigation Technician II	1	1	1	1	1
Irrigation Technician I	2	2	2	2	2
Horticulturalist	1	1	1	1	1
Crew Worker	5	5	4	4	4
Lead Recreation Specialist	1	1	0	0	0
Sr. Center Supervisor	1	1	1	1	1
Asst. Senior Programs Supervisor	0	0	0	0	0
Recreation Facilities Manager	1	1	1	1	1
Recreation/Aquatic Supervisor	0	0	0	0	0
Recreation Supervisor	0	0	1	1	1
Aquatics Supervisor	0	0	1	1	1
TOTAL FULL-TIME POSITIO	**40.50**	**40.50**	**46.50**	**46.50**	**46.50**

PART-TIME POSITIONS	2014	2015	2016	2016	2017
Crew Worker (Seasonal)	0.581	0.581	0.581	0.581	0.581
Secretary	0	0	0	0	0
Recreation Coordinator	0.502	0.502	0.340	0.340	0.340
RCA I	2.212	2.212	2.437	2.437	2.437
RCA II	7.328	7.328	12.690	12.690	12.690
RC	0.500	0.500	0.500	0.500	0.500
Intern	0.000	0.000	0.000	0.000	0.000
Recreation Specialist	2.919	2.919	1.563	1.563	1.563
Bus Driver	0.980	0.980	0.980	0.980	0.980
Pool Manager	0.957	0.957	0.957	0.957	0.957
Assistant Pool Manager	0.980	0.980	0.980	0.980	0.980
Learn to Swim Coordinator	0.520	0.520	1.241	1.241	1.241
Swim Lesson Instructor	0.395	0.395	0.395	0.395	0.395
Swim Lesson Aide	0.352	0.352	0.352	0.352	0.352
Lifeguard	6.705	6.705	25.705	25.705	25.705
Cashier	1.668	1.668	1.668	1.668	1.668
TOTAL PART-TIME POSITIO	**26.599**	**26.599**	**50.390**	**50.390**	**50.390**
TOTAL GENERAL FUND	**67.099**	**67.099**	**96.890**	**96.890**	**96.890**

Parks & Recreation - Administration
100-312-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	476,670	317,910	364,601	353,072	376,294
Supplies	53,984	83,077	75,000	70,781	76,000
Maintenance	0	0	0	0	0
Services	120,419	170,474	221,500	238,706	249,500
Total	**651,073**	**571,461**	**661,101**	**662,560**	**701,794**

Objectives

- Optimize resources and budget to maximize citizens exposure to parks and leisure services in Grapevine.
- Promote health, fitness, wellness, and lifelong learning members of The REC and the surrounding communities.
- Employ all resources availalable to be the premier Parks and Recreation Department in the State of Texas.
- Develop relationships with community partners and sponsors to provide opportunities for cultural awareness, environmental eduacation/stewardship to kids of all ages.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Grant dollars Approved	$20,000	$36,000	$1,800,000	$1,800,000	$2,200,000
Sponsorship dollars secured	$57,745	$15,400	$50,000	$50,000	$60,000

Parks & Recreation - Active Adults
100-312-2

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	302,916	326,643	355,826	347,416	351,672
Supplies	43,576	51,138	62,000	50,888	71,750
Maintenance	0	0	0	0	0
Services	11,095	11,145	15,100	17,837	22,800
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**357,587**	**388,926**	**432,926**	**416,141**	**446,222**

Objectives

- Provide those 55 & better with relevant program, field trip, class and event opportunities that account for the generational differences in interest and ability within this segment of the population.
- Foster community, quality-of-life and independence for those 55 & better in the City of Grapevine.
- Build relationships with community partners that have an interest in cultivating current and future services available to Active Adults.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Customer surveys completed / satisfaction rate	216 / 98.4%	145 / 98.47%	250 / 95%	250 / 95%	250 / 95
Number of special events, classes and programs offered / made	1023 / 996	1,001 / 967	1,200 / 1,116	1,200 / 1,116	1200 / 1116
Average number of daily riders in City vehicles	57	69	65	65	65
SeniorMover trips requested / provided	340 / 339	382 / 379	400 / 375	400 / 375	400 / 375
Persons registered for Active Adult programs	26,176	23,063	30,000	30,000	30000
Average number of daily meals served	NA	24,334	50	50	50
Volunteer hours worked	3,699	1,440	4,000	4,000	4000

Parks & Recreation - Park Maintenance
100-312-3

Expenditures by Major Object	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Personnel Services	1,101,620	1,153,031	1,364,049	1,377,686	1,380,759
Supplies	234,474	231,777	244,400	263,716	269,400
Maintenance	219,627	193,723	206,000	215,671	206,000
Services	2,856,118	2,687,530	2,900,180	2,843,561	2,894,400
Capital Outlay	0	24,025	0	4,333	0
Total	**4,411,839**	**4,290,087**	**4,714,629**	**4,704,967**	**4,750,559**

Objectives

- To provide well maintained, safe, age appropriate ADA accessible playgrounds, fields, and recreation areas for people of all ages to use for recreation and leisure.
- Provide environmentally focused outreach and community engagement activities for a diverse demographic.
- Pursue grants to develop and maintain sustainable landscaping and medians to enhance the beautification of parks, roadways, and facilities.
- Develop messaging and practices both internally and externally to support recycling, conservation, and sustainability efforts. Increase community partnerships with organizations willing to promote and support environmental stewardship.
- Maximize a volunteer-based workforce to promote a "Cleaner, Greener, Grapevine" in coordination/cooperation with Keep Grapevine Beautiful and the Solid Waste Program.
- Increase community awareness of the Botanical Gardens at Heritage Park.

Performance Indicators	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Number of classes, programs, & events offered/made	N/A	N/A	60/ 48	60/ 48	80/72
Number of patrons at the Botanical Gardens	N/A	N/A	15,000	15,000	20,000
Total acres maintained	1,662	6,708	1,677	1,677	1677
Total acres under irrigation	210	930	225	225	227
Playgrounds maintained	37	132	37	37	37
ADA / CPSC playgrounds retrofitted	2	0	2	2	2
Facility / median landscapes enhanced	8	6	3	3	5
Customer satisfaction rate	100%	100%	100%	100%	100%
Man hours per non-department events	4,600	3,500	4,600	4,600	4,600
Grant dollars sought/awarded	$320,248	N/A	$300,000/ $75,000	$300,000/ $75,000	$300,000/ $
Number of area adopted by citizens	75	N/A	80	80	80
Volunteer hours/value of hours	7,833	N/A	1,200/$30,000	1,200/$30,000	70,000/$163,8000

Parks & Recreation - Recreation
100-312-4

Expenditures by Major Object	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Personnel Services	439,588	176,710	216,254	223,833	236,868
Supplies	30,151	50,042	60,250	58,449	61,100
Maintenance	0	315	0	1,683	0
Services	51,980	71,810	121,250	120,282	127,960
Total	**521,719**	**298,876**	**397,754**	**404,247**	**425,928**

Objectives

- Provide and maintain premier places for residents and businesses to host meetings, birthday parties, and corporate functions.
- Provide holiday event experiences for the City of Grapevine that will provide opportunities for economic development.
- Provide recreation/community events as quality of life opportunities.

Performance Indicators	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Total Community Events Participation (Rev/Non-Rev)	60,428	60,428	16,000	16,000	16,000
Social Media posts/engagement	150/200,000	150/200,000	150/200,000	150/200,000	150/200,000
Number of Surveys/customer satisfaction rate	97.34%	97.36%	96.00%	96.00%	300/96%
Number of indoor facility rentals/Total Hours rented	712 / 1,801.25	831/2360.50	615/1,600	615/1,600	750/2100
Number of lake park pavilion rentals/Total hours rented	192 / 2,153	159/1672	100/1,400	100/1,400	180/2000
Number of park pavilion rentals/Total hours rented	780 / 2,911.5	1312/3022	420/2,000	420/2,000	1250/3000

Parks & Recreation - Aquatics
100-312-5

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	346,755	690,726	1,142,869	1,150,710	1,206,253
Supplies	96,738	126,737	160,200	121,434	168,200
Maintenance	12,468	18,002	20,000	12,699	20,000
Services	48,214	54,205	119,250	99,472	120,000
Total	**504,175**	**889,669**	**1,442,319**	**1,384,316**	**1,514,453**

Objectives

- Promote water safety for both youth and adults by providing opportunities for community education and training.
- Offer a diverse selection of aquatic fitness opportunities for those of all abilities and ages.
- Provide quality aquatic facilities that foster community and encourage "kids of all ages" to enjoy the health benefits of aquatic play year round.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Adopted
Total public swim attendance	46,120	75,245	75,000	75,000	75000
Learn To Swim participants	1,139	1,205	2,000	2,000	2000
Special event attendance	415	275	1,250	1,250	1250
Customer surveys / satisfaction rate	57 / 95.78%	348 / 96%	475 / 96%	475 / 96%	475 / 96%
Swim team participants	123	101	170	170	170
Aquatic fitness class registrants	72	147	400	400	400
Semi-private classes offered/made	180 / 164	84 / 67	250 / 225	250 / 225	250 / 225
Number of private lessons	65	199 / 173	150	150	150
Active Adult fitness class programs/participants	NA	134	200	200	200

Parks & Recreation - Athletics Programs
100-312-6

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	55,571	219,486	310,810	257,944	308,522
Supplies	61,398	122,532	70,678	109,730	70,678
Maintenance	410	1,507	2,980	1,260	2,980
Services	424,155	487,341	410,725	441,544	445,725
Total	**541,535**	**830,865**	**795,193**	**810,476**	**827,905**

Objectives

- Provide a safe, fun, & competitive learning experience through leagues, classes, and camps.
- Foster working relationships and partnerships with local school districts, civic groups, co-sponsored youth associations and other entities to provide quality athletic programming opportunities to the community.
- Provide opportunities for local, state, and national tournaments to bring in players and spectators which bring economic impact to the City of Grapevine.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Athletic leagues / youth registrants	7 / 6,250	7/6,250	7/6,000	7/6,000	7/6,200
Athletic leagues / adult registrants	20 / 9,248	20/9,248	18/10,250	18/10,250	18/10,250
Sport camps / youth registrants	6 / 297	6/297	6 / 300	6 / 300	6/300
Community Camps - Outreach		N/A	3/75	3/75	3/90
Tennis Classes/youth registrants	285	285	575	575	575
Tennis classes/adult registrants	56	56	170	170	170
Customer satisfaction rate	6 / 92%	6/92%	10 / 96%	10 / 96%	10/96%
Percent of cost recovery	130%	130%	110%	110%	110%
Co-Sponsored association program registrants	5,100	5,100	4,200	4,200	4,300
Number of tournaments offered/teams registered	27 / 972	27/972	27/861	27/861	30/900

Parks & Recreation - Recreation Programs
100-312-7

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	15,189	54,902	64,326	64,606	64,632
Supplies	61,863	104,797	125,500	66,442	59,650
Services	269,833	372,914	342,300	400,037	427,300
Total	**346,884**	**532,612**	**532,126**	**531,125**	**551,582**

Objectives

- Provide a variety of classes and programs that allow students to explore educational opportunities, participate in fitness classes and gain experience in the fine arts.
- Reach the financial goals for recreation programs as established in The REC of Grapevine business plan that was approved by council in 2012.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Youth registered in programs at The REC	6,838	2,841	15,000	15,000	15000
Adults registered in programs at The REC	9,773	4,090	14,000	14,000	14000
Number of customer surveys returned/satisfaction rate	99 / 98.41%	60 / 98.3%	200 / 96%	200 / 96%	200 / 96%
Number of classes offered/number made	324 / 278%	843 / 688	700 / 581	700 / 581	800 / 700
Cost recovery	153.00%	205.00%	140.00%	140.00%	140.00%
Class success rate	82.00%	81.60%	83.00%	83.00%	83.00%
Gross program revenue	NA	$419,018.05	$1,000,000	$1,000,000	$750,000.00

Parks & Recreation - The REC
100-312-8

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	440,016	811,028	847,602	822,754	858,729
Supplies	43,938	189,347	105,000	127,786	128,000
Maintenance	5,676	9,167	21,000	1,609	21,000
Services	210,920	259,194	58,000	112,656	70,000
Capital Outlay	45,688	0	62,000	64,141	65,720
Total	**746,237**	**1,268,736**	**1,093,602**	**1,128,946**	**1,143,449**

Objectives

- Achieve regional and national recognition for The REC of Grapevine as the standard for multi-generational construction and operations.
- Maximize facility usage by encouraging various forms of active and passive recreation through planned and independent activities.
- Achieve the membership and revenue goals as established in The REC of Grapevine business plan that was approved by council in 2012.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Customer surveys / satisfaction rate	94.6%	NA	200 / 96%	201 / 96%	400 / 96%
Citizen request forms received / responded to within 24 hours	40		25	25	40
Average facility users per hour	71.7	106	100	100	120
Family memberships	2,731	9,571	6,880	6,880	12,000
Individual memberships	2,502	5,240	4,300	4,300	6,000
Retention rate	39%	NA	50%	50%	60.00%
Classroom occupancy rate	19%	17%	20%	20%	25.00%
Annual number of track users	17,301	18,340	25,000	25,000	35,000
Annual number of fitness room users	77,839	103,110	100,000	100,000	140,000
Annual number of racquetball users	3,143	4,019	11,000	11,000	9,000
Annual number of open court users	14,948	22,684	43,000	43,000	50,000
Gross membership revenue	NA	$1,067,910	$1,339,900	$1,339,901	$1,339,900

FY 2016-17 PROPOSED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
313 - LIBRARY

Expenditures by Major Object	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Personnel Services	1,277,377	1,226,690	1,363,120	1,347,363	1,390,053
Supplies	362,906	313,015	337,410	306,512	339,060
Maintenance	730	1,000	1,000	172	1,000
Services	49,200	54,362	50,635	54,165	54,274
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**1,690,213**	**1,595,067**	**1,752,165**	**1,708,213**	**1,784,387**

LIBRARY	**2014**	**2015**	**2016**	**2016**	**2017**
Library Director	1	1	1	1	1
Library Manager	1	1	1	1	1
Librarian II	5	5	4	4	4
Library Technician	1	1	1	1	1
Circulation Services Librarian	1	1	1	1	1
Acquisition Assistant	1	1	1	1	1
Children's Assistant Librarian	1	1	1	1	1
Library Assistant	1	1	1	1	1
Librarian I	0	0	1	1	1
TOTAL FULL-TIME POSITIONS	**12.00**	**12.00**	**12.00**	**12.00**	**12.00**
PART-TIME POSITIONS					
Children's Assistant Librarian	0.475	0.475	0.475	0.475	0.475
Librarian I	0.050	0.050	0.050	0.050	0.050
Librarian II	1.853	1.853	2.000	2.000	2.000
Library Technician	0.664	0.664	0.325	0.325	0.325
Library Assistant	7.498	7.498	7.181	7.181	7.181
Library Aide	2.375	2.375	2.375	2.375	2.375
TOTAL PART-TIME POSITIONS	**12.92**	**12.92**	**12.41**	**12.41**	**12.41**
TOTAL LIBRARY POSITIONS	**24.92**	**24.92**	**24.41**	**24.41**	**24.41**

Library - Administration
100-313-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	1,277,377	1,226,690	1,363,120	1,347,363	1,390,053
Supplies	362,906	313,015	337,410	306,512	339,060
Maintenance	730	1,000	1,000	172	1,000
Services	49,200	54,362	50,635	54,165	54,274
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**1,690,213**	**1,595,067**	**1,752,165**	**1,708,213**	**1,784,387**

Objectives

- Provide patrons remote access to downloadable materials
- Provide homework assistance for children and young adults.
- Provide expanded resources in the Genealogy area.
- Provide teen volunteers opportunities in all departments.

Performance	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Average waiting time to check out materials	3	2	2	2	2
Reference questions	12,032	9,530	11,500	11,500	11,000
Number of materials	11,225	11,000	12,000	12,000	11,000
Percent of first time checkouts on Express	97%	98%	98%	98%	98%
Electronic database	139,251	156,903	150,000	150,000	150,000

FY 2016-17 PROPOSED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
415 - PUBLIC WORKS

Expenditures by Division	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Administration	388,370	393,669	423,345	413,858	431,912
Engineering	789,227	785,196	852,963	817,767	826,045
Streets	1,613,375	1,432,837	1,654,828	1,616,250	1,650,178
Traffic	1,033,512	1,114,478	1,183,253	1,188,367	1,219,415
Environmental Services	332,704	329,307	379,519	372,704	392,805
Facilities Services	1,699,832	1,871,844	2,270,993	1,811,951	2,396,499
Fleet Services	1,448,705	1,544,189	1,604,638	1,402,916	1,622,688
Total	**7,305,725**	**7,471,520**	**8,369,539**	**7,623,812**	**8,539,542**

PUBLIC WORKS	**2014**	**2015**	**2016**	**2016**	**2017**
Public Works Director	0.5	0.5	0.5	0.5	0.5
Administrative Manager	1	1	1	1	1
Secretary	1	1	1	1	1
Deputy Director Public Works	0.5	0.5	0.5	0.5	0.5
Devl Engineer Construction Mgr	1	1	1	1	1
Senior Civil Engineer	0.5	0.5	0.5	0.5	0.5
Chief Construction Inspector	1	1	1	1	1
Construction Inspector II	1	1	1	1	1
Engineering Technician	2	2	2	2	2
Assistant PW Director/Operations	0.5	0.5	0.5	0.5	0.5
WO System Data Coordinator	0.5	0.5	0.5	0.5	0.5
Street/Drainage Manager	1	1	1	1	1
Street Foreman	2	2	2	2	2
Equipment Operator III	2	2	2	2	2
Crew Leader	3	3	3	3	3
Equipment Operator II	4	4	4	4	4
Equipment Operator I	7	7	7	7	7
Traffic Engineer	0	0	1	1	1
Transportation Engineer	1	1	0	0	0
Transportation Manager	0	0	0	0	0
Traffic Operations Manager	1	1	1	1	1
Traffic Supervisor	2	2	2	2	2
Signal Tech Apprentice	1	1	1	1	1
Signal Tech II	1	1	1	1	1
Signal Tech I	1	1	1	1	1
Traffic Tech I	2	2	2	2	2

PUBLIC WORKS (continued)	**2014**	**2015**	**2016**	**2016**	**2017**
Facility Services Manager	1	1	1	1	1
Administrative Secretary	0.5	0.5	0.5	0.5	0.5
Facilities Services Foreman	1	1	1	1	1
Sr. Building Maintenance Technician	2	2	2	2	3
Building Maintenance Technician II	3	3	3	3	3
Building Maintenance Technician I	2	2	2	2	2
Environmental Manager	1	1	1	1	1
Environmental Spec II	2	2	2	2	2
Fleet Services Manager	1	1	1	1	1
Secretary	1	1	1	1	1
Fleet Services Foreman	1	1	1	1	1
Fleet Warehouse Coordinator	1	1	1	1	1
Master Mechanic	5	5	5	5	5
Fleet Training Coordinator	0	0	0	0	0
Journeyman Mechanic	1	1	1	1	1
Fleet Worker	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	**61.00**	**61.00**	**61.00**	**61.00**	**62.00**
PART-TIME POSITIONS					
Director of Transportation Projects	0.48	0.48	0.48	0.48	0.48
Civil Engineer	1.10	1.10	1.10	1.10	1.10
GIS Engineer Coordinator	0.00	0.00	0.00	0.00	0.00
GIS Engineer Tech	0.24	0.24	0.24	0.24	0.24
Laborer (Summer)	2.10	2.10	2.10	2.10	2.10
Secretary	0.90	0.90	0.90	0.90	0.90
TOTAL PART-TIME POSITIONS	**4.82**	**4.82**	**4.82**	**4.82**	**4.82**
TOTAL PUBLIC WORKS POSITIONS	**65.82**	**65.82**	**65.82**	**65.82**	**66.82**

Public Works - Administration
100-415-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	339,547	356,997	361,535	360,585	367,102
Supplies	15,581	14,345	17,400	16,486	17,400
Maintenance	0	0	0	0	0
Services	33,241	22,327	44,410	36,788	47,410
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**388,370**	**393,669**	**423,345**	**413,858**	**431,912**

Objectives

- Support Development in the City including Gaylord Hotel & CC Expansion - Corps Issues.
- Hudgins Street Construction Project Completion
- Promote Water Conservation and Explore Means to Conserve Water in Public Works Operations
- Maintain an active role in design and construction of FM 2499 by the DFW Connector Project CDA Team to insure that the interests of the City are protected.
- Take an active role in planning for the 185 acres owned by City in NE Grapevine
- Maintain our current Water and Wastewater Treatment quality while pursuing means to improve on both
- Stay abreast of TCEQ regulations and their impacts on our systems.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Citizen / Business Owner meetings - DFW Connector Corridor/FM 2499	8	8	8	8	4
Design and construct private / public thoroughfares serving developments	0	0	0	0	1
Assist in ROW & Easement acquisition for DFW Connector Corridor	2	2	2	2	1
Address Corps Issues - Gaylord Expansion	1	1	1	1	1
Hudgins Street Construction Completion	NA	NA	NA	NA	1

Public Works - Engineering
100-415-2

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	759,097	755,819	806,914	780,231	781,398
Supplies	9,136	11,399	10,371	7,057	10,371
Services	20,994	17,978	35,678	30,479	34,276
Total	**789,227**	**785,196**	**852,963**	**817,767**	**826,045**

Objectives

- Review plat submittals promptly to provide responsive service to the developer.
- Develop successful Capital Improvement Plan projects through detailed construction plans and meeting project design schedules.
- Ensure quality construction, reduce future maintenance costs, and maintain construction schedules of CIP projects through dedicated inspection and construction management.
- Ensure that CIP projects remain within allocated funding through detailed budget preparation, payment review, cost projection and records maintenance.
- Minimize response time for the public and respond to requests for information in a timely manner.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Pavement constructed (square yards)	27,584	27,584	27,584	27,584	6,500
Water line constructed (linear feet)	24,518	24,518	24,518	24,518	10,200
Wastewater line constructed (linear feet)	28,686	28,686	28,686	28,686	10,300
Storm drain line constructed (linear feet)	14,465	14,465	14,465	14,465	3,600
Sidewalk constructed (square feet)	34,540	34,540	34,540	34,540	24,000
Plats processed	44	44	44	44	30
Design contracts awarded	3	3	3	3	3
WTP Rehab / Update Projects	NA	NA	NA	NA	0
WWTP Rehab / Update Projects	NA	NA	NA	NA	1
Elevated Storage Tank Rehab / Update	NA	NA	NA	NA	1
Lift Station Upgrades	NA	NA	NA	NA	0

Public Works - Streets
100-415-3

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	1,280,611	1,153,749	1,302,959	1,275,937	1,326,440
Supplies	150,454	103,350	125,500	116,064	125,500
Maintenance	1,335	1,981	4,000	2,990	4,000
Services	180,976	173,757	222,369	216,925	194,238
Capital Outlay	0	0	0	4,333	0
Transfers	0	0	0	0	0
Total	**1,613,375**	**1,432,837**	**1,654,828**	**1,616,250**	**1,650,178**

Objectives

- Cut out and repair major street failures in advance of overlay and reconstruction programs.
- Install fabric underseal and overlay 90,000 square yards of streets.
- Wedge mill gutter lines prior to street overlay.
- Crack seal 200 blocks of streets.
- Utility cuts repaired within 7 working days.
- Cut out and repair 51,400 square feet of concrete for rehab.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Square yards of overlay completed	75,555	78,256	80,000	80,000	80,000
Linear feet of gutter wedge milled	45,792	43,211	20,000	20,000	40,000
Linear feet of curb and gutter replaced	944	2,900	2,000	2,000	2,000
Number of blocks crack sealed	174	189	200	200	200
Square feet of concrete rehab	96,068	70,246	25,000	25,000	25,000

Public Works - Traffic
100-415-4

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	560,619	586,708	615,990	667,547	629,417
Supplies	30,027	27,981	37,540	19,904	38,240
Maintenance	25	852	0	5	0
Services	442,841	488,672	529,723	500,910	547,758
Capital Outlay	0	10,265	0	0	4,000
Transfers	0	0	0	0	0
Total	**1,033,512**	**1,114,478**	**1,183,253**	**1,188,367**	**1,219,415**

Objectives

- Conduct annual routine maintenance of traffic signals and school zone flashers.
- Continue annual roadway striping program.
- Continue traffic sign replacement program.
- Continue traffic signal timing improvements on major arterials, primarily through enhancement of the adaptive traffic signal system.
- Implement an advanced traffic management system for traffic incident detection and for providing road condition information to the public.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Annual maintenance of traffic signals [71]	22	22	50	50	50
Annual striping program [110,000 lf]	2,800	2,800	48,000	48,000	50000
Repair / replace traffic signs	222	222	500	500	500
Replace crosswalks annually	12	12	20	20	20

Public Works - Environmental Services
100-415-5

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	229,637	237,161	246,339	257,848	254,702
Supplies	13,387	19,139	21,361	19,110	21,361
Maintenance	1,805	21	1,800	0	1,800
Services	77,908	72,986	110,019	95,746	114,942
Capital Outlay	9,966	0	0	0	0
Total	**332,704**	**329,307**	**379,519**	**372,704**	**392,805**

Objectives

- Solid Waste - Perform outreach, education and technical assistance to customers. Perform field evaluation of service.
- Water Quality - Perform outreach, education and technical assistance to customers. Maintain management system for backflow and cross-connection prevention.
- Pre-Treatment - Perform outreach, education and technical assistance. Perform inspections and sampling of industrial and commercial generators.
- Storm Water - Perform outreach, education, technical assistance and drainage inspections.
- Storm Water - Implement the storm water management plan best management practices.
- Sustainability - Prepare implementation strategies for Energy Efficiency and Emission Reduction targets.
- Perform emergency / spill response and respond to customers within 24 hours.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Outreach and education initiatives	12	12	12		12
Field evaluation / audits of solid waste service provider	12	12	12		12
Inspections for backflow and cross-connection prevention	58	54	50		50
Inspections and sampling on industrial and commercial pre-treatment generators	70	66	50		50
Perform Phase II storm water audits	12	13	12		12
Implement Phase II storm water BMPs	28	28	28		28
Inventory Municipal Emissions	1	1	1		1

Public Works - Facilities Services
100-118-2

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	619,177	639,097	651,948	684,956	686,755
Supplies	64,740	80,627	84,750	114,112	91,750
Maintenance	265,971	244,413	299,853	341,366	331,426
Services	749,944	907,706	1,234,442	1,271,517	1,286,568
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**1,699,832**	**1,871,844**	**2,270,993**	**2,411,951**	**2,396,499**

Objectives

- City Hall - Replace Fan Power Heat boxes that provides heat in the building.
- Fire Stations - Painting, Flooring, and Station 1 needs assessment.
- Library - Painting.
- Roof Program - Continue program to evaluate current roof conditions, prioritize areas in need of repair, and forecast future capital needs. Replace roof on Station 5.
- Municipal Service Center - Replace flooring, painting, and HVAC eqiupment.
- The REC - Painting and floor maintenance.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Adopted
Annual major work orders completed	7,213	6,937	7,400	7,400	7400
Non-emergency work orders completed within seven working days	96%	97%	96%	96%	89%
Annual emergency call outs (after hours)	116	100	100	100	100
Number of facilities maintained	96	96	97	97	97
Percent of preventative maintenance tasks completed on schedule	98%	98%	98%	98%	98%

Public Works - Fleet Services
100-108-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	667,958	680,872	762,588	729,175	780,638
Supplies	456,218	554,667	556,100	438,410	556,100
Maintenance	294,292	284,060	251,600	212,106	251,600
Services	30,237	24,590	34,350	23,225	34,350
Total	**1,448,705**	**1,544,189**	**1,604,638**	**1,402,916**	**1,622,688**

Objectives

- Maintain a low on the job, shop accident rate.
- Maintain an aggressive Preventative, Predictive Maintenance program.
- Use only top quality repair techniques to minimize vehicle downtime, while maintaining part procurement
- Continuously monitor the average age of the fleet and replace vehicles when cost effective.
- Maintain properly specified vehicles and equipment within each department's program needs for efficiency and standardization during replacement.
- Continuously monitor all parts, fuel costs, and quality to maintain cost effectiveness and vehicle reliability.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Percent of user satisfaction with services	97%	97%	100%	100%	100
Percent of total fleet availability (daily)	97%	98%	99%	99%	99
Percent of repairs completed within 24 hours	96%	98%	98%	98%	98
Average number of work orders performed monthly	291	283	300	301	300

FY 2016-17 PROPOSED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
417 - DEVELOPMENT SERVICES

Expenditures by Division	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Budget**	**2015-16 Estimate**	**2016-17 Adopted**
Administration	198,759	203,576	216,931	208,030	222,448
Building Inspection	746,433	771,842	816,844	816,184	831,614
Planning	290,677	297,693	323,552	310,908	336,820
Total	**1,235,869**	**1,273,111**	**1,357,327**	**1,335,121**	**1,390,882**

DEVELOPMENT SERVICES	**2014**	**2015**	**2016**	**2016**	**2017**
Development Services Director	1	1	1	1	1
Code Enforcement Officer	2	2	2	2	2
Plans Examiner/Field Coordinator	1	1	1	1	1
Plans Examiner/Inspector	1	1	1	1	1
Building Inspector II	4	4	4	4	4
Development Services Assistant	1	1	1	1	1
Building Permit Clerk	2	2	2	2	2
Planner II	1	1	1	1	1
Planning & Development Manager	0	1	0	0	0
Asst. Director of Dev. Svc	1	0	1	1	1
Planning Technician	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	**15.00**	**15.00**	**15.00**	**15.00**	**15.00**

Development Services - Administration
100-417-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	175,068	180,054	191,801	185,490	197,318
Supplies	13,534	12,194	16,200	11,785	16,200
Services	10,157	11,328	8,930	10,755	8,930
Total	**198,759**	**203,576**	**216,931**	**208,030**	**222,448**

Objectives

- Continue to ensure timely, accurate, and thorough customer service is provided from the Building Department.
- Work closely with Economic Development Department to ensure that the development goals of the city are met.
- Continue to provide immediate zoning and economic development assistance to customers that call or walk in.
- Implement site visits to local businesses and industry to promote business development.
- Provide miscellaneous pamphlets, brochures and marketing material to facilitate and promote development in the community.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Square feet of commercial construction	110,000	587,106	170,000	170,000	170,000
Square feet of industrial construction	30,000	-	5,000	5,000	5,000

Development Services - Building Inspections
100-417-2

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	681,486	698,729	737,265	743,972	749,285
Supplies	24,487	22,226	27,146	15,987	27,146
Maintenance	0	0	0	0	0
Services	40,460	50,887	52,433	56,224	55,183
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**746,433**	**771,842**	**816,844**	**816,184**	**831,614**

Objectives

- Obtain certifications in adopted technical codes.
- Provide in-house and outside training for certification exams.
- Convert permit documents into Laserfiche digitized format.
- Continue to provide effective code enforcement and notification of violation to property owners.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Average number of days for plan review comments to be forwarded to applicant:					
- residential	1.1	1.0	3.0	3.0	3
- signs	0.3	0.7	3.0	3.0	3
- commercial alterations and finish	1.7	2.5	10.0	10.0	10
- new commercial buildings	5.8	6.7	15.0	15.0	15
Number of new professional licenses / certifications attained:	0	0	3	3	3
Average number of days to respond to nuisance and zoning complaints	1	1	1	1	1

Development Services - Planning
100-417-3

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	283,548	288,419	300,022	299,619	313,290
Supplies	5,105	4,474	16,030	4,637	16,030
Services	2,023	4,800	7,500	6,652	7,500
Total	**290,677**	**297,693**	**323,552**	**310,908**	**336,820**

Objectives

- Respond to all zoning / development activity inquiries in a timely manner.

- Maintain / update zoning case files and maintain a log of all such activity for reference.
- Create and maintain the official city zoning map in-house.

- Provide a thorough staff review of applicant requests and allow applicants more time to resolve development issues associated with zoning, conditional / special
- Conduct required tri-annual workshops and additional workshops as needed with the Planning and Zoning Commission to review the Comprehensive Master Plan
- Create and maintain the official Land Use Map (current and future).
- Maintain and update the official Master Plan.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Average staff processing time for initial review of zoning, conditional and special use applications (days)	19	19	19	19	19
Average response from applicant regarding initial review (days)	7	7	7	7	7
Public hearing case preparation time	16	16	16	16	16
Variance application processing time	36	36	36	36	36
Administrative site plan processing	30	30	30	30	30
Number of workshops with the Planning and Zoning Commission	3	3	3	3	3

FY 2016-17 APPROVED OPERATING BUDGET
FUND 130 - DEBT SERVICE

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Property Taxes	11,938,933	11,599,929	11,164,476	11,656,719
Transfers from Other Funds	18,011,227	2,677,080	2,677,080	2,674,475
Interest Income	30,241	20,000	89,081	20,000
Total	29,980,402	14,297,009	13,930,638	14,351,194

EXPENDITURES AND OTHER FINANCING USES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
General Obligation Debt Payments	10,773,104	11,068,121	13,087,895	8,044,033
Certificates of Obligation Debt Payments	3,367,076	3,034,670	3,750,785	5,679,738
Tax Notes and Notes Payable	1,497,656	640,818	640,822	644,572
Fiscal Agent & Bond Issuance Fees	260,969	7,000	49,187	0
Pymt to Refund Bond Escrow Agent	13,643,322	0	0	0
Total	29,542,128	14,750,609	17,528,689	14,368,343

TOTAL OUTSTANDING DEBT: (1)	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
General Obligation	126,569,557	127,888,891	127,888,891	112,158,646
Certificates of Obligation	31,723,834	30,028,129	30,028,129	20,046,548
Sales Tax Revenue Bonds	31,863,699	30,269,672	30,269,672	28,674,237
Tax Notes and Notes Payable	7,987,695	3,150,385	3,150,385	2,629,605
Total	198,144,785	191,337,078	191,337,078	163,509,036

(1) Total Principal and Interest; Does not include Tax Increment Financing (TIRZ) debt obligations.
As of October 1, 2016 total outstanding principal and interest of TIRZ obligations is $22,953,500.

FY 2016-17 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
DEBT SERVICE FUND

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
BEGINNING FUND BALANCE:	16,119,415	16,920,164	17,358,438	17,358,438	13,760,386
OPERATING REVENUE:					
Property Taxes - Current	11,699,335	11,891,483	11,529,929	11,078,151	11,586,719
Property Taxes - Delinquent	75,883	47,450	70,000	86,325	70,000
Interest Income	9,719	30,241	20,000	89,081	20,000
Total Operating Revenue	11,784,937	11,969,175	11,619,929	11,253,558	11,676,719
TRANSFERS IN:					
Transfer from Municipal Ct. Technology Fund	23,607	55,825	0	0	0
Transfer from CVB Fund	2,038,900	1,935,950	1,081,644	1,081,644	1,081,066
Transfer from SDUS Fund	319,436	318,735	0	0	0
Transfer from Lake Parks Fund	323,973	321,014	0	0	0
Transfer from Economic Development Fund	0	1,594,027	1,595,436	1,595,436	1,593,409
Bond Proceeds/Refunding/Premiums	0	13,785,676	0	0	0
Total Transfers In	2,705,916	18,011,227	2,677,080	2,677,080	2,674,475
TOTAL REVENUE AND TRANSFERS	14,490,853	29,980,402	14,297,009	13,930,638	14,351,194
OPERATING EXPENDITURES:					
G.O. Bond Interest Payments	4,043,398	3,473,104	3,363,121	3,587,895	3,224,033
G.O. Bond Principal Payments	6,035,000	7,300,000	7,705,000	9,500,000	4,820,000
C.O. Interest Payments	504,496	1,658,690	1,399,575	1,750,690	3,652,874
C.O. Principal Payments	1,116,736	1,708,386	1,635,095	2,000,095	2,026,864
Tax and Note Interest Payments	164,702	97,315	69,285	69,289	56,756
Tax and Note Principal Payments	1,824,234	1,400,341	571,533	571,533	587,816
Palace Arts Center Payments	0	0	0	0	0
Fiscal Agent & Bond Fees	1,538	260,969	7,000	49,187	0
Pymt to Refund Bond Escrow Agent	0	13,643,322	0	0	0
Total Operating Expenditures	13,690,104	29,542,128	14,750,609	17,528,689	14,368,343
TRANSFERS OUT:	0	0	0	0	0
TOTAL EXPENDITURES AND TRANSFERS	13,690,104	29,542,128	14,750,609	17,528,689	14,368,343
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	800,749	438,274	(453,600)	(3,598,052)	(17,149)
ENDING FUND BALANCE:	16,920,164	17,358,438	16,904,838	13,760,386	13,743,237
FUND BALANCE REQUIREMENT:	2,700,514	5,827,488	2,909,709	3,457,714	2,834,303

* Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).
The FY 2016-17 projected Ending Fund Balance represents **349** days of operation.

Long-Term Debt Summary (does not include TIF)	Total Principal	Total Interest	Total Debt
General Obligation Bonds			
2009 GO Refunding	3,160,000	200,813	3,360,813
2010 GO Refunding	4,545,000	554,363	5,099,363
2012 GO Refunding	3,525,000	301,206	3,826,206
2013 GO	61,555,000	25,891,840	87,446,840
2015 GO Refunding	11,185,000	1,240,425	12,425,425
Total General Obligation Bonds	**83,970,000**	**28,188,647**	**112,158,647**
Certificates of Obligation			
2007 Combination Tax & Revenue CO	1,495,000	389,485	1,884,485
2009 CO	6,200,000	1,819,693	8,019,693
2009A Combination Tax & Revenue CO	1,355,000	435,641	1,790,641
2010 Combination Tax & Revenue CO	218,701	17,590	236,291
2012 PPFCO	980,000	114,988	1,094,988
2015 PPFCO	3,070,000	327,850	3,397,850
2015 Combination Tax & Revenue CO	2,590,000	1,032,602	3,622,602
Total Certificates of Obligation	**15,908,701**	**4,137,847**	**20,046,548**
Economic Development Bonds			
2014 Sales Tax Revenue Bonds	18,170,000	10,504,237	28,674,237
Total Economic Development Bonds	**18,170,000**	**10,504,237**	**28,674,237**
Tax Notes and Notes Payable			
2013 Tax Note	2,345,000	109,225	2,454,225
Anderson Note Payable	155,410	19,970	175,380
Total Tax and Note Payable	**2,500,410**	**129,195**	**2,629,605**
Total Governmental Activities	**120,549,111**	**42,959,925**	**163,509,036**
Water & Sewer Bonds			
2010 GO Refunding	1,725,000	140,075	1,865,075
2012 GO Refunding	285,000	6,550	291,550
2010 GO Refunding	355,000	8,875	363,875
Total Water & Sewer Bonds	**2,365,000**	**155,500**	**2,520,500**
Water & Sewer COs			
2015 CO (Water & Sewer Supported)	8,600,000	2,677,879	11,277,879
Total Water & Sewer COs	**8,600,000**	**2,677,879**	**11,277,879**
Total Business Type Activities	**10,965,000**	**2,833,379**	**13,798,379**
Total Long-Term Debt (non-TIF)	**131,514,111**	**45,793,304**	**177,307,415**

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Transfers In	3,279,000	3,279,000	3,279,000	3,279,000
Interest Income	4,348	3,500	11,721	3,500
Total	3,283,348	3,282,500	3,341,645	3,282,500

EXPENDITURES AND OTHER FINANCING USES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Facilities Maintenance Projects	533,746	500,000	439,569	426,000
Parks Maintenance Projects	849,696	1,095,000	1,164,426	1,097,000
Street Maintenance and Overlay	1,430,445	1,255,000	1,250,816	1,255,000
Traffic Signal, Striping and Signing Maint.	404,857	429,000	414,974	501,000
Operating Transfers Out	0	0	387,821	0
Total	3,218,743	3,279,000	3,657,606	3,279,000

Capital / Street Maintenance Program

The Capital / Street Maintenance Program consists of systematic facility repairs and major maintenance projects funded by an operating transfer from the General fund. Project lists are developed each year from a long-range facility maintenance schedule, which incorporates routine scheduled maintenance and recommended replacement and upgrading of facilities and permanent capital assets. The schedule lists all planned capital maintenance projects within the next five years.

Capital maintenance projects are grouped in two categories: facilities maintenance and parks maintenance, and funded by an operating transfer from the General fund. Facilities maintenance projects are budgeted at $426,000 and Parks maintenance projects are budgeted at $1,097,000 as the City continues to pursue its diligent preventative maintenance program that has extended the useful life of infrastructure assets and allows the City flexibility in expenditure planning.

The Street Maintenance program consists of overlay projects designed to maintain a five-year maintenance schedule and street reconstruction. Street maintenance projects are funded by an operating transfer from the General fund. Expenditures are budgeted at $1.25 million. The Traffic Signal, Signing & Striping Maintenance Program is responsible for the maintenance, repair and/or replacement of traffic and school zone signals, pavement and crosswalk markings, and street signs. Expenditures are budgeted at $501,000 for FY17.

Impact of Capital / Street Maintenance Projects to Operating Budget

Some projects may have a fiscal impact to the City's operating funds as routine maintenance and operational expenditures are necessary to utilize the completed project. When an operating impact has been identified, it is included on the project description sheet, and costs are projected for the next three years. Upon approval of the project for annual expenditure, the fiscal impact is integrated into the operating budget.

The estimated operating budget impact of Facilities Maintenance projects is calculated on a cost per square-foot basis. The comprehensive preventative maintenance program implemented for general facilities incorporates tasks such as routine repairs, preventive maintenance and replacement costs. The amount is adjusted annually for inflation.

Square Footage Maintained	263,387
Cost per Square Foot	$0.86
Estimated Operating Impact	**$227,774**

Capital / Street Maintenance Long-Range Planning Process

The long-range planning process is used as a tool to identify major capital maintenance needs in advance of requirement. By identifying major needs in advance, projects can then be ranked and prioritized. The long-range plan can also be used to reduce the severity of major spikes in maintenance costs.

The planning process for Facilities and Parks maintenance is a five-year plan by facility and maintenance activity or project. The Facilities Services division of the Public Works department prioritizes other departmental requests for projects along with known maintenance requirements.

The Parks and Recreation department schedules identified ground improvements maintenance projects according to priorities and funding level. The long-range planning effort provides for a stable annual level of expenditures to insure the continued maintenance of general purpose and recreational facilities and grounds.

The Planning process for Street maintenance is a five-year plan to maintain and improve the City's roadways, sidewalks, signals, signs and pavement markings. The Public Works department is responsible for the surface repair and preventive maintenance of streets throughout the City. This is accomplished by reducing pavement deterioration with proper maintenance techniques and systematic inspection. The program of work resurfaces 130,000 square yards, or 8.2 miles of streets annually, repairs 800 linear feet of deteriorated curb and gutter, and crack seals 200 blocks each year.

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FY 2016-17 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
FUND 174 - CAPITAL / STREET MAINTENANCE PROGRAM

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
BEGINNING FUND BALANCE:	1,751,789	1,816,808	1,881,412	1,881,412	1,565,452
OPERATING REVENUE:					
Interest Income	854	4,348	3,500	11,721	3,500
Participation	0	0	0	0	0
Miscellaneous	0	0	0	50,924	0
Total Operating Revenue	854	4,348	3,500	62,645	3,500
TRANSFERS IN:	2,809,000	3,279,000	3,279,000	3,279,000	3,279,000
TOTAL REVENUE AND TRANSFERS	2,809,854	3,283,348	3,282,500	3,341,645	3,282,500
OPERATING EXPENDITURES:					
Facilities Maintenance	474,206	533,746	500,000	439,569	426,000
Parks Maintenance	391,692	849,696	1,095,000	1,164,426	1,097,000
Street Maintenance and Overlay	1,574,261	1,430,445	1,255,000	1,250,816	1,255,000
Traffic Signal, Striping and Signing Maint.	304,301	404,857	429,000	414,974	501,000
Total Operating Expenditures	2,744,836	3,218,743	3,279,000	3,269,785	3,279,000
TRANSFERS OUT:	0	0	0	387,821	0
TOTAL EXPENDITURES AND TRANSFERS	2,744,836	3,218,743	3,279,000	3,657,606	3,279,000
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	65,019	64,604	3,500	(315,961)	3,500
ENDING FUND BALANCE:	1,816,808	1,881,412	1,884,912	1,565,452	1,568,952

FY 2016-17 APPROVED OPERATING BUDGET
CAPITAL / STREET MAINTENANCE PROGRAM
FACILITIES MAINTENANCE PROJECTS

FACILITIES MAINTENANCE PROJECTS:		**FY 2016-17 Adopted**
174-74004-118-001	City Hall	30,000
174-74004-118-002	The Rec	25,000
174-74004-118-003	Public Safety Building	28,000
174-74004-118-004	Municipal Service Center	30,000
174-74004-118-005	Library	25,000
174-74004-118-007	Fire Stations	73,000
174-74004-118-009	Park Facilities	35,000
174-74004-118-012	Roof Program	75,000
174-74004-118-013	Emergency Fund	15,000
174-74004-118-015	Water Tower Records Storage	10,000
174-74004-118-016	Indoor Air Quality Testing	7,000
174-74004-118-020	Electrical Maintenance & Repairs	50,000
174-74004-118-022	Police Community Outreach Center	8,000
174-74004-118-024	Energy Efficiency Upgrades	15,000
TOTAL FACILITIES MAINTENANCE PROJECTS:		**$426,000**

Permanent Capital / Street Maintenance Program

Project Name: **City Hall**

Project Group: **Facilities Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-74004-118-001

DESCRIPTION / JUSTIFICATION:
City Hall is a 37,500 sq. ft. facility. Projects for FY 2017 include replacing the fan powered heat boxes in the HVAC system and restroom floor maintenance.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned 2018	2019	2020	2021	2022
Replace VAV Boxes	25,000					
Restroom Floor Maint.	5,000					
Energy Mgmt Control Upgrades		10,000	10,000			
Total Cost	**$30,000**	**$10,000**	**$10,000**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	30,000	100.00%
Prior Year Carryover		
Total Project Budget	**$30,000**	**100.00%**

OPERATING IMPACT

The FY 2016-2017 maintenance cost per square foot is $0.75.

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$28,125**	**$28,125**	**$28,125**	**$28,125**	**$28,125**	**$28,125**

Permanent Capital / Street Maintenance Program

Project Name: **THE REC**

Project Group: **Facilities Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-74004-118-002

DESCRIPTION / JUSTIFICATION:
The REC is a 114,000 square foot facility. FY 2017 projects include gym floor maintenance, locker room floor maintenance and painting.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned 2018	2019	2020	2021	2022
Gym floor maint.	5,000		5,000		5,000	
Locker Room floor maint.	10,000		10,000		10,000	
Painting	10,000	10,000	10,000		10,000	
Total Cost	**$25,000**	**$10,000**	**$25,000**	**$0**	**$25,000**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	25,000	100.00%
Prior Year Carryover		
Total Project Budget	**$25,000**	**100.00%**

OPERATING IMPACT

The FY 2016-2017 maintenance cost per square foot is $0.75.

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$85,500**	**$85,500**	**$85,500**	**$85,500**	**$85,500**	**$85,500**

Permanent Capital / Street Maintenance Program

Project Name: **Public Safety**

Project Group: **Facilities Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-74004-118-003

DESCRIPTION / JUSTIFICATION:
The Police/Courts Building is a 27,000 square foot facility. The Public Safety Building is a 105,000 square foot facility. There are no projects programmed for FY 2017.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned 2018	2019	2020	2021	2022
Door Operators		6,000	6,000			
Property Owners Assoc. Dues	28,000					
Total Cost	**$28,000**	**$6,000**	**$6,000**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	28,000	100.00%
Prior Year Carryover		
Total Project Budget	**$28,000**	**100.00%**

OPERATING IMPACT

The FY 2016-2017 cost per square foot is $0.75. The operating costs are for both Police / Courts (27,000 s/f) and Public Safety (105,000 s/f).

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$99,000**	**$78,750**	**$78,750**	**$78,750**	**$78,750**	**$78,750**

Permanent Capital / Street Maintenance Program

Project Name: **Municipal Service Center**

Project Group: **Facilities Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-74004-118-004

DESCRIPTION / JUSTIFICATION:
The Municipal Service Center is a 40,200 sq. ft. facility. FY 2017 projects include painting, replacement of casework, flooring, and HVAC replacements.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned 2018	2019	2020	2021	2022
Painting	5,000					
HVAC	15,000		15,000			
Flooring	10,000					
Total Cost	**$30,000**	**$0**	**$15,000**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	30,000	100.00%
Prior Year Carryover		
Total Project Budget	**$30,000**	**100.00%**

OPERATING IMPACT

The FY 2016-2017 maintenance cost per square foot is $0.75.

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$29,346**	**$29,346**	**$29,346**	**$29,346**	**$29,346**	**$29,346**

Permanent Capital / Street Maintenance Program

Project Name: **Library**

Project Group: **Facilities Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-74004-118-005

DESCRIPTION / JUSTIFICATION:
The Library is a 54,572 sq. ft. facility. FY 2017 projects include painting, and lighting upgrades.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned 2018	2019	2020	2021	2022
Lighting upgrades	20,000	20,000				
Painting	5,000	5,000				
Total Cost	**$25,000**	**$25,000**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	25,000	100.00%
Prior Year Carryover		
Total Project Budget	**$25,000**	**100.00%**

OPERATING IMPACT

The FY 2016-2017 maintenance cost per square foot is $0.75.

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$40,929**	**$40,929**	**$40,929**	**$40,929**	**$40,929**	**$40,929**

Permanent Capital / Street Maintenance Program

Project Name: **Fire Station Repairs & Maint.**

Project Group: **Facilities Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-74004-118-007

DESCRIPTION / JUSTIFICATION:
The City of Grapevine has five(5) fire stations which total 31,674 sq ft. They include: Central Fire Station (13,039 sq ft), Station #2 (3,281 sq ft), Station #3 (3,281 sq ft), Station #4 (5,281 sq ft), and Station #5 (6,792 sq ft). FY 2017 projects include repair or replacement of overhead doors and appliances in all stations, flooring/painting, and HVAC controls.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned 2018	2019	2020	2021	2022
Overhead Doors	10,000	10,000	10,000	7,000	7,000	7,000
Appliances	8,000					
Flooring / Painting	15,000					
HVAC / Controls	15,000					
Bay floor	15,000					
Casework	10,000					
Total Cost	**$73,000**	**$10,000**	**$10,000**	**$7,000**	**$7,000**	**$7,000**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	73,000	100.00%
Prior Year Carryover		
Total Project Budget	**$73,000**	**100.00%**

OPERATING IMPACT

The FY 2016-2017 maintenance cost per square foot is $0.75.

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$23,756**	**$23,756**	**$23,756**	**$23,756**	**$23,756**	**$23,756**

Permanent Capital / Street Maintenance Program

Project Name:
Park Facilities

Project Group:
Facilities Maintenance Projects

PROJECT INFORMATION

Project Account Number:
174-74004-118-009

DESCRIPTION / JUSTIFICATION:
Facilities at City parks total 38,281 sq. ft. They include: the Mitchell House (1,800 sq. ft.), Dove Pool (4,300 sq. ft.), Pleasant Glade Pool (3,912 sq. ft.), Oak Grove Complex (10,335 sq. ft.), pavilions (14,110 sq. ft.), gazebos (1,517 sq. ft.), and restrooms (2,307 sq. ft.). FY 2017 project is painting.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned 2018	2019	2020	2021	2022
Painting	20,000					
Unforseen repairs	15,000	10,000	10,000	10,000		
Total Cost	**$35,000**	**$10,000**	**$10,000**	**$10,000**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	35,000	100.00%
Prior Year Carryover		
Total Project Budget	**$35,000**	**100.00%**

OPERATING IMPACT

The FY 2016-2017 maintenance cost per square foot is $0.75.

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$28,710**	**$28,710**	**$28,710**	**$28,710**	**$28,710**	**$28,710**

Permanent Capital / Street Maintenance Program

Project Name: **Roof Program**

Project Group: **Facilities Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-74004-118-012

DESCRIPTION / JUSTIFICATION:
In an effort to preserve capital investments and reduce maintenance expenses, a comprehensive roof program will be utilized. The program will include an evaluation of approximately 400,000 square feet of roofing systems on City facilities. The evaluation will determine current conditions, prioritize areas in need of repair, and will be an effective tool to forecast future capital needs.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned 2018	2019	2020	2021	2022
Annual Maintenance/ Inspection	30,000	30,000	30,000	30,000	30,000	30,000
Roof Repairs	10,000	10,000	10,000	10,000	10,000	10,000
Fire Station 5	35,000					
Fire Station 4		35,000				
Total Cost	**$75,000**	**$75,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	75,000	100.00%
Prior Year Carryover		
Total Project Budget	**$75,000**	**100.00%**

OPERATING IMPACT

There is no impact to the General Fund operating budget.

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name: **Emergency Fund**

Project Group: **Facilities Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-74004-118-013

DESCRIPTION / JUSTIFICATION:
The emergency fund will be utilized for unforeseen repairs and emergency equipment replacements.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned 2018	2019	2020	2021	2022
Emergency Fund	15,000	15,000	15,000	15,000	15,000	15,000
Total Cost	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	15,000	100.00%
Prior Year Carryover		
Total Project Budget	**$15,000**	**100.00%**

OPERATING IMPACT

There is no impact to the General Fund operating budget.

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name: **Water Tower Records Storage Center**

Project Group: **Facilities Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-74004-118-015

DESCRIPTION / JUSTIFICATION:
The Water Tower Records Storage Center is a 6,600 sq ft facility. FY 2017 projects include HVAC replacement.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned 2018	2019	2020	2021	2022
HVAC Replacement	10,000					
Total Cost	**$10,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	10,000	100.00%
Prior Year Carryover		
Total Project Budget	**$10,000**	**100.00%**

OPERATING IMPACT

The FY 2016-2017 maintenance cost per square foot is $0.75.

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$4,950**	**$4,950**	**$4,950**	**$4,950**	**$4,950**	**$4,950**

Permanent Capital / Street Maintenance Program

Project Name: **Indoor Air Quality Testing**

Project Group: **Facilities Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-74004-118-016

DESCRIPTION / JUSTIFICATION:
This project will ensure indoor air quality throughout all City facilities, through a comprehensive sampling/testing/evaluation program.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned 2018	2019	2020	2021	2022
IAQ Building Test	7,000	7,000	7,000	7,000	7,000	7,000
Total Cost	**$7,000**	**$7,000**	**$7,000**	**$7,000**	**$7,000**	**$7,000**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	7,000	100.00%
Prior Year Carryover		
Total Project Budget	**$7,000**	**100.00%**

OPERATING IMPACT

There is no impact to the General Fund operating budget.

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name: **Electrical Maintenance & Repair**

Project Group: **Facilities Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-74004-118-020

DESCRIPTION / JUSTIFICATION:
Electrical maintenance, repair and ARC flash study on main distribution panels to infrared panels to find problems before major shut down and down time occurs. This includes Police, Fire, I.T., Library, REC, City Hall, Dove Waterpark and Service Center.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned 2018	2019	2020	2021	2022
Infrared Testing and Repair	10,000	10,000	10,000	10,000	10,000	10,000
ARC Flash Study	40,000	40,000				
Total Cost	**$50,000**	**$50,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	50,000	100.00%
Prior Year Carryover		
Total Project Budget	**$50,000**	**100.00%**

OPERATING IMPACT

There is no impact to the General Fund operating budget.

Annual Operating Costs	2016	2017	2018	2019	2020	2021
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name: **Police Community Outreach Center**

Project Group: **Facilities Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-74004-118-022

DESCRIPTION / JUSTIFICATION:
The Community Outreach Center is a 2,880 square foot facility. The FY 2017 program includes leveling of the buildings.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned 2018	2019	2020	2021	2022
Leveling	8,000					
Total Cost	**$8,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	8,000	100.00%
Prior Year Carryover		
Total Project Budget	**$8,000**	**100.00%**

OPERATING IMPACT

The FY 2016-2017 maintenance cost per square foot is $0.75.

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$2,160**	**$2,160**	**$2,160**	**$2,160**	**$2,160**	**$2,160**

Permanent Capital / Street Maintenance Program

Project Name: **Energy Efficiency Upgrades**

Project Group: **Facilities Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-74004-118-024

DESCRIPTION / JUSTIFICATION:
This program helps to reduce utility cost through the city with lighting upgrades, energy management controls and other efficiency upgrades.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned 2018	2019	2020	2021	2022
Energy Efficiency Upgrades	15,000	10,000	10,000	10,000	10,000	10,000
Total Cost	**$15,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	15,000	100.00%
Prior Year Carryover		
Total Project Budget	**$15,000**	**100.00%**

OPERATING IMPACT

There is no impact to the General Fund operating budget.

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

FY 2016-17 APPROVED OPERATING BUDGET
CAPITAL / STREET MAINTENANCE PROGRAM
PARKS MAINTENANCE PROJECTS

PARKS MAINTENANCE PROJECTS:		FY 2016-17 Adopted
174-74015-312-051	Irrigation Systems	150,000
174-74015-312-052	Landscaping	250,000
174-74015-312-053	Electrical Replacement/Repair	10,000
174-74015-312-055	Athletic Field Maintenance	20,000
174-74015-312-056	Trail Maintenance	20,000
174-74015-312-057	Fence Replacement	60,000
174-74015-312-059	Water Drinking Fountains	10,000
174-74015-312-060	Park Signage Replacement	80,000
174-74015-312-061	Trash Receptacle Replacement	10,000
174-74015-312-063	Park Maintenance Projects	20,000
174-74015-312-065	Playground Surfacing Replacement	15,000
174-74015-312-066	Small Park Amenities Replacement	20,000
174-74015-312-067	Playground Accessibility Improvements	150,000
174-74015-312-068	Special Event Equipment Replacement	10,000
174-74015-312-069	The REC Equipment Repair/Replacement	65,000
174-74015-312-070	Aquatics Repairs and Replacements	85,000
174-74015-312-075	Holiday Decorations Upgrade & Replacement	20,000
174-74015-312-077	Park Facility Upgrade/Improvements	40,000
174-74015-312-079	Oak Grove Ballfield Complex	42,000
174-74015-312-082	Botanical Gardens	20,000
TOTAL PARKS MAINTENANCE PROJECTS:		**$1,097,000**

Permanent Capital / Street Maintenance Program

Project Name:
Irrigation Systems

Project Group:
Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:
174-74015-312-051

DESCRIPTION / JUSTIFICATION:
Upgrade of aging irrigation systems and implementation of centralized irrigation system. Irrigation expenses for the Public Safety building.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	150,000					
Total Cost	**$150,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	150,000	100.00%
Prior Year Carryover		
Total Project Budget	**$150,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name:
Landscaping

Project Group:
Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:
174-74015-312-052

DESCRIPTION / JUSTIFICATION:
Upgrade aging landscapes throughout the City. Landscaping expenses related to the Public Safety building.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	250,000					
Total Cost	**$250,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	250,000	100.00%
Prior Year Carryover		
Total Project Budget	**$250,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name:
Electrical Replacement/Repair

Project Group:
Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:
174-74015-312-053

DESCRIPTION / JUSTIFICATION:
Replace athletic field lamps and electrical features and panels in parks.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	10,000					
Total Cost	**$10,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	10,000	100.00%
Prior Year Carryover		
Total Project Budget	**$10,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name:
Athletic Field Maintenance

Project Group:
Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:
174-74015-312-055

DESCRIPTION / JUSTIFICATION:
Replace athletic infield mix as needed and replace/repair turfgrass as needed.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	20,000					
Total Cost	**$20,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	20,000	100.00%
Prior Year Carryover		
Total Project Budget	**$20,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name:
Trail Maintenance

Project Group:
Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:
174-74015-312-056

DESCRIPTION / JUSTIFICATION:
Addresses the upgrade and replacement of concrete trails, bridges, railings, joints, trail amenities, and landscaping / irrigation on trails.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	20,000					
Total Cost	**$20,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	20,000	100.00%
Prior Year Carryover		
Total Project Budget	**$20,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name:
Fence Replacement

Project Group:
Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:
174-74015-312-057

DESCRIPTION / JUSTIFICATION:
Adresses the annual replacement of fences throughout the park system.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	60,000					
Total Cost	**$60,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	60,000	100.00%
Prior Year Carryover		
Total Project Budget	**$60,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name:
Water Drinking Fountains

Project Group:
Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:
174-74015-312-059

DESCRIPTION / JUSTIFICATION:
Addresses the systematic replacement of drinking fountains in the parks and on trails.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	10,000					
Total Cost	**$10,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	10,000	100.00%
Prior Year Carryover		
Total Project Budget	**$10,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name:
Park Signage Replacement

Project Group:
Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:
174-74015-312-060

DESCRIPTION / JUSTIFICATION:
Adresses the replacement of aging park signage.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	80,000					
Total Cost	**$80,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	80,000	100.00%
Prior Year Carryover		
Total Project Budget	**$80,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name:
Trash Receptacle Replacement

Project Group:
Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:
174-74015-312-061

DESCRIPTION / JUSTIFICATION:
Addresses the replacement of trash & recycling containers.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	10,000					
Total Cost	**$10,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	10,000	100.00%
Prior Year Carryover		
Total Project Budget	**$10,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name:
Park Maintenance Projects

Project Group:
Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:
174-74015-312-063

DESCRIPTION / JUSTIFICATION:
Replacement of aging park features and amenities.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	20,000					
Total Cost	**$20,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	20,000	100.00%
Prior Year Carryover		
Total Project Budget	**$20,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name: **Playground Surfacing Replacement**

Project Group: **Parks Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-74015-312-065

DESCRIPTION / JUSTIFICATION:
Replacement of safety surfacing at various parks & playgrounds.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	15,000					
Total Cost	**$15,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	15,000	100.00%
Prior Year Carryover		
Total Project Budget	**$15,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name:
Small Park Amenities Replacement

Project Group:
Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:
174-74015-312-066

DESCRIPTION / JUSTIFICATION:
Replacement of tables, benches, small park amenities and bike racks.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	20,000					
Total Cost	**$20,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	20,000	100.00%
Prior Year Carryover		
Total Project Budget	**$20,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name: **Playground Accessibility Improvements**

Project Group: **Parks Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-74015-312-067

DESCRIPTION / JUSTIFICATION:
This project will address safety surfacing, sidewalks, bench/picnic pads, and ADA compliant playground pieces. Pecan Park and Yorkshire Park are planned this year.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	150,000					
Total Cost	**$150,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	150,000	100.00%
Prior Year Carryover		
Total Project Budget	**$150,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name:
Special Event Equipment Replacement

Project Group:
Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:
174-74015-312-068

DESCRIPTION / JUSTIFICATION:
Replacement of canopies, tables, and chairs used for special events, reservations, and community programs.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	10,000					
Total Cost	**$10,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	10,000	100.00%
Prior Year Carryover		
Total Project Budget	**$10,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name: **The REC Equipment Repair/Replacement**

Project Group: **Parks Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-74015-312-069

DESCRIPTION / JUSTIFICATION:
Repair/replacement of gymnasium, gameroom, as well as furniture in The REC.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	65,000					
Total Cost	**$65,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	65,000	100.00%
Prior Year Carryover		
Total Project Budget	**$65,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name: **Aquatics Repairs and Replacements**

Project Group: **Parks Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-74015-312-070

DESCRIPTION / JUSTIFICATION:
Replacement of pool furniture, amenities, pumps, filters and other equipment. Resurfacing of Dove Waterpark, Pleasant Glade and Parr Sprayground.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	85,000					
Total Cost	**$85,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	85,000	100.00%
Prior Year Carryover		
Total Project Budget	**$85,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name:
Holiday Decorations Upgrade & Replacement

Project Group:
Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:
174-74015-312-075

DESCRIPTION / JUSTIFICATION:
Addresses the repair of existing Christmas decorations.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	20,000					
Total Cost	**$20,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	20,000	100.00%
Prior Year Carryover		
Total Project Budget	**$20,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name:
Park Facility Upgrade/Improvements

Project Group:
Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:
174-74015-312-077

DESCRIPTION / JUSTIFICATION:
This addresses aging structures, pavilions, and kiosk in parks.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	40,000					
Total Cost	**$40,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	40,000	100.00%
Prior Year Carryover		
Total Project Budget	**$40,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name:
Oak Grove Ballfield Complex

Project Group:
Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:
174-74015-312-079

DESCRIPTION / JUSTIFICATION:
Replacement and maintenance of amenities at Oak Grove Ballfield Complex.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	42,000					
Total Cost	**$42,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	42,000	100.00%
Prior Year Carryover		
Total Project Budget	**$42,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name:
Botanical Gardens

Project Group:
Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:
174-74015-312-082

DESCRIPTION / JUSTIFICATION:
Replacement and maintenance of amenities at the Botanical Gardens.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
	20,000					
Total Cost	**$20,000**	**$0**	**$0**	**$0**	**$0**	**$0**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	20,000	100.00%
Prior Year Carryover		
Total Project Budget	**$20,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

FY 2016-17 PROPOSED OPERATING BUDGET
CAPITAL / STREET MAINTENANCE PROGRAM
STREET AND SIGNAL MAINTENANCE PROJECTS

STREET & SIGNAL MAINTENANCE PROJECTS:		FY 2016-17 ADOPTED
174-43301-415-090	Annual Street Maintenance & Overlay Program	1,255,000
174-43301-415-093	Traffic Signal, Signing & Striping Maintenance	501,000
TOTAL STREET & SIGNAL MAINTENANCE PROJECTS:		**$1,756,000**

Permanent Capital / Street Maintenance Program

Project Name: **Annual Street Maintenance Program**

Project Group: **Street Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-43301-415-090

DESCRIPTION / JUSTIFICATION:
Street Maintenance to include: Overlay and Underseal (5.68 lane miles) Wedge Mill (3.6 lane miles) Full Depth Mill (2.08 lane miles) and rehab damaged concrete failures where required. Cut out and repair road damage prior to overlay, daily maintenance, pothole repair and crack sealing. Daily maintenance to be performed as needed on all city streets including: Sanding Roads and Bridges, Responding to Road Emergencies to assist Public Safety. Repair and maintain all City Building driveways, parking lots, sidewalks, decks/patios, curb and gutter. Daily maintenance to be performed as needed on all Lake Park Roads, Boat Ramps and Parking Lots.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned				
		2018	2019	2020	2021	2022
Overlay	480,000	480,000	480,000	490,000	490,000	490,000
Milling	100,000	100,000	100,000	100,000	100,000	110,000
Concrete Rehab	300,000	300,000	300,000	310,000	320,000	320,000
Patching / Sealing	220,000	220,000	220,000	225,000	225,000	225,000
Reconstruction	100,000	100,000	100,000	100,000	100,000	100,000
Public Facilities Paving/Walks	55,000	55,000	55,000	55,000	55,000	55,000
Total Cost	**$1,255,000**	**$1,255,000**	**$1,255,000**	**$1,280,000**	**$1,290,000**	**$1,300,000**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	1,255,000	100.00%
Prior Year Carryover		
Total Project Budget	**$1,255,000**	**100.00%**

OPERATING IMPACT

Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Permanent Capital / Street Maintenance Program

Project Name: **Annual Traffic Signal, Striping and Signing Maintenance**

Project Group: **Traffic Maintenance Projects**

PROJECT INFORMATION

Project Account Number:
174-43301-415-093

DESCRIPTION / JUSTIFICATION:
Maintenance, repair and replacement of traffic signals, school zone flashers, street signs, striping and pavement markings. Increases for FY17 include $29,000 for signal rehab increased scope.

FINANCIAL INFORMATION

Project Expenses	2017 Proposed	Planned 2018	2019	2020	2021	2022
Signs	85,000	85,000	85,000	85,000	85,000	85,000
Striping & markings	115,000	115,000	115,000	115,000	115,000	115,000
Traffic Signals	242,000	271,000	300,000	300,000	300,000	300,000
TxDOT Freeway Signal Maint	59,000	59,000	59,000	59,000	59,000	59,000
Total Cost	**$501,000**	**$530,000**	**$559,000**	**$559,000**	**$559,000**	**$559,000**

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	501,000	100.00%
Prior Year Carryover	0	0.00%
Total Project Budget	**$501,000**	**100.00%**

OPERATING IMPACT

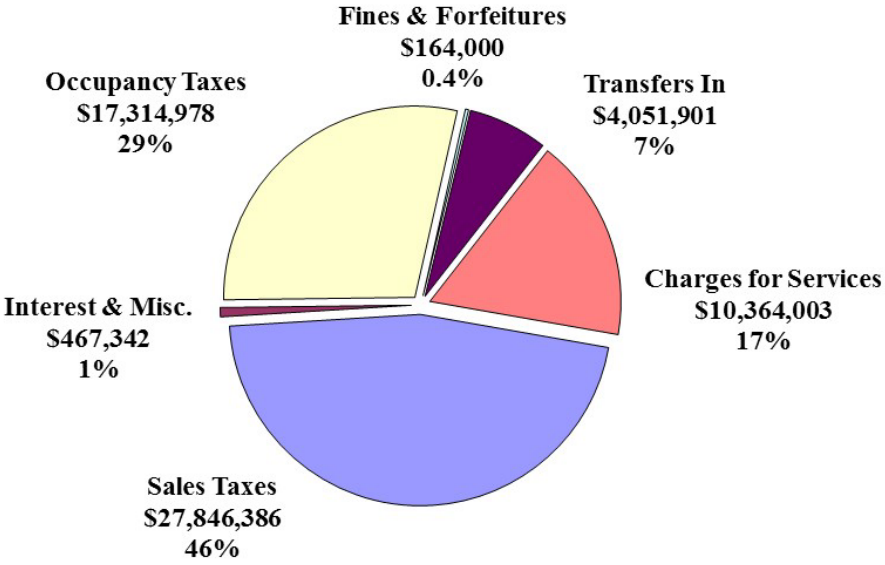
Annual Operating Costs	2017	2018	2019	2020	2021	2022
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

CITY OF GRAPEVINE, TEXAS
FY 2016-17 APPROVED OPERATING BUDGET
SUMMARY TABLE OF ALL FUNDS

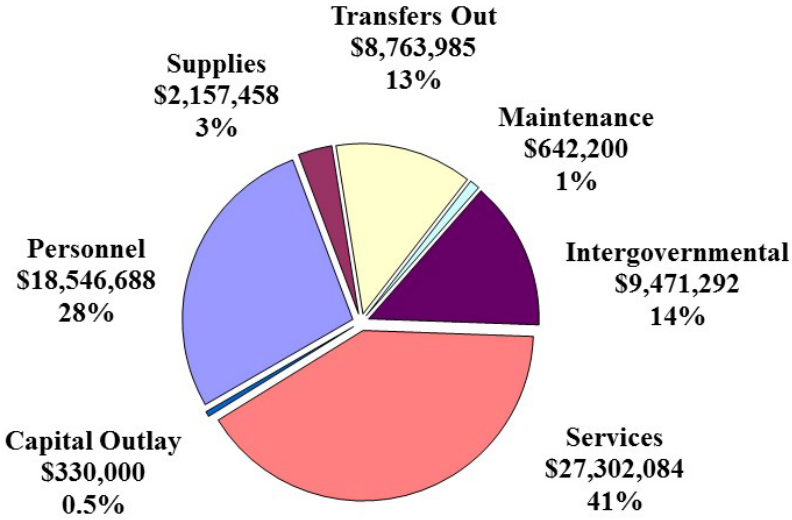
-- *SPECIAL REVENUE FUNDS* --

	Convention & Visitors Fund	CVB Incentives Fund	Stormwater Drainage Fund	Crime Control & Prevention Fund	Lake Parks Fund	4B Transit Fund	Economic Development Fund	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:								
Sales Taxes				13,923,193		13,923,193		27,846,386
Occupancy Taxes	12,651,734	4,663,244						17,314,978
Fines and Forfeitures				164,000				164,000
Charges for Services	6,854,000		1,419,003		2,091,000			10,364,003
Interest Income	1,000	15,000	1,050	1,000		33,000	16,000	67,050
Transfers In	371,103			200,000			3,480,798	4,051,901
Miscellaneous	375,292				25,000			400,292
Total Revenues	20,253,129	4,678,244	1,420,053	14,288,193	2,116,000	13,956,193	3,496,798	60,208,610
EXPENDITURES AND OTHER FINANCING USES:								
Personnel	6,147,521		502,872	11,214,903	222,667		458,725	18,546,688
Supplies	849,111	107,000	44,700	889,747	259,100		7,800	2,157,458
Maintenance	266,100		125,000	133,100	118,000			642,200
Services	10,333,912	4,158,983	319,372	3,054,620	1,227,511	7,051,043	1,156,643	27,302,084
Transfers Out	2,594,586		251,425	62,000	150,450	3,851,901	1,853,623	8,763,985
Intergovernmental / Inter-Agency						9,471,292		9,471,292
Capital Outlay	58,000		197,000		75,000			330,000
Total Expenditures	20,249,230	4,265,983	1,440,369	15,354,370	2,052,728	20,374,235	3,476,791	67,213,706
NET CHANGE IN FUND BALANCE	3,899	412,261	(20,316)	(1,066,177)	63,272	(6,418,042)	20,007	(7,005,096)
BEGINNING FUND BALANCE	10,687,158	8,974,727	1,167,460	1,319,140	(2,642,451)	24,858,111	8,743,948	53,201,678
ENDING FUND BALANCE	10,691,057	9,386,988	1,147,144	252,963	(2,579,179)	18,440,069	8,763,955	46,196,582

REVENUE FUNDING SOURCES
"Where The Money Comes From"



EXPENDITURE FUNDING USES
"Where the Money Goes"



Revenue and Other Financing Sources

FY17 revenue is budgeted at $60.2 million, an increase of $1 million (2%) from the previous year. Revenue in the Convention & Visitors fund, the largest of the category, is budgeted at $20.2 million and represents an increase of $700,000 from the previous budget year.

Sales Taxes represent the largest revenue stream at 46% of total revenues. Sales taxes are budgeted at $28.7 million, split equally between the CCPD and 4B funds. Collections in FY16 were $27.5 million. In the 4B Transit fund, 3/8-cent of collections are remitted to the Fort Worth Transportation Authority (The "T") in support of commuter rail.

SALES TAXES SPECIAL REVENUE FUNDS	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
4B Transit (3/8 cent)	$8,046,459	$8,160,456	$8,715,679	$9,240,844	$9,573,493	$9,881,507
4B Capital (1/8 cent)	$3,402,289	$3,476,988	$3,574,738	$3,771,644	$3,982,577	$4,170,133
CCCPD (1/2 cent)	$10,976,699	$11,286,914	$11,958,485	$12,630,599	$13,196,743	$13,517,360
Collections	$22,425,446	$22,924,358	$24,248,902	$25,643,087	$26,752,813	$27,569,000
Increase / (Decrease)	NA	$498,912	$1,324,544	$1,394,186	$1,109,725	$816,187
% Change	NA	2%	6%	6%	4%	3%

Occupancy Taxes are obtained through the assessment of a 7% tax levy to the rental rate of hotel and motel rooms within the City. Funds generated by the occupancy tax are required to be used in a manner that directly enhances and promotes tourism and the convention and hotel industry. Occupancy taxes are budgeted at $16.6 million and are the second largest source of revenue at 28%, up from 27% the prior year. FY15 collections are estimated at $18 million and represent an increase of $4 million (29%) over the previous year's collections, as the tax levy was increased from 6% to 7% on October 1, 2014. The City collects occupancy taxes from twenty properties within its jurisdiction with a combined capacity of 5,411 rooms.

OCCUPANCY TAXES	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
Collections	$12,104,906	$12,245,051	$12,772,217	$14,025,119	$18,096,508	$18,963,787
Increase / (Decrease)	$1,379,920	$140,145	$527,166	$1,252,902	$4,071,389	$867,279
% Change	13%	1%	4%	10%	29%	5%

Charges for Services includes revenue from Grapevine Vintage Railroad operations, facility rental fees, food, beverage and merchandise sales, stormwater drainage fees, recreation and camping fees, and the Grapevine Visitor Shuttle. Revenue in this category is budgeted at $10.3 million, up $700,000 from the previous year. Revenue for the Grapevine Visitor Shuttle is budgeted at $152,000. Facility rental income is budgeted at $926,000.

CHARGES FOR SERVICES SPECIAL REVENUE FUNDS	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
CVB	$5,837,274	$5,699,850	$5,820,755	$6,262,456	$6,992,868	$7,392,529
Stormwater Drainage	$1,359,412	$1,380,285	$1,388,412	$1,383,959	$1,390,438	$1,420,745
Lake Parks	$1,493,326	$1,914,839	$1,987,139	$2,159,318	$1,139,014	$570,268
Collections	$8,690,012	$8,994,974	$9,196,306	$9,805,733	$9,522,320	$9,383,542
Increase / (Decrease)	NA	$304,962	$201,332	$609,427	($283,413)	($138,778)
% Change	NA	4%	2%	7%	-3%	-1%

Stormwater drainage fee revenue, budgeted at $1.4 million, is generated by the assessment of a monthly fee on all developed properties within the City. Funds collected through the monthly billings provide much needed drainage maintenance, repair and construction activities related to storm drainage facilities. The revenue collected from the Stormwater Drainage Utility can only be spent on drainage related issues. For owners of single-family residential properties, the fee is $4 per month. Apartments and all commercial and non-residential properties are billed a fee based upon the size of their land area, taking into account the existing impervious area of the land. An evaluation has been made for each property in order to determine the appropriate charge.

Recreation and camping fees are budgeted at $2 million and are derived from activities on approximately 770 acres of parkland surrounding Lake Grapevine and leased from the U.S. Army Corps of Engineers. Revenue in this category was severely impacted by flooding at the Vineyards campground in the spring of 2015 and again in the fall. Repairs are expected to be completed in late 2016 and the facility is expected to be fully operational in early 2017.

Expenditures and Other Financing Uses

Expenditures of Special Revenue funds total $67.2 million, an increase of $1.7 million (2.6%) from the prior year's budget. The 4B Transit & Capital fund is the largest cost center at 30.3%, while the Convention & Visitors fund accounts for the second largest percentage of expenditures, at 30.1%. The CCPD fund accounts for 22.8% of total expenditures. Expenditures in FY16 were $54.4 million, up 8% from the previous year.

SPECIAL REVENUE FUNDS Total Expenditures By Fund	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
Convention & Visitors (1)	$18,219,484	$19,950,452	$19,667,002	$17,628,011	$18,343,250
CVB Incentives	NA	NA	NA	$1,867,575	$2,457,705
Stormwater Drainage	$1,573,314	$2,552,910	$2,047,548	$1,845,263	$1,242,850
Crime Control & Prevention	$12,628,001	$13,302,380	$13,476,141	$13,396,627	$14,096,001
Lake Parks	$1,765,262	$1,902,732	$2,489,347	$1,558,331	$1,763,521
4B Transit & Capital (2)	$9,458,691	$9,294,702	$41,790,000	$11,060,669	$12,782,971
Economic Development	NA	NA	$91,820	$2,924,434	$3,775,031
Municipal Court Technology	$82,217	$23,472	$31,875	$55,825	NA
Total	$43,726,969	$47,026,648	$79,593,733	$50,336,736	$54,461,329
Increase / (Decrease)	$3,793,396	$3,299,679	$32,567,085	-$29,256,997	$4,124,593
% Change	9%	8%	69%	-37%	8%

(1) Prior to FY15, also contained expenditures of CVB Incentives fund.

(2) Prior to FY14, also contained expenditures of the Economic Development fund.

Personnel expenses are the second largest expenditure category, totaling 28% of budgeted expenditures. Personnel expenses are budgeted at $18.5 million, with public safety employees in the CCPD fund accounting for 60% of the total. The CCPD fund also contains the majority of total authorized positions with 134.58 FTE, up 11.0 from the previous budget year. With the opening of the public safety complex in spring 2017, Council has authorized the addition of six jailers, two property/evidence technicians and three records specialists.

Convention & Visitors	$6,147,521	33.1%
Stormwater Drainage	$502,872	2.7%
Crime Control & Prevention	$11,214,903	60.5%
Economic Development	$458,725	2.5%
Lake Parks	$222,667	1.2%
Total	**$18,546,688**	**100.0%**

The budget contains one additional position for Lake Parks that is fully offset by revenues. This position will assist in scheduling programs at all Lake Parks, and will eventually become a key component of the future activities at the expanded Rock Ledge Park.

Authorized positions in the Convention & Visitors fund total 82.54 FTE. Authorized positions in the Stormwater Drainage fund total 8.0 FTE. Authorized positions in the Economic Development fund total 3.5 FTE. Actual expenditures in FY16 totaled $17.2 million and represented an increase of $600,000 (3.6%) over FY16.

Supplies are budgeted at $2 million. Actual expenditures in FY16 totaled $2.5 million and represented a decrease of 2% from FY15. Supplies represent 3% of Special Revenue Fund expenditures, down from 3.5% the previous budget year.

Convention & Visitors	$849,111	39.4%
CVB Incentives	$107,000	5.0%
Stormwater Drainage	$44,700	2.1%
Crime Control & Prevention	$889,747	41.2%
Economic Development	$7,800	0.4%
Lake Parks	$259,100	12.0%
Total	**$2,157,458**	**100.0%**

Services are budgeted at $27.3 million and represent a $1.5 million (6%) increase from the FY16 budget. Expenditures in the Convention & Visitors fund are budgeted at $10.3 million and represent 37.9% of the total. Expenditures for services in the 4B Transit fund are budgeted at $7 million and include engineering and design costs for the downtown commuter rail station.

Convention & Visitors	$10,333,912	37.9%
CVB Incentives	$4,158,983	15.2%
Stormwater Drainage	$319,372	1.2%
Crime Control & Prevention	$3,054,620	11.2%
Lake Parks	$1,227,511	4.5%
Economic Development	$1,156,643	4.2%
4B Transit	$7,051,043	25.8%
Total	**$27,302,084**	**100.0%**

Expenditures for services in the CCPD fund total $3 million and are primarily comprised of charges for employee health/life/dental coverage, fleet maintenance charges, and technology charges. Actual expenditures in FY16 totaled $21.4 million and represented a 4% increase from FY15. Services represent 41% of Special Revenue Fund expenditures, up from 39% the previous budget year.

Intergovernmental expenditures are budgeted at $9.4 million and represents contractual payments from the 4B fund to The "T" transit authority for future commuter rail service. This amount represents 75% of the ½ cent sales tax collected for economic development.

Transfers Out are budgeted at $8.7 million, down $200,000 from the previous year. Transfers out primarily consist of administrative fee payments to the General fund in lieu of taxes. Other transfers include principal and interest payments to the Debt Service fund and funding for replacement vehicles and equipment purchased via the Capital Equipment Acquisition fund. Actual expenditures in FY16 totaled $9.4 million. Transfers represent 13% of Special Revenue Fund expenditures.

Convention & Visitors	$2,594,586	29.6%
Stormwater Drainage	$251,425	2.9%
Economic Development	$1,853,623	21.2%
4B Transit	$3,851,901	44.0%
Lake Parks	$150,450	1.7%
Crime Control & Prevention	$62,000	0.7%
Total	**$8,763,985**	**100.0%**

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Occupancy Taxes	13,504,011	12,242,880	14,811,312	12,651,734
Facility Rental Income	691,727	829,000	856,126	926,000
Interest Income	13,376	10,000	41,725	1,000
Sales & Merchandise	534,245	542,026	638,635	402,000
Train Operations	2,040,524	1,691,750	2,010,032	1,900,000
Festivals & New Vintage	3,577,614	3,300,000	3,743,242	3,474,000
Visitor Shuttle System	148,757	153,000	144,493	152,000
Transfers In	384,053	372,500	302,858	371,103
Miscellaneous	304,317	349,892	481,141	375,292
Total	21,198,624	19,491,048	23,029,565	20,253,129

EXPENDITURES AND OTHER FINANCING USES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Personnel	5,249,802	5,884,517	5,666,550	6,147,521
Supplies	803,470	1,013,674	755,994	849,111
Maintenance	218,520	220,600	447,885	266,100
Services	4,188,619	4,878,658	4,231,459	5,537,112
Festival & Train Operations	3,841,317	4,475,100	4,153,757	4,796,800
Transfers Out	3,307,348	2,689,619	3,002,613	2,594,586
Capital Outlay	18,935	79,000	84,991	58,000
Total	17,628,011	19,241,168	18,343,250	20,249,230

EXPENDITURES AND PERSONNEL BY PROGRAM:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved	Personnel[1]
Sales, Promotions and Administration	10,683,818	11,151,128	10,871,578	11,632,189	41.28
Facilities	1,380,073	1,602,937	1,509,060	1,678,309	14.08
Festivals & New Vintage	3,420,469	3,743,095	3,583,893	4,024,562	5.24
Grapevine Vintage Railroad	1,586,407	1,946,633	1,764,692	2,143,564	13.99
Visitor Shuttle System	542,169	769,475	597,470	742,206	7.95
Sister Cities	13,765	22,300	10,189	22,300	NA
Wine Pouring Society	1,310	5,600	6,368	6,100	NA
Total	17,628,011	19,241,168	18,343,250	20,249,230	82.54

[1] In full-time equivalents

FY 2016-17 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
CONVENTION AND VISITORS BUREAU FUND

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
BEGINNING FUND BALANCE:	4,706,140	2,430,230	6,000,843	6,000,843	10,687,158
OPERATING REVENUE:					
Occupancy Taxes	14,025,119	13,504,011	12,242,880	14,811,312	12,651,734
Facility Rental Income	677,073	691,727	829,000	856,126	926,000
Interest Income	10,899	13,376	10,000	41,725	1,000
Sales & Merchandise	311,805	534,245	542,026	638,635	402,000
Train Operations	1,661,229	2,040,524	1,691,750	2,010,032	1,900,000
Festivals & New Vintage	3,466,443	3,577,614	3,300,000	3,743,242	3,474,000
Visitor Shuttle System	145,906	148,757	153,000	144,493	152,000
Miscellaneous Income	298,618	304,317	349,892	481,141	375,292
Total Operating Revenue	20,597,091	20,814,571	19,118,548	22,726,707	19,882,026
TRANSFERS IN:					
Transfer from 4B Economic Devl. Fund	365,179	350,590	372,500	302,858	371,103
Transfer from General Fund	28,014	33,463	0	0	0
Total Transfers In	393,193	384,053	372,500	302,858	371,103
TOTAL REVENUE & TRANSFERS	20,990,284	21,198,624	19,491,048	23,029,565	20,253,129
OPERATING EXPENDITURES:					
Personnel	5,224,021	5,249,802	5,884,517	5,666,550	6,147,521
Supplies	2,689,072	803,470	1,013,674	755,994	849,111
Maintenance	217,064	218,520	220,600	447,885	266,100
Services	3,271,013	4,188,619	4,878,658	4,231,459	5,537,112
Festival & Train Operations	3,978,254	3,841,317	4,475,100	4,153,757	4,796,800
Capital Outlay	37,400	18,935	79,000	84,991	58,000
Total Operating Expenditures	15,416,824	14,320,663	16,551,549	15,340,636	17,654,644
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	1,147,952	1,346,398	963,012	1,465,969	1,038,520
Transfer to GTRP Fund	30,000	25,000	25,000	25,000	25,000
Trans. to Debt Service Fund	2,038,900	1,935,950	1,081,644	1,081,644	1,081,066
Transfer to Capital Projects Fund	999,132	0	400,000	400,000	0
Transfer to Permanent Capital Maint.	34,194	0	208,000	0	0
Transfer to Capital Equip Acquisition Fund	0	0	11,963	0	450,000
Total Transfers Out	4,250,178	3,307,348	2,689,619	3,002,613	2,594,586
TOTAL EXPENDITURES & TRANSFERS	19,667,002	17,628,011	19,241,168	18,343,250	20,249,230
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	1,323,282	3,570,613	249,880	4,686,315	3,899
ENDING FUND BALANCE:	6,029,422	6,000,843	6,250,723	10,687,158	10,691,057
FUND BALANCE REQUIREMENT:	2,534,272	2,354,082	2,720,803	2,521,748	2,902,133

* Fund balance requirement is 16.4% of total budgeted expenditures (60 days of operation).
The FY 2016-17 projected Ending Fund Balance represents **221** days of operation.

FY 2016-17 APPROVED OPERATING BUDGET
CONVENTION AND VISITORS BUREAU FUND DEPARTMENTAL SUMMARY
BY DIVISION

Expenditures by Division	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Administration	11,518,776	10,656,834	10,943,128	9,290,293	11,632,189
Heritage Programs & Preservation	261,437	0	0	0	0
Facilities	1,248,582	1,380,073	1,602,937	1,423,776	1,678,309
Grapevine Vintage Railroad	1,623,380	0	1,946,633	1,834,395	2,143,564
Festivals & New Vintage	3,561,041	3,420,469	3,743,095	3,592,277	4,024,562
Tourism Incentives	839,542	0	0	0	0
Sister Cities	12,461	13,765	22,300	5,355	22,300
Wine Pouring Society	2,159	1,310	5,600	2,541	6,100
Visitor Shuttle System	563,551	542,169	769,475	632,629	742,206
Total	**19,630,929**	**16,014,620**	**19,033,168**	**16,781,265**	**20,249,230**

CONVENTION & VISITORS BUREAU-ADMIN	**2014**	**2015**	**2016**	**2016**	**2017**
CVB Executive Director	1	1	1	1	1
Asst. Executive CVB Director	1	1	1	1	1
Managing Director of Sales	1	1	1	1	1
Communications Manager	1	1	1	1	1
Communications Coordinator	1	1	1	1	1
Director of Marketing	1	1	1	1	1
Digital Marketing Manager	1	0	1	1	1
Advertising & Creative Manager	1	1	1	1	1
Director of Destination Services	1	1	1	1	1
Convention Service Assistant	1	1	1	1	1
Director of Convention Sales	1	1	1	1	1
Sales Manager II	2	4	2	2	2
Sales Manager I	3	3	3	3	3
Online Ticket Manager	1	0	1	1	1
Director of Tourism Sales	1	1	1	1	1
International Sales Manager	1	0	1	1	1
Tourism Coordinator	0	0	0	0	0
Museum Coordinator	1	1	1	1	1
Assistant to CVB Executive Director	1	1	1	1	1
Accountant II	1	1	1	1	1
Accountant III	1	1	1	1	1
Director of Finance and Administration	1	1	1	1	1
Visitor & Cultural Services Manager	0	0	1	1	1
Depot Visitor Services Supervisor	1	1	0	0	0
Marketing Research Manager	1	1	1	1	1
Sales Associate	2	1	1	1	1
Adm. Secretary	0	0	1	1	1
Secretary	2	2	2	2	2
Web Master	0	1	0	0	0
Facility Worker	0	1	0	0	0
Sponsorship Sales Manager	1	0	1	1	1
Nash Farm Manager	0	1	1	1	1
Historic Preservation Manager	0	1	1	1	1
TOTAL FULL-TIME POSITIONS	**31.00**	**33.00**	**33.00**	**33.00**	**33.00**

FY 2016-17 PROPOSED OPERATING BUDGET
CONVENTION AND VISITORS BUREAU FUND DEPARTMENTAL SUMMARY
BY DIVISION

PART-TIME POSITIONS	2014	2015	2016	2016	2017
Budget & Membership Assistant	0.47	0.47	0.47	0.47	0.47
Registration Assistant/Project Assistant	3.73	3.73	3.73	3.73	3.73
Secretary	0.80	0.80	0.80	0.80	0.80
Information Specialist	1.05	1.05	1.05	1.05	1.05
Intern	0.80	0.80	0.80	0.80	0.80
Maintenance Tech / Interpreters	0.00	0.51	0.51	0.51	0.51
Volunteer Program Administator	0.25	0.25	0.25	0.25	0.25
TOTAL PART-TIME POSITIONS	**7.10**	**7.61**	**7.61**	**7.61**	**7.61**
DIVISION TOTAL POSITIONS	**38.10**	**40.61**	**40.61**	**40.61**	**40.61**
HERITAGE PROGRAMS & PRESERVATION					
Nash Farm Manager	1	0	0	0	0
Historic Preservation Manager	1	0	0	0	0
DIVISION TOTAL POSITIONS	**2.00**	**0.00**	**0.00**	**0.00**	**0.00**
CONVENTION & VISITOR BUREAU - FESTIVALS					
Director of Festivals & Events	1	1	1	1	1
Festivals & Events Manager II	2	2	2	2	2
Festivals & Events Manager I	1	1	1	1	1
Festivals & Events Assistant	1	1	1	1	1
TOTAL FULL TIME POSITIONS	**5.00**	**5.00**	**5.00**	**5.00**	**5.00**
PART-TIME POSITIONS					
Accounting Assistant	0.24	0.24	0.24	0.24	0.24
TOTAL PART TIME POSITIONS	**0.24**	**0.24**	**0.24**	**0.24**	**0.24**
DIVISION TOTAL POSITIONS	**5.24**	**5.24**	**5.24**	**5.24**	**5.24**
CONVENTION & VISITORS BUREAU-FACILITIES					
Director of Facilities	1	1	1	1	1
Convention Center Supervisor	1	1	1	1	1
Manager of Meeting & Events Facilities	1	1	1	1	1
Events Coordinator	4	4	4	4	4
Secretary	1	1	1	1	1
Food & Beverage Coordinator	1	1	1	1	1
Set-Up Worker	3	3	3	3	3
Facility Worker	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	**13.00**	**13.00**	**13.00**	**13.00**	**13.00**
PART-TIME POSITIONS					
Event Assistant	1.081	1.081	1.081	1.081	1.081
TOTAL PART-TIME POSITIONS	**1.08**	**1.08**	**1.08**	**1.08**	**1.08**
DIVISION TOTAL POSITIONS	**14.08**	**14.08**	**14.08**	**14.08**	**14.08**

FY 2016-17 PROPOSED OPERATING BUDGET
CONVENTION AND VISITORS BUREAU FUND DEPARTMENTAL SUMMARY
BY DIVISION

GRAPEVINE VINTAGE RAILROAD	2014	2015	2016	2016	2017
General Manager	1	1	1	1	1
Train Master	1	1	1	1	1
Train Service Personnel III	1	1	1	1	1
Train Service Personnel II	1	1	1	1	1
Train Supervisor	1	1	1	1	1
Roundhouse Mechanic II	1	1	1	1	1
Railroad Management Trainee	0	1	1	1	1
TOTAL FULL-TIME POSITIONS	**6.00**	**7.00**	**7.00**	**7.00**	**7.00**
PART-TIME POSITIONS					
Accounting Assistant	0.24	0.24	0.24	0.24	0.24
Train Service Personnel III	0.92	0.92	0.92	0.92	0.92
Train Service Personnel II	1.32	1.32	1.32	1.32	1.32
Train Service Personnel I	0.32	0.32	0.32	0.32	0.32
Lead Train Attendants	0.95	0.95	0.95	0.95	0.95
Train Attendants	2.78	2.78	2.78	2.78	2.78
Hostler	0.46	0.46	0.46	0.46	0.46
TOTAL PART-TIME POSITIONS	**6.99**	**6.99**	**6.99**	**6.99**	**6.99**
DIVISION TOTAL POSITIONS	**12.99**	**13.99**	**13.99**	**13.99**	**13.99**
VISITOR SHUTTLE SYSTEM					
Lead Shuttle Driver	1	1	1	1	1
Shuttle Drivers	5	5	5	5	5
TOTAL FULL-TIME POSITIONS	**6.00**	**6.00**	**6.00**	**6.00**	**6.00**
PART-TIME POSITIONS					
Shuttle Drivers	1.95	1.95	1.95	1.95	1.95
TOTAL PART-TIME POSITIONS	**1.95**	**1.95**	**1.95**	**1.95**	**1.95**
DIVISION TOTAL POSITIONS	**7.95**	**7.95**	**7.95**	**7.95**	**7.95**
TOTAL CONVENTION & VISITORS FUND	**80.36**	**81.87**	**81.87**	**81.87**	**81.87**

Convention & Visitors - Sales, Promotions & Administration
115-350-01

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	2,825,162	3,028,666	3,472,537	3,251,624	3,562,432
Supplies	2,303,697	527,921	637,514	465,000	508,011
Maintenance	124,413	123,082	113,200	158,545	132,900
Services	2,049,520	3,663,221	4,238,258	3,500,210	4,834,260
Capital Outlay	0	6,595	0	0	0
Transfers	4,215,984	3,307,348	2,481,619	1,914,912	2,594,586
Total	**11,518,776**	**10,656,834**	**10,943,128**	**9,290,293**	**11,632,189**

Objectives

- Secure corporate and association group bookings for the hotels.
- Increase weekend, summer and holiday group bookings for the hotels.
- Promote transient leisure bookings highlighting Grapevine's heritage, the historic district, wineries, tasting rooms, dining and shopping as a primary theme.
- Expand public media contacts to increase awareness of City hotels, attractions, restaurants and retailers.
- Promote Grapevine hotels, attractions, events, wineries, restaurants, and galleries as a unique selling feature to visitors.
- Service the needs of convention groups, tourism groups, and the individual traveler.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Potential economic impact of sales leads generated	$317 M	$418	$294 M	$294 M	$350 M
Potential economic impact of booked leads	$86 M	$ 107 M	$84 M	$84 M	$103 M
Number of convention & tourism site visits	136	167	160	160	150
Number of travel writers hosted per year	22	41	38	38	40
Media releases distributed per week	5	6	3	3	4
Value of publicity generated	$11.13 M	$10 M	$11 M	$11 M	$11 M
Web site traffic (sessions)	1,699,304	1,944,152	1,950,000	1,950,000	1,975,000
Number of brochures distributed	80,762	1,065,110	1,200,000	1,200,000	1,210,000
Number of groups serviced	191	228	175	175	170
Certificate of Appropriateness (CA) applications	83	90	85	85	105
Number of properties researched & added to the Cultural Resource Survey	27	40	35	35	40
Number of grants awarded	8	6	5	5	6
Assisted historic housing projects	49	60	50	50	60
Main Street merchants assisted	31	35	40	40	35
Heritage Experience school tours	5	20	25	25	20
Nash Farm Interpretive Tours	45	20	25	25	30
Nash Farm Heritage Workshops / Special Events	34	35	35	35	35
Nash Farm Rentals	7	7	7	7	15
Nash Farm Attendance	18,170	10,000	10,000	10,000	15,000
HPC - Number of Landmark Cases	7	9	6	6	9

Convention & Visitors - Facilities
115-350-03

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	786,415	821,747	900,282	824,511	917,309
Supplies	164,767	198,886	201,800	165,789	192,800
Maintenance	89,858	68,655	103,900	85,992	129,200
Services	207,541	278,445	361,955	334,476	419,000
Capital Outlay	0	12,340	35,000	13,008	20,000
Total	**1,248,582**	**1,380,073**	**1,602,937**	**1,423,776**	**1,678,309**

Objectives

- Increase revenues at all rental facilities (Convention Center, Palace Arts Center, Concourse, Nash Farm, and Heritage Center)
- Increase number of new and repeat clients.
- Direct overflow event referrals to other local meeting facilities including Beach Club, Austin Ranch, the Ranch of the Lonesome Dove, and Grapevine hotels.
- Development and implementation of the building maintenance program for all CVB facilities.
- Development and implementation of a facilities marketing program.
- Program and promote entertainment, performing arts, and movies at Palace Arts Center.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Convention Center events held	388	380	359	359	364
Convention Center building usage (days)	286	300	287	287	296
Palace Arts Center number of events held.	358	375	356	356	328
Palace Arts Center building usage (days)	246	260	245	245	260
Concourse number of events held	134	135	120	120	125
Concourse building usage (days)	129	135	127	127	131
All facilities number of repeat bookings	269	375	299	299	248
All facilities number of new client bookings	191	180	202	202	242
Number of leads referred to other facilities	105	200	190	190	252
All facilities economic impact	$7,043,688	$6,100,000	$6,400,000	$6,400,000	$6,720,000
Number of CVB sponsored events (i.e. HDGA, TWGGA, WPS, CVB Board, etc.)	139	120	128	128	118
Maintenance repairs & service calls	1,037	1,000	1,003	1,003	1,080

Convention & Visitors - Festivals & New Vintage
115-350-05

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel	629,673	640,446	595,945	560,874	628,612
Supplies	3,541	-400	0	4,461	0
Maintenance	63	0	0	0	0
Services	2,927,763	2,780,423	3,147,150	3,026,942	3,395,950
Total	**3,561,041**	**3,420,469**	**3,743,095**	**3,592,277**	**4,024,562**

Objectives

- Develop and produce festivals and events that promote Grapevine as a tourism and meetings destination.
- Increase awareness of Grapevine Market and Grapevine Farmers Market and increase vendors.
- Create an expanded program of the "Christmas on Main Street" activities in conjunction with the Grapevine Vintage Railroad's North Pole Express to promote Grapevine as the "Christmas Capital of Texas."
- Work with local service organizations to provide them the opportunity for revenue-generating activities by members working on behalf of their organization or having a booth at festivals.
- Work with the Sales division and Grapevine hotels to create specific packages to promote the City as a meetings and tourism destination.
- Support the Grapevine Wine Pouring Society and the participation of that organization in festivals and other City events.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Attendance at New Vintage tastings	981	1,000	1,000	1,000	800
New Vintage Wine Train attendance	750	750	750	750	750
Attendance at New Vintage Blessing	350	600	400	400	400
Main Street Days attendance	148,260	150,000	152,000	152,000	200,000
GrapeFest attendance	266,170	230,000	235,000	235,000	245,000
GrapeFest People's Choice attendance	7,052	6,000	6,500	6,500	7,200
Number of Events and Activities supported	184	170	175	175	175
Wine Pouring Society Activities supported	56	50	55	55	55
Number of Street Banner Applications	32	20	20	20	20
Number of Gazebo rental applications Approved	5	10	10	10	10
Number of Dirty Dozen activities	13	15	15	15	15
Number of service groups worked with	100	60	65	65	70

Convention & Visitors - Grapevine Vintage Railroad
115-350-07

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	572,455	525,514	618,683	546,403	742,714
Supplies	0	0	0	0	0
Maintenance	110	0	0	0	0
Services	1,050,815	1,060,893	1,327,950	1,287,992	1,400,850
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**1,623,380**	**1,586,407**	**1,946,633**	**1,834,395**	**2,143,564**

Objectives

- Promote the Historic Cotton Belt Railroad District, the Historic Downtown District, and Grapevine as a visitor destination.
- Increase revenues to cover operating expenses of the vintage diesel and excursion steam train.
- Expand onboard food and beverage, photo and merchandise opportunities.
- Create a Grapevine Vintage Railroad merchandising effort.
- Develop programs to increase ridership for special holidays.
- Ensure that the Grapevine Vintage Railroad with the vintage diesel and steam excursion train remains a premier family attraction.
- Participate with local hotels, attractions, merchants and restaurants to promote Grapevine leisure and group visitors.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Total annual passengers	91,570	91,570	125,000	125,000	125,000
Charters	30	30	40	40	40
Number of Train Operations (a run out and back is considered one operation)	372	372	385	385	385

Convention & Visitors - Sister City
115-350-10

Expenditures by Major Object	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Personnel	0	0	0	0	0
Supplies	12,461	13,765	22,300	5,355	22,300
Maintenance	0	0	0	0	0
Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**12,461**	**13,765**	**22,300**	**5,355**	**22,300**

Objectives

- To promote cultural exchange programs between Grapevine and the three sister cities.
- To promote cultural awareness between the sister cities through exchange of groups with common interests.
- To create opportunities for travel between citizens of the four sister cities.
- To experience economic benefits from the sister city program.

Performance Indicators	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Number of exchange programs between Grapevine and her sister cities	11	8	8	8	6
Number of student interns	7	6	2	2	4
Number of participants in sister city committees and programs	719	400	400	400	400
Number of participants in sister city programs originating in our sister cities	117	60	70	70	70

Convention & Visitors - GV Wine Pouring Society
115-350-11

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel	0	0	0	0	0
Supplies	2,159	1,310	5,600	2,541	6,100
Maintenance	0	0	0	0	0
Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**2,159**	**1,310**	**5,600**	**2,541**	**6,100**

Objectives

- To serve as Grapevine's ambassadors and a strong volunteer base for festivals and events.
- To create an awareness of Grapevine's wine related attractions and events.
- To enhance the Grapevine experience for festival attendees, convention attendees, and visitors.
- To develop a group of knowledgeable, TABC-certified wine pourers through training.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Number of events serviced by the Grapevine Wine Pouring Society	35	25	30	30	30
Number of hours of service provided by Grapevine wine pourers	3,615	2,800	2,900	2,900	2,900
Average attendance at monthly Grapevine Wine Pouring Society meetings	67	85	85	85	85
Number of TABC certifications	47	90	100	100	100

Convention & Visitors - Visitor Shuttle System
216-350-12

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel	244,470	233,430	297,070	256,297	296,454
Supplies	88,022	61,952	146,460	40,205	119,900
Maintenance	740	740	3,500	0	4,000
Services	230,319	246,048	278,445	285,237	283,852
Capital Outlay	0	0	44,000	50,889	38,000
Transfers	0	0	0	0	0
Total	**563,551**	**542,169**	**769,475**	**632,629**	**742,206**

Objectives

- Connect hotel guests with Grapevine's attractions, shopping and dining venues.
- Increase visitor expenditures within Grapevine.
- Enhance the visitor experience through affordable shuttle transportation.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Total Ridership for the year	63,811	65,000	65,500	65,500	67,000
Economic Impact of ridership	$3,914,990	$3,800,000	$3,850,000	$3,850,000	$4,000,500

FY 2016-17 APPROVED OPERATING BUDGET
FUND 215 - CONVENTION & VISITORS BUREAU INCENTIVES FUND

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Occupancy Taxes - Gaylord	1,709,086	1,632,958	1,836,192	1,698,276
Occupancy Taxes - Great Wolf	474,065	472,500	463,653	491,400
Occupancy Taxes - All (1%)	2,415,805	2,300,680	2,709,112	2,473,568
Interest Income	9,271	3,600	39,781	15,000
Transfers In	0	0	0	0
Total	4,608,227	4,409,738	5,048,738	4,678,244

EXPENDITURES AND OTHER FINANCING USES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Personnel	0	0	0	0
Supplies	161,479	133,000	23,836	107,000
Maintenance	0	0	0	0
Services	1,706,096	4,276,738	2,433,870	4,158,983
Transfers Out	0	0	0	0
Capital Outlay	0	0	0	0
Total	1,867,575	4,409,738	2,457,705	4,265,983

FY 2016-17 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
CONVENTION & VISITORS BUREAU INCENTIVES FUND

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
BEGINNING FUND BALANCE:	0	3,599,192	6,369,328	6,369,328	8,974,727
OPERATING REVENUE:					
Occupancy Taxes - Gaylord		1,709,086	1,632,958	1,836,192	1,698,276
Occupancy Taxes - Great Wolf		474,065	472,500	463,653	491,400
Occupancy Taxes - All (1%)		2,415,805	2,300,680	2,709,112	2,473,568
Interest Income		9,271	3,600	39,781	15,000
Total Operating Revenue	0	4,637,712	4,409,738	5,063,105	4,678,244
TRANSFERS IN:	0	0	0	0	0
TOTAL REVENUE AND TRANSFERS	0	4,637,712	4,409,738	5,063,105	4,678,244
OPERATING EXPENDITURES:					
Personnel	0	0	0	0	0
Supplies	0	161,479	133,000	23,836	107,000
Maintenance	0	0	0	0	0
Services	0	1,706,096	4,276,738	2,433,870	4,158,983
Capital Outlay	0	0	0	0	0
Total Operating Expenditures	0	1,867,575	4,409,738	2,457,705	4,265,983
TRANSFERS OUT:	0	0	0	0	0
TOTAL EXPENDITURES AND TRANSFERS	0	1,867,575	4,409,738	2,457,705	4,265,983
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	0	2,770,136	0	2,605,399	412,261
ENDING FUND BALANCE:	0	6,369,328	6,369,328	8,974,727	9,386,988
RESERVES:					
Reserved for Incentive Packages		1,700,000	4,700,000	4,700,000	4,700,000
Total Reserves		1,700,000	4,700,000	4,700,000	4,700,000
UNENCUMBERED / UNRESERVED FUND BALANCE		4,669,328	1,669,328	4,274,727	4,686,988

Convention & Visitors - Convention Tourism Incentives
215-225-01

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	0	0	0	0	0
Supplies	101,028	161,479	133,000	100,000	107,000
Maintenance	0	0	0	0	0
Services	738,514	1,706,096	4,276,738	3,980,000	4,158,983
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**839,542**	**1,867,575**	**4,409,738**	**4,080,000**	**4,265,983**

Objectives

- Expand convention services and increase number of conventions serviced. Services provided include such items as: electronic attendance building; housing bureau; registration staffing; press release distribution; website link; welcome signs; spouse programs; and convention support resources.
- Sell housing bureau services to all conventions requiring multiple hotels to guarantee that occupancy in all Grapevine hotels is maximized.
- Increase the level of visitor services provided at the visitor information kiosk and through convention registration personnel.
- Educate meeting planners on ways the CVB can assist them to promote the convention destination, drive attendance and maximize occupancy.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Economic impact of conventions serviced (in millions)	$81	$109	$82	$82	$82
Average hours worked at convention information kiosk (per month)	74	296	75	75	75

FY 2016-17 APPROVED OPERATING BUDGET
FUND 116 - STORMWATER DRAINAGE

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Drainage Utility Fees	1,390,438	1,400,392	1,420,745	1,419,003
Interest Income	950	1,000	2,925	1,000
Interest Income - 2000 C.O.	65	46	1,587	50
Miscellaneous	77,536	0	36	0
Transfers In	0	0	0	0
Total	1,468,989	1,401,438	1,425,293	1,420,053

EXPENDITURES AND OTHER FINANCING USES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Personnel	416,230	483,701	506,343	502,872
Supplies	18,841	44,700	16,889	44,700
Maintenance	104,232	125,000	122,769	125,000
Services	252,931	249,906	240,979	319,372
Transfers Out	463,158	291,926	293,672	251,425
Capital Outlay	589,871	185,000	62,197	197,000
Total	1,845,263	1,380,233	1,242,850	1,440,369

PERSONNEL SUMMARY: (1)	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Foreman	1.00	1.00	1.00	1.00
Crew Leader	1.00	1.00	1.00	1.00
Equipment Operator III	2.00	2.00	2.00	2.00
Equipment Operator II	2.00	2.00	2.00	2.00
Equipment Operator I	1.00	1.00	1.00	1.00
GIS Specialist	1.00	1.00	1.00	1.00
Total	8.00	8.00	8.00	8.00

(1) In full-time equivalents

FY 2016-17 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
STORMWATER DRAINAGE UTILITY FUND

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
BEGINNING FUND BALANCE:	2,024,086	1,361,292	985,018	985,018	1,167,460
OPERATING REVENUE:					
Drainage Utility Fees	1,383,959	1,390,438	1,400,392	1,420,745	1,419,003
Interest Income	959	950	1,000	2,925	1,000
Interest Income - 2000 C.O.	43	65	46	1,587	50
Miscellaneous	(207)	77,536	0	36	0
Total Operating Revenue	1,384,753	1,468,989	1,401,438	1,425,293	1,420,053
TRANSFERS IN:	0	0	0	0	0
TOTAL REVENUE AND TRANSFERS	1,384,753	1,468,989	1,401,438	1,425,293	1,420,053
OPERATING EXPENDITURES:					
Personnel	466,563	416,230	483,701	506,343	502,872
Supplies	35,777	18,841	44,700	16,889	44,700
Maintenance	89,869	104,232	125,000	122,769	125,000
Services	242,191	252,931	249,906	240,979	319,372
Capital Outlay	579,704	589,871	185,000	62,197	197,000
Total Operating Expenditures	1,414,104	1,382,105	1,088,307	949,178	1,188,944
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	104,008	104,423	105,029	106,775	106,425
Transfer to Debt Service Fund	319,436	318,735	0	0	0
Transfer to Equipment Acquisition Fund	210,000	40,000	186,897	186,897	145,000
Total Transfers Out	633,444	463,158	291,926	293,672	251,425
TOTAL EXPENDITURES AND TRANSFERS	2,047,548	1,845,263	1,380,233	1,242,850	1,440,369
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	(662,794)	(376,274)	21,205	182,443	(20,316)
ENDING FUND BALANCE:	1,361,292	985,018	1,006,223	1,167,460	1,147,144
FUND BALANCE REQUIREMENT:	232,455	227,195	178,900	156,029	195,443

* Fund balance requirement is 16.4% of total budgeted expenditures (60 days of operation).
The FY 2016-17 projected Ending Fund Balance represents 352 days of operation.

FY 2016-17 APPROVED OPERATING BUDGET
STORMWATER DRAINAGE UTILITY FUND
DEPARTMENTAL SUMMARY

Expenditures by Major Object	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Personnel Services	466,563	416,230	483,701	493,898	502,872
Supplies	35,777	18,841	44,700	16,048	44,700
Maintenance	89,869	104,232	125,000	94,881	125,000
Services	242,191	252,931	249,906	320,840	319,372
Capital Outlay	579,704	589,871	185,000	72,663	197,000
Transfers	633,444	463,158	291,926	337,698	251,425
Total	**2,047,548**	**1,845,263**	**1,380,233**	**1,336,028**	**1,440,369**

SDUS - OPERATIONS	**2014**	**2015**	**2016**	**2016**	**2017**
Street Foreman	1	1	1	1	1
Crew Leader	1	1	1	1	1
Equip Op III	2	2	2	2	2
Equip Op II	2	2	2	2	2
Equip Op I	1	1	1	1	1
GIS Engineer Specialist	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	**8.00**	**8.00**	**8.00**	**8.00**	**8.00**

Public Works - Stormwater Drainage
116-535-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	466,563	416,230	483,701	493,898	502,872
Supplies	35,777	18,841	44,700	16,048	44,700
Maintenance	89,869	104,232	125,000	94,881	125,000
Services	242,191	252,931	249,906	320,840	319,372
Capital Outlay	579,704	589,871	185,000	72,663	197,000
Transfers	633,444	463,158	291,926	337,698	251,425
Total	**2,047,548**	**1,845,263**	**1,380,233**	**1,336,028**	**1,440,369**

Objectives

- Excavate, re-grade and re-sod 12,000 linear feet of roadside ditches and outfalls.
- Clean, reset and replace 800 linear feet of reinforced concrete pipe.
- Inspect and clean 950 restricted underground storm sewer structures.
- Respond to citizen concerns in a timely manner, reducing the possibility of recurring flood situations.
- Repair damaged gutter lines reducing the amount of ponding water on curb and gutter streets.
- Perform required erosion control on above-ground drainage facilities.
- Clean and remove brush and debris along bridge embankments at road crossings, reducing the possibility of damage to bridge structures.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Ditch excavation (linear feet)	12,844	10,460	12,000	12,000	12,000
Reset reinforced concrete pipe (linear feet)	1,698	896	800	800	800
Clean storm sewer structures (ea)	782	822	950	950	950
Clean debris adjacent to bridges (times / year)	3	4	4	4	4
Sweeping miles	17,864	16,867	17,000	17,000	17,000

FY 2016-17 APPROVED OPERATING BUDGET
FUND 117 - CRIME CONTROL & PREVENTION

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Sales Tax (1/2 cent)	13,196,743	14,250,000	13,517,360	13,923,193
Commercial Vehicle Enforcement	146,165	164,000	139,287	164,000
Interest Income	2,216	1,000	12,886	1,000
Transfers In	700,000	0	0	200,000
Miscellaneous	4,108	0	5,560	0
Total	14,049,232	14,415,000	13,675,092	14,288,193

EXPENDITURES AND OTHER FINANCING USES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Personnel	10,110,798	10,800,997	10,435,237	11,214,903
Supplies	635,177	780,660	804,035	889,747
Maintenance	118,899	110,800	115,591	133,100
Services	2,531,752	2,327,076	2,368,658	3,054,620
Transfers Out	0	372,479	372,479	62,000
Capital Outlay	0	0	0	0
Total	13,396,626	14,392,012	14,096,001	15,354,370

EXPENDITURES AND PERSONNEL BY PROGRAM:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved	Personnel[1]
Uniform Operations	8,400,880	9,265,098	9,428,626	9,801,285	83.58
Criminal Investigations	2,349,223	2,293,654	2,044,731	2,315,454	22.00
Technical Services	2,594,202	2,811,490	2,613,338	3,111,970	28.00
Commercial Vehicle Enforcement	52,321	21,770	9,306	125,661	1.00
Total	13,396,626	14,392,012	14,096,001	15,354,370	134.58

[1] In full-time equivalents

FY 2016-17 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
CRIME CONTROL & PREVENTION DISTRICT

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
BEGINNING FUND BALANCE:	776,919	1,087,443	1,740,049	1,740,049	1,319,140
OPERATING REVENUE:					
Sales Tax (1/2 cent)	12,630,599	13,196,743	14,250,000	13,517,360	13,923,193
Commercial Vehicle Enforcement	153,662	146,165	164,000	139,287	164,000
Interest Income	760	2,216	1,000	12,886	1,000
Miscellaneous	1,643	4,108	0	5,560	0
Total Operating Revenue	12,786,665	13,349,232	14,415,000	13,675,092	14,088,193
TRANSFERS IN:					
Transfer from General Fund	1,000,000	700,000	0	0	200,000
Total Transfers In	1,000,000	700,000	0	0	200,000
TOTAL REVENUE AND TRANSFERS	13,786,665	14,049,232	14,415,000	13,675,092	14,288,193
OPERATING EXPENDITURES:					
Personnel	10,243,314	10,110,798	10,800,997	10,435,237	11,214,903
Supplies	757,899	635,177	780,660	804,035	889,747
Maintenance	120,321	118,899	110,800	115,591	133,100
Services	2,336,528	2,531,752	2,327,076	2,368,658	3,054,620
Capital Outlay	18,080	0	0	0	0
Total Operating Expenditures	13,476,141	13,396,626	14,019,533	13,723,522	15,292,370
TRANSFERS OUT:					
Transfer to Capital Equip. Acquisition Fund	0	0	372,479	372,479	62,000
Total Transfers Out	0	0	372,479	372,479	62,000
TOTAL EXPENDITURES AND TRANSFERS	13,476,141	13,396,626	14,392,012	14,096,001	15,354,370
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	310,524	652,605	22,988	(420,909)	(1,066,177)
ENDING FUND BALANCE:	1,087,443	1,740,049	1,763,036	1,319,140	252,962

FY 2016-17 APPROVED OPERATING BUDGET
DEPARTMENTAL SUMMARY
209 - POLICE

CRIME CONTROL AND PREVENTION DISTRICT FUND ONLY					
Expenditures by Division	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Uniform Operations	8,450,458	8,416,766	8,892,619	9,179,547	9,801,285
Criminal Investigations	2,526,723	2,349,223	2,293,654	2,062,560	2,315,454
Technical Services	2,456,430	2,594,202	2,811,490	2,615,580	3,111,970
Commercial Vehicle Enforcement	41,941	36,435	21,770	6,569	125,661
Total	**13,475,551**	**13,396,627**	**14,019,533**	**13,864,257**	**15,354,370**

POLICE	**2014**	**2015**	**2016**	**2016**	**2017**
Police Captain	3	3	3	3	3
Lieutenant	4	4	4	4	4
Sergeant	12	12	12	12	12
Sr. Officer	28	33	33	33	33
Police Officer	37	32	33	33	33
Police Recruit	1	1	0	0	0
Jail Supervisor	1	1	1	1	1
Jailer	5	5	5	5	11
Communications Supervisor	1	1	1	1	1
Dispatch Supervisor	3	3	3	3	3
Telecommunicator	14	14	14	14	14
Technical Services Specialist	1	1	1	1	1
Records Supervisor	1	1	1	1	1
Records Specialist	3	3	3	3	6
Crime Scene Technician II	2	1	2	2	2
Crime Scene Technician I	0	1	0	0	0
Investigative Assistant	1	1	1	1	1
Warrant Clerk	1	1	1	1	1
Secretary	3	3	3	3	3
Property/Evidence Tech	0	0	0	0	2
TOTAL FULL-TIME POSITIONS	**121.00**	**121.00**	**121.00**	**121.00**	**132.00**
PART-TIME POSITIONS					
School Crossing Guard	2.34	2.34	2.34	2.34	2.34
TOTAL PART TIME POSITIONS	**2.34**	**2.34**	**2.34**	**2.34**	**2.34**
TOTAL CCPD FUND	**123.34**	**123.34**	**123.34**	**123.34**	**134.34**

CCPD - Uniform Operations
117-209-2

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	6,625,877	6,659,916	7,173,014	6,997,963	7,396,860
Supplies	455,323	367,437	436,310	297,701	488,112
Maintenance	4,467	2,665	6,000	2,825	6,000
Services	1,346,711	1,386,748	1,277,295	1,881,058	1,910,313
Capital Outlay	18,080	0	0	0	0
Transfers	0	0	0	0	0
Total	**8,450,458**	**8,416,766**	**8,892,619**	**9,179,547**	**9,801,285**

Objectives

- Encourage compliance with applicable traffic laws through enforcement.
- Provide proactive enforcement response to specific crime patterns and traffic concerns.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Calls for Service	44,266	44,266	75,000	75,000	75,000
Traffic Stops	NA	NA	45,000	45,000	45,000
Traffic Citations	24,441	24,441	2,400	2,400	2,400
DWI Arrests	NA	NA	350	350	350

CCPD - Criminal Investigations
117-209-3

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	2,073,924	1,887,863	2,051,948	1,751,454	2,069,888
Supplies	37,510	42,902	40,200	27,672	39,800
Maintenance	0	0	0	0	0
Services	415,288	418,458	201,506	283,434	205,766
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**2,526,723**	**2,349,223**	**2,293,654**	**2,062,560**	**2,315,454**

Objectives

- Conduct follow-up investigation an all cases involving an arrest, including traffic and alcohol-related offenses.
- Provide follow-up investigation of all cases with a high solvability factor.
- Track all registered sex offenders in the city to ensure compliance.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Follow-up investigation for 100% of all applicable arrests	1,069	1,069	1,300	1,300	1,300
Follow-up investigation for 100% of all high solvability cases	1,679	1,679	1,700	1,700	1,720
Track all registered sex offenders in the city to ensure complaince.	81	81	22	22	18

CCPD - Technical Services
117-209-4

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	1,505,708	1,531,987	1,576,035	1,469,533	1,709,149
Supplies	263,263	224,358	291,280	186,526	346,080
Maintenance	115,854	116,234	104,800	109,622	127,100
Services	571,605	721,624	839,375	849,900	929,641
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**2,456,430**	**2,594,202**	**2,811,490**	**2,615,580**	**3,111,970**

Objectives

- Provide a maximum of a 3-minute response time for Priority 1 calls for service, measured from the beginning of the telephone call to the dispatch of the appropriate unit.
- Provide a maximum of a 4-minute response time to dispatch non-emergency calls for service.
- Conduct five education programs with the Citizen's Police Academy, Grapevine-Colleyville Independent School District and other service organizations.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2014-17 Estimate	2016-17 Adopted Bdgt
Average response time for all Priority 1 calls (minutes)	NA	3:00	3:00	3:00	3:00
Average response time for non-emergency calls (minutes)	NA	4:00	4:00	4:00	4:00
Education programs conducted	NA	5	5	5	5

CCPD - Commercial Vehicle Enforcement
217-209-9

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	37,805	31,032	0	0	39,006
Supplies	1,803	481	12,870	2,963	15,755
Maintenance	0	0	0	0	0
Services	2,333	4,923	8,900	3,606	8,900
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	62,000
Total	**41,941**	**36,435**	**21,770**	**6,569**	**125,661**

Objectives

- Improve the safety of the roadways / freeways within the City limits of Grapevine.
- Stop and inspect commercial vehicles for safety violations (mechanicial issues, equipment violations, etc.).

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Commercial Vehicle Enforcement Revenue	$153,662	$153,662	$173,297	$173,297	$173,297

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Boat Ramp Fees	50,337	112,500	65,578	105,000
Pavilion Fees	31,734	46,500	51,515	75,000
Camping Fees	906,316	1,162,500	256,609	1,471,000
Entrance Fees	114,247	292,500	163,898	315,000
Interest & Misc. Income	85,414	111,250	45,486	110,000
Transfers In	0	0	0	0
Total	1,188,048	1,725,250	583,087	2,076,000

EXPENDITURES AND OTHER FINANCING USES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Personnel	100,618	156,248	153,810	222,667
Supplies	105,413	184,100	86,567	259,100
Maintenance	76,251	111,000	357,648	118,000
Services	863,372	1,209,091	1,057,796	1,227,511
Transfers Out	405,759	121,050	72,951	150,450
Capital Outlay	6,918	81,000	34,750	75,000
Disaster Recovery	0	0		0
Total	1,558,331	1,862,489	1,763,521	2,052,728

PERSONNEL SUMMARY: (1)	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Assistant Director of Parks & Recreation	0.500	0.500	0.500	0.500
Lake Parks Foreman	1.000	1.000	1.000	1.000
Crew Worker	1.000	1.000	1.000	1.000
Recreation Coordinator	0.000	0.000	0.000	1.000
Temporary / Seasonal	0.190	0.190	0.190	0.190
Total	2.690	2.690	2.690	3.690

(1) In full-time equivalents

FY 2016-17 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
LAKE PARKS SPECIAL REVENUE FUND

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
BEGINNING FUND BALANCE:	(820,930)	(1,100,605)	(1,470,888)	(1,470,888)	(2,642,451)
OPERATING REVENUE:					
Boat Ramp Fees	103,222	50,337	112,500	65,578	105,000
Pavilion Fees	52,860	31,734	46,500	51,515	75,000
Camping Fees	1,525,383	906,316	1,162,500	256,609	1,471,000
Entrance Fees	392,055	114,247	292,500	163,898	315,000
Recreation Fees	0	0	0	8,871	40,000
Merchandise Sales	85,797	36,379	71,250	23,796	85,000
Interest & Misc. Income	50,355	49,034	40,000	21,690	25,000
Total Operating Revenue	2,209,672	1,188,048	1,725,250	591,958	2,116,000
TRANSFERS IN:	0	0	0	0	0
TOTAL REVENUE AND TRANSFERS	2,209,672	1,188,048	1,725,250	591,958	2,116,000
OPERATING EXPENDITURES:					
Personnel	190,863	100,618	156,248	153,810	222,667
Supplies	268,836	105,413	184,100	86,567	259,100
Maintenance	197,773	76,251	111,000	357,648	118,000
Services	1,248,654	863,372	1,209,091	1,057,796	1,227,511
Capital Outlay	91,723	6,918	81,000	34,750	75,000
Total Operating Expenditures	1,997,849	1,152,572	1,741,439	1,690,570	1,902,278
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	167,524	84,745	121,050	72,951	150,450
Transfer to Debt Service Fund	323,973	321,014	0	0	0
Total Transfers Out	491,497	405,759	121,050	72,951	150,450
TOTAL EXPENDITURES AND TRANSFERS	2,489,347	1,558,331	1,862,489	1,763,521	2,052,728
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	(279,674)	(370,283)	(137,239)	(1,171,563)	63,272
ENDING FUND BALANCE:	(1,100,605)	(1,470,888)	(1,608,127)	(2,642,451)	(2,579,179)

* A Fund Balance Requirement has not yet been established for the Lake Parks Special Revenue Fund.

FY 2016-17 APPROVED OPERATING BUDGET
LAKE PARKS SPECIAL REVENUE FUND
DEPARTMENTAL SUMMARY

Expenditures by Major Object	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Personnel Services	190,863	96,929	156,248	140,118	222,667
Supplies	268,836	104,168	184,100	44,217	259,100
Maintenance	197,773	54,656	111,000	92,848	118,000
Services	1,248,654	832,030	1,209,091	731,955	1,227,511
Capital Outlay	91,723	6,918	81,000	40,511	75,000
Transfers	491,497	405,759	121,050	121,050	150,450
Disaster Recovery	0	57,871	0	303,113	0
Total	**2,489,347**	**1,558,331**	**1,862,489**	**1,473,812**	**2,052,728**

LAKE PARKS FUND	**2014**	**2015**	**2016**	**2016**	**2017**
Assistant Parks & Recreation Director	0.5	0	0	0	0
Park Event Manager	0	0.5	0.5	0.5	0.5
Park Foreman	1	0	0	0	0
Campground Supervisor	0	1	1	1	1
Park Crew Worker	1	1	1	1	1
Outdoor Program Coordinator	0	0	0	0	1
TOTAL FULL-TIME POSITIONS	**2.50**	**2.50**	**2.50**	**2.50**	**3.50**
PART-TIME POSITIONS					
Intern	0.19	0.19	0.19	0.19	0.19
TOTAL PART-TIME POSITIONS	**0.19**	**0.19**	**0.19**	**0.19**	**0.19**
TOTAL LAKE PARKS POSITIONS	**2.69**	**2.69**	**2.69**	**2.69**	**3.69**

Parks & Recreation - Lake Parks
119-312-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	0	0	0	0	0
Supplies	0	0	0	0	25,650
Maintenance	0	0	0	0	12,600
Services	0	0	0	0	150,900
Capital Outlay	0	0	0	0	3,000
Transfers	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**192,150**

Objectives

- Obtain and maintain high national, state, and professional campgroung ratings.
- Market / advertise / promote campground to meet 65% occupancy goal.
- Develop a Lake Parks wide marketing program to reduce subsidation of non campground parks.
- Develop additional lake park recreation programs & opportunities to maximize participation & revenue opportunities

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Campground occupancy rate	61%	53%	65%	65%	68%
Annual boat ramp passes sold (resident / non-resident)	634 / 331	71/70	750/400	750/400	700/300
Pavilion rentals	200	137	200	200	200
Revenue	$2,209,672	$1,361,688	$2,287,000	$2,287,000	$2,188,000
Lake Park Recreation Program Participation	N/A	N/A	1,000	1,000	2000
Outdoor Rec Rentals/Revenue	N/A	N/A	N/A	N/A	880/$15,000

*FY14-15 Actuals can considered partially anomalous due to the flood of event of 2015 that resulted in the lake parks being flooded and inoperable for most of the fourth quarter

Parks & Recreation - Lake Parks
119-312-2

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	0	0	0	0	0
Supplies	0	0	0	0	4,800
Maintenance	0	0	0	0	5,500
Services	0	0	0	0	62,750
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**73,050**

Objectives

- Obtain and maintain high national, state, and professional campgroung ratings.
- Market / advertise / promote campground to meet 65% occupancy goal.
- Develop a Lake Parks wide marketing program to reduce subsidation of non campground pa
- Develop additional lake park recreation programs & opportunities to maximize participation & revenue opportunities

Performance Indicators	2013-14 Actual	2014-15 Actual*	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Campground occupancy rate	61%	53%	65%	65%	68%
Annual boat ramp passes sold (resident / non-resident)	634 / 331	71/70	750/400	750/400	700/300
Pavilion rentals	200	137	200	200	200
Revenue	$2,209,672	$1,361,688	$2,287,000	$2,287,000	$2,188,000
Lake Park Recreation Program Participation	N/A	N/A	1,000	1,000	2000
Outdoor Rec Rentals/Revenue	N/A	N/A	N/A	N/A	880/$15,000

*FY14-15 Actuals can considered partially anomalous due to the flood of event of 2015 that resulted in the lake parks being flooded and inoperable for most of the fourth quarter

Parks & Recreation - Lake Parks
119-312-3

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	0	0	0	0	0
Supplies	0	0	0	0	83,350
Maintenance	0	0	0	0	57,400
Services	0	0	0	0	547,550
Capital Outlay	0	0	0	0	23,000
Transfers	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**711,300**

Objectives

- Obtain and maintain high national, state, and professional campgroung ratings.
- Market / advertise / promote campground to meet 65% occupancy goal.
- Develop a Lake Parks wide marketing program to reduce subsidation of non campground parl
- Develop additional lake park recreation programs & opportunities to maximize participation & revenue opportunities

Performance Indicators	2013-14 Actual	2014-15 Actual*	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Campground occupancy rate	61%	53%	65%	65%	68%
Annual boat ramp passes sold (resident / non-resident)	634 / 331	71/70	750/400	750/400	700/300
Pavilion rentals	200	137	200	200	200
Revenue	$2,209,672	$1,361,688	$2,287,000	$2,287,000	$2,188,000
Lake Park Recreation Program Participation	N/A	N/A	1,000	1,000	2000
Outdoor Rec Rentals/Revenue	N/A	N/A	N/A	N/A	880/$15,000

*FY14-15 Actuals can considered partially anomalous due to the flood of event of 2015 that resulted in the lake parks being flooded and inoperable for most of the fourth quarter

Parks & Recreation - Lake Parks
119-312-4

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	0	0	0	0	0
Supplies	0	0	0	0	4,150
Maintenance	0	0	0	0	5,500
Services	0	0	0	0	104,750
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**114,400**

Objectives

- Obtain and maintain high national, state, and professional campgroung ratings.
- Market / advertise / promote campground to meet 65% occupancy goal.
- Develop a Lake Parks wide marketing program to reduce subsidation of non campground pa
- Develop additional lake park recreation programs & opportunities to maximize participation & revenue opportunities

Performance Indicators	2013-14 Actual	2014-15 Actual*	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Campground occupancy rate	61%	53%	65%	65%	68%
Annual boat ramp passes sold (resident / non-resident)	634 / 331	71/70	750/400	750/400	700/300
Pavilion rentals	200	137	200	200	200
Revenue	$2,209,672	$1,361,688	$2,287,000	$2,287,000	$2,188,000
Lake Park Recreation Program Participation	N/A	N/A	1,000	1,000	2000
Outdoor Rec Rentals/Revenue	N/A	N/A	N/A	N/A	880/$15,000

*FY14-15 Actuals can considered partially anomalous due to the flood of event of 2015 that resulted in the lake parks being flooded and inoperable for most of the fourth quarter

Parks & Recreation - Lake Parks
119-312-5

Expenditures by Major Object	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Personnel Services	0	0	0	0	0
Supplies	0	0	0	0	3,700
Maintenance	0	0	0	0	3,500
Services	0	0	0	0	41,500
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**48,700**

Objectives

- Obtain and maintain high national, state, and professional campgroung ratings.
- Market / advertise / promote campground to meet 65% occupancy goal.
- Develop a Lake Parks wide marketing program to reduce subsidation of non campground park
- Develop additional lake park recreation programs & opportunities to maximize participation & revenue opportunities

Performance Indicators	**2013-14 Actual**	**2014-15 Actual***	**2015-16 Budget**	**2015-16 Estimate**	**2016-17 Proposed**
Campground occupancy rate	61%	53%	65%	65%	68%
Annual boat ramp passes sold (resident / non-resident)	634 / 331	71/70	750/400	750/400	700/300
Pavilion rentals	200	137	200	200	200
Revenue	$2,209,672	$1,361,688	$2,287,000	$2,287,000	$2,188,000
Lake Park Recreation Program Participation	N/A	N/A	1,000	1,000	2000
Outdoor Rec Rentals/Revenue	N/A	N/A	N/A	N/A	880/$15,000

*FY14-15 Actuals can considered partially anomalous due to the flood of event of 2015 that resulted in the lake parks being flooded and inoperable for most of the fourth quarter

Parks & Recreation - Lake Parks
119-312-6

Expenditures by Major Object	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Personnel Services	0	0	0	0	0
Supplies	0	0	0	0	9,350
Maintenance	0	0	0	0	5,750
Services	0	0	0	0	58,100
Capital Outlay	0	0	0	0	30,000
Transfers	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**103,200**

Objectives

- Obtain and maintain high national, state, and professional campgroung ratings.
- Market / advertise / promote campground to meet 65% occupancy goal.
- Develop a Lake Parks wide marketing program to reduce subsidation of non campground par
- Develop additional lake park recreation programs & opportunities to maximize participation & revenue opportunities

Performance Indicators	**2013-14 Actual**	**2014-15 Actual***	**2015-16 Budget**	**2015-16 Estimate**	**2016-17 Adopted**
Campground occupancy rate	61%	53%	65%	65%	68%
Annual boat ramp passes sold (resident / non-resident)	634 / 331	71/70	750/400	750/400	700/300
Pavilion rentals	200	137	200	200	200
Revenue	$2,209,672	$1,361,688	$2,287,000	$2,287,000	$2,188,000
Lake Park Recreation Program Participation	N/A	N/A	1,000	1,000	2000
Outdoor Rec Rentals/Revenue	N/A	N/A	N/A	N/A	880/$15,000

*FY14-15 Actuals can considered partially anomalous due to the flood of event of 2015 that resulted in the lake parks being flooded and inoperable for most of the fourth quarter

Parks & Recreation - Lake Parks
119-312-7

Expenditures by Major Object	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Personnel Services	0	0	0	0	0
Supplies	0	0	0	0	42,150
Maintenance	0	0	0	0	24,000
Services	0	0	0	0	165,750
Capital Outlay	0	0	0	0	15,000
Transfers	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**246,900**

Objectives

- Obtain and maintain high national, state, and professional campgroung ratings.
- Market / advertise / promote campground to meet 65% occupancy goal.
- Develop a Lake Parks wide marketing program to reduce subsidation of non campground pa
- Develop additional lake park recreation programs & opportunities to maximize participation & revenue opportunities

Performance Indicators	**2013-14 Actual**	**2014-15 Actual***	**2015-16 Budget**	**2015-16 Estimate**	**2016-17 Adopted**
Campground occupancy rate	61%	53%	65%	65%	68%
Annual boat ramp passes sold (resident / non-resident)	634 / 331	71/70	750/400	750/400	700/300
Pavilion rentals	200	137	200	200	200
Revenue	$2,209,672	$1,361,688	$2,287,000	$2,287,000	$2,188,000
Lake Park Recreation Program Participation	N/A	N/A	1,000	1,000	2000
Outdoor Rec Rentals/Revenue	N/A	N/A	N/A	N/A	880/$15,000

*FY14-15 Actuals can considered partially anomalous due to the flood of event of 2015 that resulted in the lake parks being flooded and inoperable for most of the fourth quarter

Parks & Recreation - Lake Parks
119-312-9

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	190,863	96,929	156,248	125,779	222,667
Supplies	268,836	104,168	184,100	44,217	85,950
Maintenance	197,773	54,656	111,000	92,848	3,000
Services	1,248,654	832,030	1,209,091	731,955	96,211
Capital Outlay	91,723	6,918	81,000	40,511	4,000
Transfers	491,497	405,759	121,050	46,314	147,450
Total	**2,489,347**	**1,500,460**	**1,862,489**	**1,081,624**	**559,278**

Objectives

- Obtain and maintain high national, state, and professional campgroung ratings.
- Market / advertise / promote campground to meet 65% occupancy goal.
- Develop a Lake Parks wide marketing program to reduce subsidation of non campground par
- Develop additional lake park recreation programs & opportunities to maximize participation & revenue opportunities

Performance Indicators	2013-14 Actual	2014-15 Actual*	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Campground occupancy rate	61%	53%	65%	65%	68%
Annual boat ramp passes sold (resident / non-resident)	634 / 331	71/70	750/400	750/400	700/300
Pavilion rentals	200	137	200	200	200
Revenue	$2,209,672	$1,361,688	$2,287,000	$2,287,000	$2,188,000
Lake Park Recreation Program Participation	N/A	N/A	1,000	1,000	2000
Outdoor Rec Rentals/Revenue	N/A	N/A	N/A	N/A	880/$15,000

*FY14-15 Actuals can considered partially anomalous due to the flood of event of 2015 that resulted in the lake parks being flooded and inoperable for most of the fourth quarter

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Sales Tax	9,573,493	14,250,000	14,051,640	13,923,193
Interest Income	10,875	6,000	71,868	33,000
Total	9,584,368	14,256,000	14,123,508	13,956,193

EXPENDITURES AND OTHER FINANCING USES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Professional Services	137,488	7,046,398	1,027,023	7,051,043
Contractual Services	9,222,903	9,740,000	8,699,326	9,471,292
Capital Outlay	0	0	0	0
Transfers	1,700,278	3,935,000	4,501,259	3,851,900
Total	11,060,669	20,721,398	14,227,609	20,374,235

FY 2016-17 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
4B TRANSIT FUND

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
BEGINNING FUND BALANCE:	16,154,778	6,883,186	11,181,914	11,181,914	24,858,111
OPERATING REVENUE:					
Sales Tax	13,012,488	9,573,493	14,250,000	14,051,640	13,923,193
Interest Income	5,919	10,875	6,000	71,868	33,000
Sales of Fixed Assets - GV Gardens	0	5,775,030	0	13,779,998	0
Miscellaneous	19,500,000	0	0	300	0
Total Operating Revenue	32,518,407	15,359,397	14,256,000	27,903,806	13,956,193
TRANSFERS IN:					
Transfer in from Visitor Shuttle Fund	0	0	0	0	0
Total Transfers In	0	0	0	0	0
TOTAL REVENUE AND TRANSFERS	32,518,407	15,359,397	14,256,000	27,903,806	13,956,193
OPERATING EXPENDITURES:					
Personnel	0	0	0	0	0
Supplies	0	0	0	0	0
Services	713,534	137,488	7,046,398	1,027,023	7,051,043
Contractual Services - The T 3/8 Cent	8,829,174	9,222,903	9,740,000	8,699,326	9,471,292
Community Distributions	100,000	0	0	0	0
Capital Outlay	29,498,663	0	0	0	0
Total Operating Expenditures	39,141,371	9,360,391	16,786,398	9,726,350	16,522,335
TRANSFERS OUT:					
Transfer to Visitor Shuttle Fund	365,179	350,590	372,500	331,126	371,103
Transfer to Economic Development Fund	2,000,000	1,153,580	3,562,500	4,170,133	3,480,798
Transfer to Parks Open Space Fund	0	196,108	0	0	0
Transfer to General Fund - Admin Fee	283,450	0	0	0	0
Total Transfers Out	2,648,629	1,700,278	3,935,000	4,501,259	3,851,900
TOTAL EXPENDITURES AND TRANSFERS	41,790,000	11,060,669	20,721,398	14,227,609	20,374,235
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	(9,271,592)	4,298,728	(6,465,398)	13,676,197	(6,418,042)
ENDING FUND BALANCE:	6,883,186	11,181,914	4,716,516	24,858,111	18,440,069
RESERVES:					
Reserved for Economic Development Projects	638,256	638,256	638,256	638,256	638,256
Reserved for Train Station Improvements	6,244,930	10,543,658	4,078,260	24,219,855	17,801,813
Total Reserves	6,883,186	11,181,914	4,716,516	24,858,111	18,440,069

4B Transit and Capital Improvement Funds
Funds 120 & 122

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	0	0	0	0	0
Supplies	0	0	0	0	0
Maintenance	0	0	0	0	0
Services	9,642,708	9,360,391	16,786,398	9,537,746	16,522,334
Capital Outlay	29,498,663	0	0	0	0
Transfers	2,648,629	5,682,855	3,935,000	3,868,290	3,851,901
Total	**41,790,000**	**15,043,246**	**20,721,398**	**13,406,036**	**20,374,235**

Objectives

- Provide funding for the development of commuter rail service. Voters approved a 3/8-cent sales tax increase that commenced on April 1, 2007.
- Accumulate funding for the land acquisition, design, construction and operation of a passenger rail station.
- Provide funding for 50% of the operations of the Grapevine Visitor Shuttle system.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Contractual payments to the the Fort Worth Transit Authority (The "T")	8,829,174	9,222,903	9,740,000	9,740,000	9,471,292
Reserved for Train Station Improvements	6,244,930	9,950,099	2,884,701	3,342,032	2,332,056
Transfers to Grapevine Visitor Shuttle system	365,179	350,590	372,500	370,000	371,103

FY 2016-17 APPROVED OPERATING BUDGET
FUND 124 - ECONOMIC DEVELOPMENT

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Interest Income	6,917	16,197	30,221	16,000
Transfers In	5,140,781	3,562,500	6,370,133	3,480,798
Total	5,147,698	3,578,697	6,400,354	3,496,798

EXPENDITURES AND OTHER FINANCING USES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Personnel	392,325	443,923	437,428	458,725
Supplies	14,173	7,800	20,454	7,800
Maintenance	0	0	0	0
Services	586,702	1,184,062	1,420,952	1,156,643
Transfers Out	1,931,234	1,857,087	1,910,433	1,853,623
Capital Outlay	0	0	0	0
Total	2,924,434	3,492,872	3,789,267	3,476,791

PERSONNEL SUMMARY: (1)	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Director of Economic Development	1.000	1.000	1.000	1.000
Development Manager	1.000	1.000	1.000	1.000
Economic Development Coordinator	1.000	1.000	1.000	1.000
Administrative Secretary	0.500	0.500	0.500	0.500
Total	3.500	3.500	3.500	3.500

(1) In full-time equivalents

FY 2016-17 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
ECONOMIC DEVELOPMENT FUND

	2013-14 Actual	2014-15 Actual	2015-16 Proposed	2015-16 Estimate	2016-17 Budget
BEGINNING FUND BALANCE:	0	3,909,596	6,132,861	6,132,861	8,743,948
OPERATING REVENUE:					
Interest Income	1,416	6,917	16,197	30,221	16,000
Total Operating Revenue	1,416	6,917	16,197	30,221	16,000
TRANSFERS IN:					
Transfer in from General Fund	1,000,000	4,624	3,562,500	0	0
Transfer in from 4B Fund	2,000,000	5,136,157	0	4,170,133	3,480,798
Transfer in from Utility Fund	0	0	0	2,200,000	0
Transfer in from TIF 1 Fund	1,000,000	0	0	0	0
	4,000,000	5,140,781	3,562,500	6,370,133	3,480,798
TOTAL REVENUE AND TRANSFERS	4,001,416	5,147,698	3,578,697	6,400,354	3,496,798
OPERATING EXPENDITURES:					
Personnel	41,541	392,325	443,923	437,428	458,725
Supplies	3,733	14,173	7,800	20,454	7,800
Services	46,546	586,702	1,184,062	1,420,952	1,156,643
Total Operating Expenditures	91,820	993,199	1,635,785	1,878,834	1,623,168
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	0	299,207	261,651	314,997	260,214
Transfer to Debt Service Fund	0	1,594,027	1,595,436	1,595,436	1,593,409
Transfer to Capital Equip Fund	0	38,000	0	0	0
Total Transfers Out	0	1,931,234	1,857,087	1,910,433	1,853,623
TOTAL EXPENDITURES AND TRANSFERS	91,820	2,924,434	3,492,872	3,789,267	3,476,791
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	3,909,596	2,223,265	85,825	2,611,087	20,007
ENDING FUND BALANCE:	3,909,596	6,132,861	6,218,686	8,743,948	8,763,955

FY 2016-17 APPROVED OPERATING BUDGET
ECONOMIC DEVELOPMENT FUND
DEPARTMENTAL SUMMARY

Expenditures by Major Object	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Personnel Services	41,541	392,325	443,923	443,089	458,725
Supplies	3,733	14,173	7,800	7,006	7,800
Services	46,546	586,702	1,184,062	315,051	1,156,643
Transfers	0	1,931,234	1,857,087	1,855,436	1,853,623
	91,820	**2,924,434**	**3,492,872**	**2,620,582**	**3,476,791**

ECONOMIC DEVELOPMENT	**2014**	**2015**	**2016**	**2016**	**2017**
Director of Economic Development	1	1	1	1	1
Development Manager	0	1	1	1	1
Economic Development Coordinator	0	1	1	1	1
Administrative Secretary	0.5	0.5	0.5	0.5	0.5
TOTAL CITY SECRETARY POSITION	**1.50**	**3.50**	**3.50**	**3.50**	**3.50**

Economic Development Fund
124-124-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	41,541	392,325	443,923	443,089	458,725
Supplies	3,733	14,173	7,800	7,006	7,800
Services	46,546	586,702	1,184,062	315,051	1,156,643
Transfers	0	1,931,234	1,857,087	1,855,436	1,853,623
Total	**91,820**	**2,924,434**	**3,492,872**	**2,620,582**	**3,476,791**

Objectives

- The Economic Development Department provides assistance in business attraction, relocation, and retention for the City of Grapevine. The department will plan, market, and direct the business recruitment, retention, and expansion programs for the City. Identifying quality business prospects and creating and executing successful marketing campaigns to attract those businesses to Grapevine is a top priority.

- Departmental goals include maintaining positive relationships with developers, brokers, and other business professionals in order to encourage business expansion consistent with the City's mission and vision. The department also serves as a liaison between new businesses and City departments to assist with required permitting, utility service arrangements, building and fire codes, and zoning and occupancy issues.

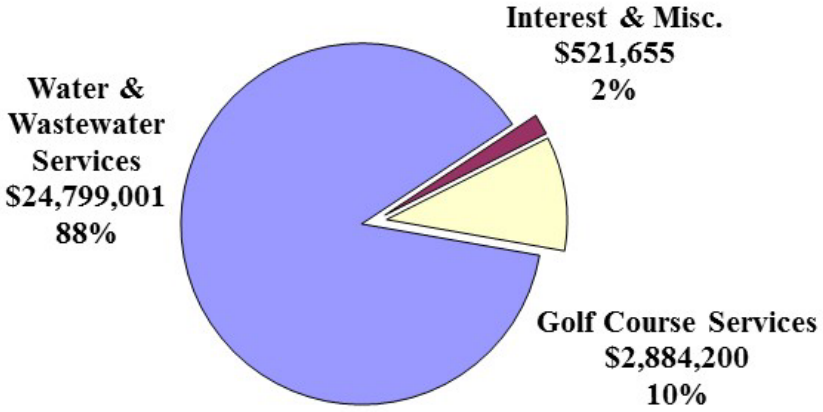
Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Support Targeted real estate development:					
- Complete a market and site	1	1	1	1	1
Business retention and new business development:					
- Local business visits	25	25	45	45	45
- Broker meetings	6	6	10	10	10
- Presentations to Chamber of Commerce and ED partnership	12	12	12	12	12
- Network and retention events at	12	12	18	18	18
- Leads obtained from network and retention events	25	25	35	35	35
- Trade shows attended	2	2	5	5	5
- Social media posts	25	25	1,000	1,000	1,000
Market analysis and trends:					
- Retail and transit oriented	1	1	1	1	1

CITY OF GRAPEVINE, TEXAS
FY 2016-17 APPROVED OPERATING BUDGET
SUMMARY TABLE OF ALL FUNDS

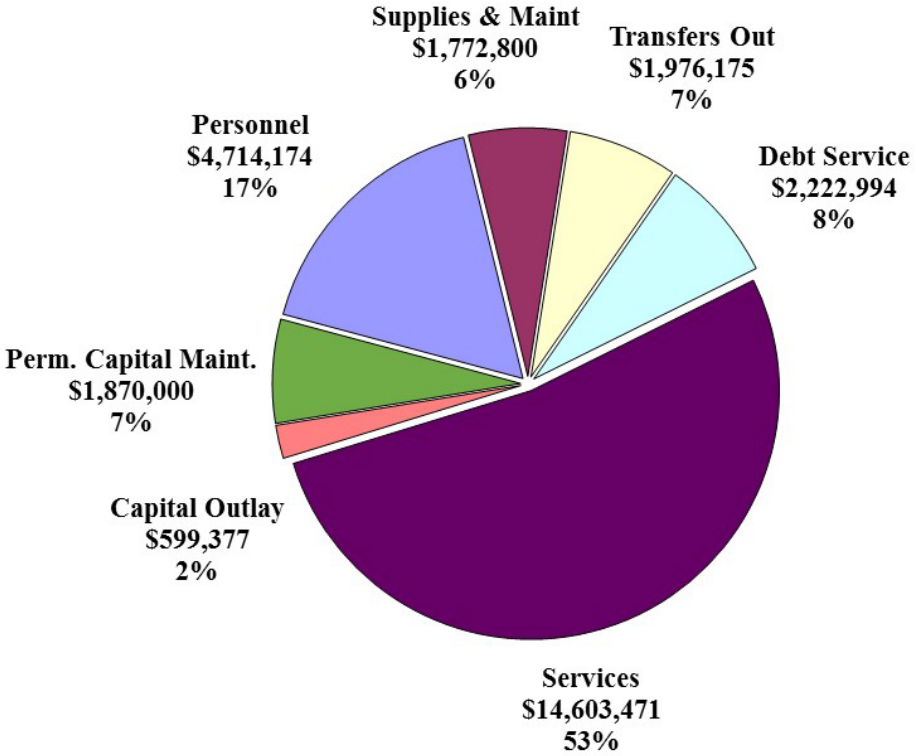
-- *ENTERPRISE FUNDS* --

	Utility Enterprise Fund	Lake Enterprise Fund	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:			
Charges for Services	24,799,001	2,884,200	27,683,201
Interest Income	50,000	155	50,155
Miscellaneous	250,000	221,500	471,500
Total Revenues	25,099,001	3,105,855	28,204,856
EXPENDITURES AND OTHER FINANCING USES:			
Personnel	3,377,528	1,336,646	4,714,174
Supplies	815,493	334,629	1,150,122
Maintenance	437,700	184,978	622,678
Services	13,907,567	695,904	14,603,471
Debt Service	2,222,994		2,222,994
Transfers Out	1,863,675	112,500	1,976,175
Capital Outlay	2,182,500	286,877	2,469,377
Total Expenditures	24,807,457	2,951,534	27,758,991
NET CHANGE IN FUND BALANCE	291,544	154,321	445,865
BEGINNING FUND BALANCE	9,419,665	(2,324,371)	7,095,294
ENDING FUND BALANCE	9,711,209	(2,170,050)	7,541,159

REVENUE FUNDING SOURCES
"Where The Money Comes From"



EXPENDITURE FUNDING USES
"Where the Money Goes"



Revenue and Other Financing Sources

FY17 revenue is budgeted at $28.2 million, an increase of $100,000 (0.4%) from the previous year's budget. A vast majority (97%) consists of charges for services, which represent water and wastewater services in the Utility fund, and golf course services in the Lake Enterprise fund.

Water Sales are budgeted at $16 million, up $200,000 from last year's budget of $15.8 million. Water sales in FY16 were $13.8 million and represented a 5% decrease from the previous year, due in large part to the heavy rainfall in the spring of 2016. In addition, Council approved a 3% water rate increase for FY17.

WATER SALES	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
Collections	$13,124,652	$12,333,770	$12,058,529	$13,215,522	$13,119,439	$13,873,490
Gain / (Loss)	$1,760,228	($790,882)	($275,241)	$1,156,993	($96,083)	$754,051
% Change	15%	-6%	-2%	10%	-1%	6%

Wastewater Charges are budgeted at $8.4 million, and represent a $140,000 decrease from the previous year. Revenue in this category increased by $332,000 million last year, which represents a change of 4%. Council approved a 3% sewer rate increase for FY17. Combined water and wastewater charges represent 86% of revenue in the Enterprise Funds category.

WASTEWATER SALES	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
Collections	$6,526,868	$6,533,301	$6,629,881	$7,645,169	$7,581,393	$7,914,211
Gain / (Loss)	$317,925	$6,433	$96,580	$1,015,288	($63,776)	$332,818
% Change	5%	0.1%	1%	15%	-1%	4%

Golf Course Green Fees are budgeted at $1.5 million and remain virtually unchanged from the previous year. Actual green fee revenue in FY16 totaled $1.3 million and represented an increase of 31% from the previous year, as the record rainfall and subsequent flooding necessitated the closing of the golf course for six weeks in 2015.

GOLF COURSE GREEN FEES	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
Collections	$1,533,159	$1,566,778	$1,525,024	$1,471,201	$1,009,243	$1,317,741
Gain / (Loss)	$125,317	$33,619	($41,754)	($53,823)	($461,958)	$308,498
% Change	9%	2.2%	-3%	-4%	-31%	31%

The number of golf rounds played in FY16 was 55,905 and represented an increase of 15% from the previous year's total of 48,689.

GOLF ROUNDS PLAYED	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
Rounds	65,852	70,559	69,008	68,368	48,689	55,905
Gain / (Loss)	7,841	4,707	(1,551)	(640)	(19,679)	7,216
% Change	14%	7%	-2%	-1%	-29%	15%

Expenditures and Other Financing Uses

Expenditures of Enterprise funds in FY17 are budgeted at $27.7 million and represent an increase of $500,000 (3%) from the prior year budget. Utility fund operations account for 87% of the total, while Golf course operations account for 13%.

Personnel expenses are budgeted at $4.7 million, an increase of $126,000 from the previous year. Included in the personnel budgets is a 2% across-the board market adjustment and a 1% merit salary increase. Personnel expenses in the Utility fund, budgeted at $3.3 million in FY17, account for 70% of total personnel costs.

ENTERPRISE FUND PERSONNEL COSTS	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
Utility Fund	$2,721,600	$2,830,002	$2,916,458	$3,064,911	$3,039,974	$3,144,735
Golf Fund	$1,281,797	$1,253,907	$1,287,063	$1,114,299	$1,164,779	$1,269,906
Total	$4,003,397	$4,083,909	$4,203,521	$4,179,210	$4,204,753	$4,414,641
Increase / (Decrease)	($219,331)	$80,512	$119,612	($24,311)	$25,543	$209,888
% Change	-5%	2.0%	2.9%	-0.6%	0.6%	5.0%

Personnel costs in FY16 totaled $4.4 million and represented an increase of $209,888 (5%) from the previous year. Total authorized positions in FY17 are 76.42 FTE.

Services are budgeted at $14.6 million, and represent an increase of $100,000 (1%) from the prior year. In the Golf fund, the Pro Shop has taken over operation of the practice range and merchandise sales, which were formally privatized. The cost of this operation is budgeted at $147,000.

Utility costs for FY17 are budgeted at $1.1 million and represent an increase of $106,000 from the previous year's budget. Actual utility expenses in FY16 were $844,413 and represented a decrease of 7% from FY15, as rain and flooding impacted operations at the golf course.

ENTERPRISE FUND UTILITY COSTS	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
Utility Fund	$934,907	$779,957	$870,740	$671,882	$724,446	$649,927
Golf Fund	$233,581	$211,102	$230,899	$198,745	$179,992	$194,486
Total	$1,168,488	$991,059	$1,101,639	$870,627	$904,438	$844,413
Increase / (Decrease)	$167,028	($177,429)	$110,580	($231,012)	$33,811	($60,025)
% Change	17%	-15%	11%	-21%	4%	-7%

Purchase/Storage & Treatment costs are budgeted at $10.6 million, a decrease of $200,000 from the previous year. The Trinity River Authority (TRA) is raising the rate it charges the City by 3% in FY17. Actual expenditures in FY16 totaled $9.7 million and represented an increase of $311,381 from the previous year. The FY17 projection includes water purchases from TRA of 7.2 mgd; raw water purchases from the City of Dallas for irrigation of the golf course and ball fields of 1.8 mgd; and wastewater return flow purchases from the Dallas County Park Cities Municipal Utility District of 3.49 mgd.

PURCHASE / STORAGE & TREATMENT	FY-2011	FY-2012	FY-2013	FY-2014	FY-2015	FY-2016
Water	$7,468,556	$6,479,836	$7,307,104	$7,497,617	$8,010,684	$8,408,024
Wastewater	$1,046,824	$820,311	$1,205,070	$1,298,730	$1,368,647	$1,282,688
Total	$8,515,380	$7,300,147	$8,512,174	$8,796,347	$9,379,331	$9,690,712
Increase / (Decrease)	$932,838	($1,215,233)	$1,212,027	$284,173	$582,984	$311,381
% Change	12%	-14%	17%	3%	7%	3%

Transfers Out are budgeted at $1.97 million and is comprised of the 7.5% administrative fee to the General fund ($1.8 million from Utility and $112,500 from Golf). Actual expenditures in FY16 totaled $3.97 million and included an operating transfer of $2.2 million from the Utility Enterprise fund to the Economic Development fund.

Debt Service expenditures are budgeted at $2.2 million, down $100,000 from the previous year. Debt service expenditures are comprised of principal and interest payments on outstanding waterworks and sewer revenue bonds, principal and interest payments on outstanding golf course certificates of obligation, paying agent fees, bond issuance costs, and arbitrage fees (if applicable).

Total outstanding debt is $11.2 million, an increase of $3.7 million from the previous year, with the inclusion of $5 million in water & sewer revenue bonds issued in 2015.

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Water Sales	13,216,512	15,789,592	14,017,613	16,096,803
Wastewater Sales	7,581,393	8,592,093	7,914,211	8,454,198
Tap & Inspection Fees	130,709	48,000	147,274	48,000
Reconnects & Transfers	202,128	200,000	223,234	200,000
Interest Income	29,810	50,000	74,420	50,000
Transfers In	0	0	0	0
Miscellaneous	789,171	250,000	863,328	250,000
Total	21,949,724	24,929,685	23,240,080	25,099,001

EXPENDITURES AND OTHER FINANCING USES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Personnel	3,039,974	3,247,519	3,144,735	3,377,528
Supplies	453,119	766,649	514,964	815,493
Maintenance	103,690	428,719	907,220	437,700
Services	12,551,234	13,847,529	12,467,706	13,907,567
Debt Service	3,543,078	2,371,794	29,398	2,222,994
Permanent Capital Maintenance	0	1,000,000	0	1,870,000
Transfers Out	1,587,535	1,872,400	3,872,193	1,863,675
Capital Outlay	0	727,750	758,805	312,500
Total	21,278,629	24,262,360	21,695,020	24,807,457

EXPENDITURES AND PERSONNEL BY PROGRAM:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved	Personnel[1]
Water Distribution	2,442,612	1,502,470	1,517,651	1,546,303	14.50
Water Treatment	9,477,012	10,973,394	9,910,787	10,875,422	12.50
Utility Billing	539,788	659,517	557,930	669,357	5.28
Wastewater Collection	898,794	1,522,194	1,276,238	1,122,166	10.00
Wastewater Treatment	3,534,640	3,043,125	2,532,681	3,086,278	9.00
Utility Administrative Services	4,385,783	5,561,660	5,324,030	5,637,931	0.00
Permanent Capital Maintenance	0	1,000,000	575,703	1,870,000	0.00
Total	21,278,629	24,262,360	21,695,020	24,807,457	51.28

[1] In full-time equivalents

FY 2016-17 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
UTILITY ENTERPRISE FUND

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
BEGINNING WORKING CAPITAL:	6,253,108	7,203,511	7,874,605	7,874,605	9,419,665
OPERATING REVENUE:					
Water Sales	13,215,522	13,216,512	15,789,592	14,017,613	16,096,803
Wastewater Sales	7,645,169	7,581,393	8,592,093	7,914,211	8,454,198
Tap & Inspection Fees	146,079	130,709	48,000	147,274	48,000
Reconnects & Transfers	198,860	202,128	200,000	223,234	200,000
Interest Income	13,712	29,810	50,000	74,420	50,000
Miscellaneous Income	981,418	789,171	250,000	863,328	250,000
Total Operating Revenue	22,200,760	21,949,724	24,929,685	23,240,080	25,099,001
TRANSFERS IN:	45,350	0	0	0	0
TOTAL REVENUE AND TRANSFERS	22,246,110	21,949,724	24,929,685	23,240,080	25,099,001
OPERATING EXPENDITURES:					
Personnel	3,064,911	3,039,974	3,247,519	3,144,735	3,377,528
Supplies	631,773	453,119	766,649	514,964	815,493
Maintenance	686,559	103,690	428,719	907,220	437,700
Services	11,745,493	12,551,234	13,847,529	12,467,706	13,907,567
Debt Service	2,916,168	3,543,078	2,371,794	29,398	2,222,994
Permanent Capital Maint.	655,037	0	1,000,000	0	1,870,000
Capital Outlay	0	0	727,750	758,805	312,500
Total Expenditures	19,699,941	19,691,094	22,389,960	17,822,828	22,943,782
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	1,595,766	1,587,535	1,850,976	1,650,769	1,863,675
Transfer to Economic Development Fund	0	0	0	2,200,000	0
Transfer to Capital Equipment Fund	0	0	21,424	21,424	0
Total Transfers Out	1,595,766	1,587,535	1,872,400	3,872,193	1,863,675
TOTAL EXPENDITURES AND TRANSFERS	21,295,707	21,278,629	24,262,360	21,695,020	24,807,457
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	950,403	671,094	667,325	1,545,060	291,544
ENDING WORKING CAPITAL:	7,203,511	7,874,605	8,541,930	9,419,665	9,711,209
FUND BALANCE REQUIREMENT:	3,238,346	3,236,892	3,680,541	2,929,780	3,771,581

* Fund balance requirement is 16% of total net budgeted expenses or 60 days of operation.
The FY 2016-17 projected Ending Working Capital Balance represents **154** days of operation.

FY 2016-17 APPROVED OPERATING BUDGET
UTILITY ENTERPRISE FUND DEPARTMENTAL SUMMARY
BY DIVISION

Expenditures by Division	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Budget**	**2015-16 Estimate**	**2016-17 Adopted**
Water Distribution	3,065,796	2,860,988	1,502,470	1,345,751	1,546,303
Water Treatment	9,076,784	9,477,012	10,973,394	9,043,340	10,875,422
Utility Billing	508,772	539,788	659,517	514,632	669,357
Wastewater Collection	1,077,174	898,794	1,522,194	1,237,247	1,122,166
Wastewater Treatment	3,563,845	3,534,640	3,043,125	2,782,269	3,086,278
Utility Administrative Services	3,348,299	3,534,087	5,561,660	5,549,016	5,637,931
Permanent Capital Maintenance	655,037	423,995	1,000,000	975,000	1,870,000
Disaster Recovery	0	4,131	0	1,943	0
Total	**21,295,707**	**21,269,306**	**24,262,360**	**21,447,255**	**24,807,457**

PUB WKS - WATER DISTRIBUTION	**2014**	**2015**	**2016**	**2016**	**2017**
Director of Public Works	0.5	0.5	0.5	0.5	0.5
Assistant Public Works Director/Operations	0.5	0.5	0.5	0.5	0.5
Administrative Secretary	0.5	0.5	0.5	0.5	0.5
WO System Data Coordinator	0.5	0.5	0.5	0.5	0.5
GIS Engineering Coordinator	0.5	0.5	0.5	0.5	0.5
Utility Service Coordinator	1	1	1	1	1
Water Crew Leader	3	3	3	3	3
Sr Meter Reader	1	1	1	1	1
Meter Reader	2	2	2	2	2
Equipment Operator II	1	1	1	1	1
Equipment Operator I	3	3	3	3	3
Customer Service Technician	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	**14.50**	**14.50**	**14.50**	**14.50**	**14.50**
DIVISION TOTAL POSITIONS	**14.50**	**14.50**	**14.50**	**14.50**	**14.50**

PUB WKS - WATER TREATMENT	**2014**	**2015**	**2016**	**2016**	**2017**
W/WW Plant Manager	0	0.5	0.5	0.5	0.5
Utility Manager	1	1	1	1	1
Water Plant Manager	1	1	0	0	0
Assistant Water Plant Manager	1	1	1	1	1
Water Quality Tech	0	0	1	1	1
Water Plant Shift Supervisor	2	2	2	2	2
Plant Operator	5	5	5	5	5
Plant Mechanic II	1	1	1	1	1
Plant Operator Trainee	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	**12.00**	**12.50**	**12.50**	**12.50**	**12.50**

FY 2016-17 PROPOSED OPERATING BUDGET
UTILITY ENTERPRISE FUND DEPARTMENTAL SUMMARY
BY DIVISION

PUB WKS - WW COLLECTION	2014	2015	2016	2016	2017
Utility Service Coordinator	1	1	1	1	1
Sr. Civil Engineer	0.5	0.5	0.5	0.5	0.5
GIS Engineering Coordinator	0.5	0.5	0.5	0.5	0.5
Lift Station Specialist	1	1	1	1	1
Equipment Operator III	1	1	1	1	1
Equipment Operator II	1	1	1	1	1
Equipment Operator I	2	2	2	2	2
Crew Leader	2	2	2	2	2
Crew Worker	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	**10.00**	**10.00**	**10.00**	**10.00**	**10.00**

PUBLIC WORKS - WW TREATMENT	2014	2015	2016	2016	2017
Deputy Director of Public Works	0.5	0.5	0.5	0.5	0.5
Wastewater Plant Manager	1	0.5	0.5	0.5	0.5
Assistant WW Plant Manager	0	1	1	1	1
Chief Operator	1	1	1	1	1
Plant Operator	3	3	4	4	4
Plant Operator Trainee	3	2	1	1	1
Plant Mechanic II	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	**9.50**	**9.00**	**9.00**	**9.00**	**9.00**

UTILITY BILLING	2014	2015	2016	2016	2017
Accounting Manager	0	0.5	0.5	0.5	0.5
Accountant	1	0	0	0	0
Utility Billing Customer Svc. Supv.	1	1	1	1	1
Utility Billing Technician	1	1	1	1	1
Customer Service Representative	0	0	0	0	0
Billing Clerk	2	2	2	2	2
A/P Clerk	0.5	0.5	0.5	0.5	0.5
TOTAL FULL-TIME POSITIONS	**5.50**	**5.00**	**5.00**	**5.00**	**5.00**

PART-TIME POSITIONS					
Mail Carriers	0.275	0.275	0.275	0.275	0.275
TOTAL PART-TIME POSITIONS	**0.28**	**0.28**	**0.28**	**0.28**	**0.28**

DIVISION TOTAL POSITIONS	**5.78**	**5.28**	**5.28**	**5.28**	**5.28**

TOTAL UTILITY FUND	**51.78**	**51.28**	**51.28**	**51.28**	**51.28**

Public Works - Water Distribution
200-530-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel	968,796	967,383	932,931	963,556	974,244
Supplies	58,644	17,454	74,138	30,005	74,142
Maintenance	308,225	8,232	136,519	92,124	137,900
Services	48,969	83,910	91,382	66,880	92,517
Capital Outlay	0	0	267,500	193,186	267,500
Total	**3,065,796**	**2,860,988**	**1,502,470**	**1,345,751**	**1,546,303**

Objectives

- Field test large water meters to improve accuracy and reduce unaccounted for water.
- Decrease water loss due to leaks in the distribution system.
- Decrease downtime for planned and emergency shutoffs.
- Maintain water quality in the distribution system by flushing dead-end lines and system-wide flushing (required by the Texas Commission on Environmental Quality).
- Update water maps and coordinate valve locations utilizing GPS data collectors.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Meter change outs due to failure or inaccuracy (< 1% of total meters)	309	309	<140	<140	<140
Unaccounted water loss	0.23%	0.23%	3.00%	3.00%	3.00%
Meter reading accuracy	99.85%	99.85%	99%	99%	99%
Cycle main line valves system wide	557	557	1,000	1,000	1,000
Flush entire water system annually	1 x Year	1 x Year	1 x Year	1 x Year	1 x Year
Emergency callout response time (minutes)	30	30	30	30	30
Flush dead-end water mains at minimum rate of 3 CFS	159 per month	159 per month	Monthly	Monthly	Monthly
Water meter change outs (per month)	401	401	118	118	118
Clean and inspect elevated and ground water storage tanks (x per year)	7	7	1 x Year	1 x Year	1 x Year

Public Works - Water Treatment
200-530-2

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	735,425	717,592	797,342	736,448	837,868
Supplies	300,289	242,073	381,346	208,071	403,837
Maintenance	102,595	10,297	60,215	66,765	60,215
Services	7,930,777	8,480,711	9,734,491	8,032,055	9,573,502
Capital Outlay	0	0	0	0	0
Total	**9,076,784**	**9,477,012**	**10,973,394**	**9,043,340**	**10,875,422**

Objectives

- Provide water conservation education to effectively manage water resources.
- Comply with EPA and the TCEQ regulations.
- Maintain turbidity <0.10 NTUs
- Maintain levels below 80 mg/l for TTHMs and 60 mg/l for HHA5s.
- Total organic compounds compliance, using any of the three methods required by the TCEQ.
- Cross-train two operators per year in wastewater treatment.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
TOC compliance	100%	100%	100%	100%	100%
Average NTU / turbidity level	0.066	0.066	<0.10	<0.10	<0.10
Average manganese level	0.009	0.009	0.010	0.010	0.010
THM / HHA5s formation limit	37.1 / 16.5	37.1 / 16.5	<50/30	<50/30	<50/30
Distribution system bacteriological samples per month	50.0	50.0	50.0	50.0	50.0
In-house safety inspections per year	12	12	12	12	12
Plant operators cross-trained per year	0	0	2	2	2
Plant water pumping capacity available (million gallons per day)	7.450	7.450	8.000	8.000	8.000
Maintenance costs (quarterly) per million gallons of water treated	$50.22	$50.22	<$38.00	<$38.00	<$38.00

Administrative Services - Utility Billing
200-530-3

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel	256,849	273,451	294,711	287,434	304,551
Supplies	90,017	86,920	110,675	71,791	115,000
Maintenance	500	730	400	0	8,000
Services	161,406	178,688	253,731	155,407	231,806
Capital Outlay	0	0	0	0	10,000
Total	**508,772**	**539,788**	**659,517**	**514,632**	**669,357**

Objectives

- Post customer collections and process work orders in a timely and accurate manner.
- Present a courteous and friendly demeanor to the public at all times.
- Monitor water and sewer reading routes on a regular basis to ensure that billings are accurate and reports are reconciled monthly.
- Process all billing cycles in a timely manner and report delinquent accounts to credit reporting agencies in a timely manner.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Average active residential accounts per month	12,223	12,223	13,600	13,600	13,600
Average active non-residential accounts per month	1,997	1,997	2,199	2,199	2,199
Average cut-off notices per month	1,140	1,140	1,000	1,000	1,000

Public Works - Wastewater Collection
200-531-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel	578,024	572,511	660,134	610,272	669,162
Supplies	94,692	11,194	86,450	46,585	86,450
Maintenance	154,541	10,672	145,600	91,609	145,600
Services	128,371	158,599	169,760	146,245	185,954
Capital Outlay	0	0	460,250	342,537	35,000
Utility Bond Expense	121,548	145,819	0	0	0
Total	**1,077,174**	**898,794**	**1,522,194**	**1,237,247**	**1,122,166**

Objectives

- Continue eradication of inflow and infiltration (I&I) sources in an effort to reduce the wastewater stream.
- Maintain lift stations to the best mechanical working condition to eliminate sanitary sewer overflows.
- Maintain sewer lines to eliminate sanitary sewer overflows.
- Update wastewater maps to provide accurate data for inspection, repair and location.
- Maintain and repair 226.6 miles of sanitary sewer lines, 3,218 manholes and 32 wastewater lift stations.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Pull and inspect lift station pumps	65	65	61	61	61
Reportable sanitary sewer overflows	7	7	0	0	0
Identify and repair I&I problem areas	36	36	36	36	36
Smoke testing of sewer lines (linear feet)	54,030	54,030	53,000	53,000	53,000
Sewer manholes inspected	726	726	322	322	322
Sewer manholes repaired	36	36	33	33	33
Sewer manholes rehabbed	36	36	33	33	33
Clean and inspect lift station wet wells	36	36	30	30	30
TV inspection of sewer lines in linear feet	60,509	60,509	53,000	53,000	53,000
Linear feet of sewer lines cleaned	789,421	789,421	607,200	607,200	607,200
Daily inspections of lift stations	365	365	365	365	365
Emergency callout response time (min.)	30	30	30	30	30

Public Works - Wastewater Treatment (Resource Recovery Facility RRF)
200-531-2

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel	525,817	509,037	562,401	522,121	591,703
Supplies	88,131	86,591	111,440	71,317	124,464
Maintenance	120,698	7,527	85,985	48,763	85,985
Services	1,788,081	1,891,935	2,283,299	2,140,068	2,284,126
Capital Outlay	0	0	0	0	0
Total	**3,563,845**	**3,534,640**	**3,043,125**	**2,782,269**	**3,086,278**

Objectives

- Meet and/or exceeds TPDES permit and EPA requirements.
- Reduce volatile organic to 39% in bio-solids to achieve a Class B sludge to landfill.
- Cross-train two operators per year in water treatment.
- Reduce bio-solids hauls to <145 loads per quarter.
- Maintain Wastewater Plant equipment, to insure equipment downtime is reduced.
- Operate plant efficiently to minimize odor complaints.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Cross-trained operators per year	2	2	1	1	1
Ammonia mg/l Summer / Ammonia mg/l Winter Ammonia Nitrogen Seasonal (Permit)	1.50	1.50	<1.5 / 3.0	<1.5 / 3.0	<1.5 / 3.0
BOD mg/l	4.49	4.49	<5	<5	<5
TSS mg/l	8.47	8.47	<5	<5	<5
Yearly plant inspection rating	100%	100%	100%	100%	100%
In-house operational safety inspections	12	12	12	12	12
Cost per 1000 gallon of treated wastewater less bonds	$1.08	$1.08	<$1.25	<$1.25	<$1.25
Daily average flow (million gallons per day)	2.968	2.968	<3.49	<3.49	<3.49
Average peak flow (million gallons per day)	4.146	4.146	<5.75	<5.75	<5.75
Quarterly maintenance costs per million gallons treated	$100.84	$100.84	<$66.75	<$66.75	<$66.75

Administrative Services - Utility Administrative Services
200-533-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel	0	0	0	0	0
Supplies	0	0	2,600	2,600	11,600
Maintenance	0	0	0	0	0
Services	1,409,837	1,493,774	1,314,866	1,763,978	1,539,662
Utility Bond Payments	342,696	452,778	2,371,794	2,866,071	2,222,994
Capital Outlay	0	0	0	0	0
Transfers	1,595,766	1,587,535	1,872,400	916,368	1,863,675
Total	**3,348,299**	**3,534,087**	**5,561,660**	**5,549,016**	**5,637,931**

Objectives

- Account for the accumulation of resources for, and the payment of, long-term debt principal and interest for revenue bonds and obligations under capital leases when due throughout the year and administrative overhead costs.
- Also accounts for supplies, training, travel, software and other project expenses of the City's Geographic Information System (GIS).

Public Works - Utility Permanent Capital Maintenance
200-534-0

Expenditures by Major Object	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Personnel	0	0	0	0	0
Supplies	0	0	0	0	0
Maintenance	418,764	65,886	1,000,000	975,000	1,870,000
Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Utility Bond Expense	236,273	358,108	0	0	0
Transfers	0	0	0	0	0
Total	**655,037**	**423,995**	**1,000,000**	**975,000**	**1,870,000**

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Cart Rentals	517,908	795,000	613,284	775,000
Tournament Fees	2,950	6,500	2,650	6,500
Driving Range	164,218	186,000	208,915	185,000
Golf Pro Shop % of Sales	152,912	228,000	183,665	203,500
Golf Course Green Fees	1,009,453	1,520,000	1,317,741	1,500,000
Annual Green Fee Memberships	121,374	150,000	200,000	150,000
Restaurant % of Sales	27,884	45,500	28,523	44,200
Lesson Income	6,882	25,000	15,795	20,000
Interest Income	267	155	701	155
Golf Sub-Lease	189,647	200,000	195,510	200,000
Miscellaneous	-299,939	21,500	27,667	21,500
Total	1,893,555	3,177,655	2,794,450	3,105,855

EXPENDITURES AND OTHER FINANCING USES:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
Personnel	1,164,779	1,340,568	1,269,906	1,336,646
Supplies	342,947	363,513	370,379	334,629
Maintenance	75,261	127,676	165,105	184,978
Services	733,277	634,777	596,322	695,904
Debt Service	533,937	0	0	0
Transfers Out	75,709	114,000	98,831	112,500
Capital Outlay	0	365,998	350,111	286,877
Total	2,925,911	2,946,532	2,850,654	2,951,534

EXPENDITURES AND PERSONNEL BY PROGRAM:	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved	Personnel [1]
Pro Shop	1,276,201	1,616,939	1,583,790	1,611,740	9.88
Course Maintenance	1,115,773	1,329,593	1,266,864	1,339,794	16.26
Debt Service	533,937	0	0	0	NA
Total	2,925,911	2,946,532	2,850,654	2,951,534	26.14

[1] In full-time equivalents

FY 2016-17 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
GOLF FUND

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Approved
BEGINNING WORKING CAPITAL:	(3,120,963)	(2,977,481)	(4,009,837)	(4,009,837)	(2,324,371)
OPERATING REVENUE:					
Cart and Club Rentals	759,988	517,908	795,000	613,284	775,000
Tournament Fees	4,650	2,950	6,500	2,650	6,500
Driving Range	175,385	164,218	186,000	208,915	185,000
Golf Pro Shop Sales	182,492	152,912	228,000	183,665	203,500
Golf Course Green Fees	1,471,201	1,009,453	1,520,000	1,317,741	1,500,000
Annual Green Fee Memberships	152,847	121,374	150,000	200,000	150,000
Restaurant % of Sales	42,271	27,884	45,500	28,523	44,200
Lesson Income	7,410	6,882	25,000	15,795	20,000
Interest Income	131	267	155	701	155
Golf Sub-Lease	197,838	189,647	200,000	195,510	200,000
Miscellaneous Income	23,405	(299,939)	21,500	27,667	21,500
Total Operating Revenue	3,017,620	1,893,555	3,177,655	2,794,450	3,105,855
TRANSFERS IN:	0	0	0	1,741,670	0
TOTAL REVENUE AND TRANSFERS	3,017,620	1,893,555	3,177,655	4,536,120	3,105,855
OPERATING EXPENDITURES:					
Personnel	1,114,299	1,164,779	1,340,568	1,269,906	1,336,646
Supplies	360,880	342,947	363,513	370,379	334,629
Maintenance	56,733	75,261	127,676	165,105	184,978
Services	753,774	733,277	634,777	596,322	695,904
Debt Service	478,113	533,937	0	0	0
Capital Outlay	0	0	365,998	350,111	286,877
Total Operating Expenditures	2,763,798	2,850,202	2,832,532	2,751,824	2,839,034
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	110,340	75,709	114,000	98,831	112,500
Total Transfers Out	110,340	75,709	114,000	98,831	112,500
TOTAL EXPENDITURES AND TRANSFERS	2,874,138	2,925,911	2,946,532	2,850,654	2,951,534
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	143,482	(1,032,356)	231,123	1,685,465	154,321
ENDING WORKING CAPITAL:	(2,977,481)	(4,009,837)	(3,778,714)	(2,324,371)	(2,170,050)
FUND BALANCE REQUIREMENT:	681,484	702,790	698,433	678,532	700,036

* Fund balance requirement is 25% of total net budgeted expenses or 90 days of operation.
City Council has suspended the fund balance requirement for the Lake Enterprise Fund for FY 2016-17.

FY 2016-17 APPROVED OPERATING BUDGET
GOLF FUND DEPARTMENTAL SUMMARY
BY DIVISION

Expenditures by Division	**2013-14 Actual**	**2014-15 Actual**	**2015-16 Adopted Bdgt**	**2015-16 Estimate**	**2016-17 Adopted Bdgt**
Pro Shop	1,464,959	1,385,877	1,616,939	1,580,075	1,611,740
Course Maintenance	1,409,179	1,525,047	1,329,593	1,145,596	1,339,794
Debt Service **	478,113	533,937	0	0	0
Permanent Capital Maint. **	0	0	0	0	0
Disaster Recovery **	0	14,987			
Total	**3,352,251**	**3,459,848**	**2,946,532**	**2,725,672**	**2,951,534**

** Not a separate operating division.

GOLF FUND - PRO SHOP	**2014**	**2015**	**2016**	**2016**	**2017**
Director of Golf	1	1	1	1	1
Assistant Director of Golf/Head Pro	1	1	1	1	1
Golf Relations & Activities Coordinator	1	1	1	0	0
Assistant Golf Pro	2	3	3	4	4
Pro Shop Coordinator	1	0	0	0	0
TOTAL FULL-TIME POSITIONS	**6.00**	**6.00**	**6.00**	**6.00**	**6.00**
PART-TIME POSITIONS					
Pro Shop Maintenance Worker	3.88	3.88	3.88	3.88	3.88
DIVISION TOTAL POSITIONS	**9.88**	**9.88**	**9.88**	**9.88**	**9.88**
GOLF FUND - GOLF MAINTENANCE					
Greens Superintendent	1	1	1	1	1
Assistant Greens Superintendent	2	2	1	1	1
Groundskeeper	10	10	10	10	10
Golf Course Mechanic	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	**14.00**	**14.00**	**13.00**	**13.00**	**13.00**
PART-TIME POSITIONS					
Groundskeeper	2.26	2.26	2.26	2.26	2.26
DIVISION TOTAL POSITIONS	**16.26**	**16.26**	**15.26**	**15.26**	**15.26**
TOTAL LAKE ENTERPRISE FUND	**26.14**	**26.14**	**25.14**	**25.14**	**25.14**

Golf - Pro Shop
210-340-1

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	552,591	546,248	631,468	553,005	612,275
Supplies	141,763	124,741	137,838	114,062	137,924
Maintenance	9,754	70	50,676	19,544	51,578
Services	649,872	626,749	441,959	505,212	454,586
Capital Outlay	0	0	240,998	303,653	242,877
Transfers	110,979	88,069	114,000	84,600	112,500
Total	**1,464,959**	**1,385,877**	**1,616,939**	**1,580,075**	**1,611,740**

Objectives

- Improve public image and appreciation of the facility.
- Maintain the number of tournaments held by different customer groups.
- Continue to develop and increase junior participation in golfing activities.
- Maintain rounds of golf played.
- Improve golf sales.
- Provide customer service training for staff members with special emphasis on team building.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Number of tournaments held annually	106	44	130	130	130
Number of participants in junior golf activities	NA	73	775	775	775
Number of participants in special community development programs	1,701	845	1,900	1,900	1,900
Number of staff training sessions held	NA	9	12	12	12
Annual rounds of golf played	68,368 Paid Rounds	25,238 Paid Rounds	70,000 TTL Rounds	70,000 TTL Rounds	70,000 TTL Rounds

Golf - Course Maintenance
210-340-2

Expenditures by Major Object	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Personnel Services	561,708	618,531	709,100	658,985	724,371
Supplies	219,116	208,556	225,675	169,828	196,705
Maintenance	46,979	75,191	77,000	47,613	133,400
Services	174,292	156,522	192,818	115,585	241,318
Capital Outlay	0	0	125,000	153,586	44,000
Transfers	407,084	466,247	0	0	0
Total	**1,409,179**	**1,525,047**	**1,329,593**	**1,145,596**	**1,339,794**

Objectives

- Continue to improve the care and operation of maintenance equipment.
- Conduct monthly training/safety meetings to emphasize proper operation and maintenance of equipment.
- Continue to improve the overall playability of the course.
- Continue to improve putting quality through frequent aerification, top dressing and verticutting primarily during the Bermuda grass growing season.
- Improve the upkeep and appearance of the maintenance facility and adjacent areas.

Performance Indicators	2013-14 Actual	2014-15 Actual	2015-16 Adopted Bdgt	2015-16 Estimate	2016-17 Adopted Bdgt
Number of employee training/safety meetings	12	12	12	12	12
Number of greens aerifications annually	10	10	10	10	10
Number of greens top dressings annually	9	9	10	10	10
Number of greens verticuts annually	15	15	18	18	18
Number of maintenance facility inspections conducted annually	12	12	12	12	12

City of Grapevine
Community Profile

Location

Grapevine is located in the center of the Dallas/Fort Worth metropolitan complex, 21 miles northwest of downtown Dallas and 19 miles northeast of downtown Fort Worth. It was known in its early years as Grapevine Prairie. The city is named for wild mustang grapes prevalent in the area.

The city is located in the northeast corner of Tarrant County and is home to the Dallas/Fort Worth International Airport ("DFW"), the third busiest airport in the world in terms of total passengers. DFW has been and is expected to continue to be an economic generator of employment, spin-off businesses and tax base, all of which benefit the City and the surrounding area. Two-thirds of the airport, including all terminal buildings, is located within Grapevine city limits. A small portion of the city extends into neighboring Denton and Dallas counties.

Also located within the city is Grapevine Lake, a major water source for the metroplex managed by the U.S. Army Corps of Engineers. The lake covers a surface area of approximately 12,740 acres and its 146 miles of shoreline have become the premier windsurfing, sailing and fishing area in North Texas. The lake is 19 miles long and 2.5 miles wide at its widest point and provides over nine miles of wilderness trails. It is a major recreation area for picnicking and camping and draws some five million visitors each year to the area. The City also has an extensive park system which includes tennis courts, racquetball courts, baseball and softball diamonds, football and soccer fields, an extensive network of hiking, biking and jogging trails, swimming pools and picnic areas. The City also owns and operates a 27-hole golf course.

In recent years several wineries have opened in Grapevine, and the city has been very active in maintaining its historic downtown area. In 2007 CNN Money rated Grapevine as one of "America's Best Places to Live."

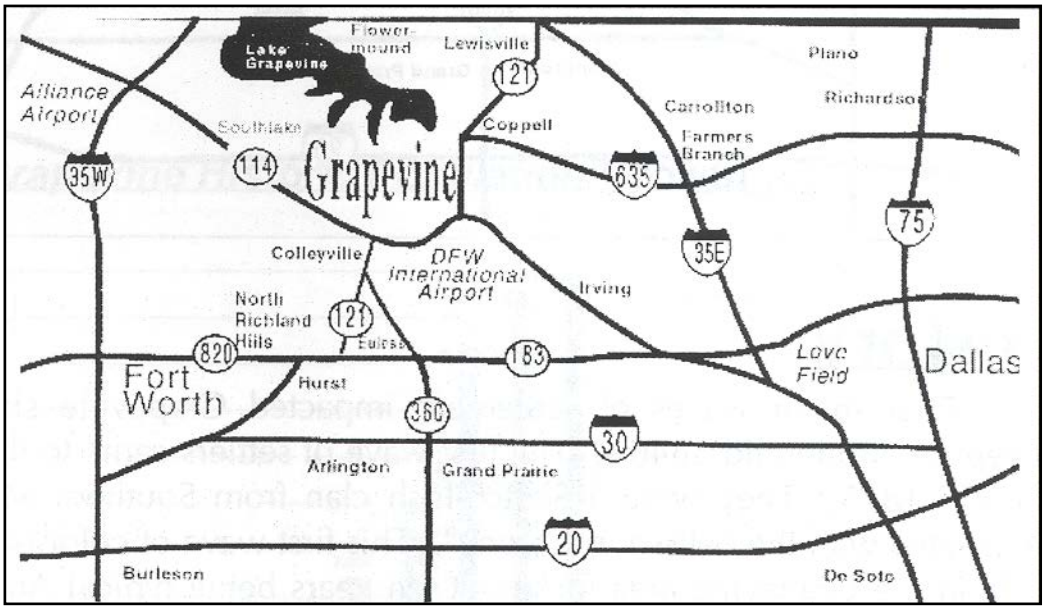
Grapevine has a total area of 35.85 square miles and is along a transitional zone between the eastern edge of the eastern Cross Timbers and the western side of the Black Prairie. The terrain is a combination of level ground and rolling hills and is heavily wooded in parts. The soils are heavy blackland type soils. The Trinity River and its tributaries drain the Grapevine area.

Transportation

The City is in the center of a highway network that includes seven spokes of an extensive highway system. Three major freeways, State Hwy 114, State Hwy 121, and Interstate Hwy 635, intersect in the heart of Grapevine and provide excellent access to Dallas and Fort Worth and the area's shopping, entertainment and employment centers.

There are 43 motor freight lines providing service to Grapevine and the City is within the Dallas and Fort Worth Commercial Zone for deliveries. Railroad service is offered by the Cotton Belt railroad and the Southern Pacific railroad, both with daily switching service.

The cities of Colleyville, Southlake, Euless, Coppell and Lewisville, all rapidly growing communities, are located adjacent to Grapevine. Because of Grapevine's central location and access to freeways, retailers attract customers from several of these surrounding cities and the DFW International Airport.



Advantages of Doing Business in Grapevine

A recent poll of Grapevine businesses indicates that they consistently chose Grapevine for it's:

• Superb access to seven major highways and Dallas/Fort Airport
• Location midway between Alliance Airport and Dallas Love Field
• Low local property tax rate
• Charming authentic historic downtown district
• Central location within the Metroplex
• Excellent choice of commercial and office space
• Outstanding selection of restaurants and hotel rooms
• Pro business climate
• Family oriented lifestyle with a rich selection of excellent schools, parks and public amenities
• Nationally renowned festivals and family activities
• Convenience to all United States markets

When considering a relocation, many businesses look not only at logistics and finances, but also look at the cultural, educational and recreational amenities the community has available to relocating employees and their families:

• *Existing Commercial* - Home to Grapevine Mills Mall, Bass Pro Shops Outdoor World, Gaylord Texan, 160 restaurants, 5,000 hotel rooms and 9 winery/tasting rooms.
• *Active Promotion* - Fourth largest convention and visitor's bureau in Texas with 61 full time employees.
• *Excellent Demographics* - High median incomes, population and education levels.
• *Main Street Historic District* - Seventy-five restored buildings listed on the National Register of Historic Places filled with art galleries, gift shops, restaurants, clothing boutiques, antique stores and a farmers market.
• *Festivals* - Two major festivals and numerous other community events throughout the year.
• *Recreation* - Lake Grapevine, 81 holes of golf and numerous movie theaters, parks and trails.
• *Grapevine Opry* - Some of the best live Country and Western performances in the Dallas/Fort Worth area.
• *Grapevine Cottonbelt Railroad Historic District* - Home to the Visitor Information Center and the Grapevine Vintage Railroad.

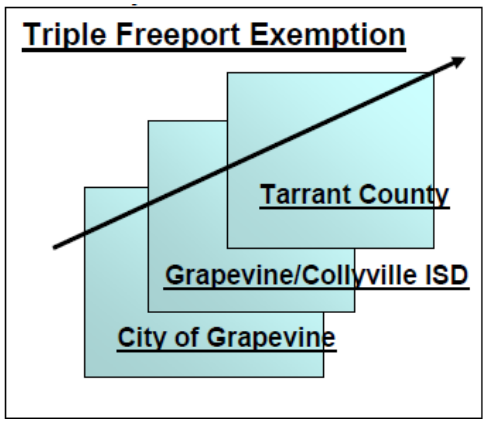
DFW Airport contains approximately 18,000 acres and directly employs some 60,000 personnel. The airport has seven runways, 165 gates, and is served by 27 passenger airlines. Every major city in the continental United States can be accessed within four hours. It ranks 3rd in the world in terms of operations and 9th in terms of passengers. In 2014 the airport served over 63 million passengers.

The Freeport Tax Exemption in Grapevine

What is the Freeport Tax Exemption? – The freeport tax exemption allows local authorities to exempt taxes on goods that have been acquired in or imported into Texas to be forwarded out of the State within 175 days. There is no restriction on the destination of such goods. The goods must remain in the continuous ownership of the person who exports them from the time of their acquisition until the time of their export.

What authorities offer the Freeport Tax Exemption? – In most locations in Grapevine, Texas, your qualifying inventory will receive three layers of freeport tax exemptions from the City of Grapevine, Tarrant County and Grapevine Colleyville Independent School District (GCISD). We understand how taxes impact the bottom line of your business, so the Grapevine community now offers you locations where qualifying inventory is tax exempt. Following, is an example of what you can save with a triple freeport location in Grapevine, Texas:

Inventory Value (100% Exempt)	Annual Tax Savings
$5 Million	$116,750
$10 Million	$233,500
$15 Million	$350,250
$20 Million	$467,000
$25 Million	$583,750



Baylor Regional Medical Center at Grapevine is a 256-bed, full-service, fully-accredited hospital, serving residents in more than 20 cities throughout the Dallas/Fort Worth Metroplex. The hospital offers advanced medical care for brain and spine conditions, cardiovascular care, intensive care, diagnostic imaging, women's services, neonatal intensive care, sleep disorders and emergency care.

Dining & Accommodations

Over 200 Dining Establishments - Going hungry is simply not an option in Grapevine. From local favorites to international fare, Grapevine restaurants have a multitude of palate-pleasing choices for everyone. From upscale and trendy, to down-home and tasty, dining in Grapevine is a delectable experience. Whether you're looking for family favorites for a meal on the run, an intimate setting to celebrate a special occasion, or a banquet hall for a corporate crowd, you'll find just what you desire Grapevine. When atmosphere is the determining factor, you can choose to dine in an historic inn, a theme restaurant, or an outdoor café. Several of the dining establishments also provide live entertainment each night.

Over 20 Lodging Facilities with over 5,000 rooms – Grapevine offers both the business and leisure traveler a wide variety of accommodations. Here you will find a wide range of lodging options, services and amenities to suit any taste or budget, ranging from full service luxury resort properties to charming Bed & Breakfasts. Step back in time and relive the proud heritage of Grapevine's forefathers. Walk along the avenues of the historic Main Street District. Tour quaint homes and buildings restored and preserved by the descendants of Grapevine settlers. Watch artisans practicing skills developed over the centuries. Dine at modern restaurants or old-fashioned cafes. Browse through art galleries, antique and specialty shops. Treat yourself to an unforgettable journey. Come to Grapevine, Texas and experience for yourself the unique history of the oldest settlement in Tarrant County.

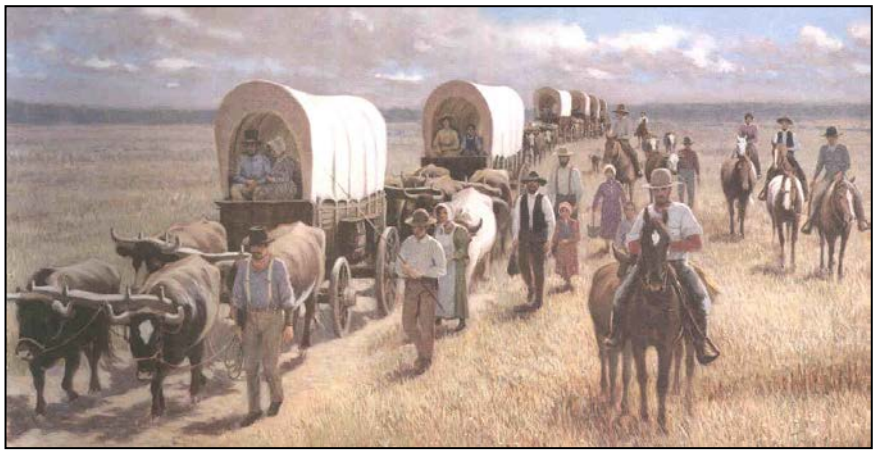
Over 600,000 square feet of Meeting and Convention Space - Grapevine's meeting facilities and convention center are as accessible as they are accommodating. The city has plenty of retail stores, world class hotels, restaurants featuring every cuisine imaginable, and recreation facilities that make Grapevine an outstanding destination for travelers from around the world. With thousands of domestic and international flights daily, the DFW International Airport connects Grapevine to all major cities throughout the United States and most major cites in the world. Grapevine is easily accessible by automobile via interstate highways 35, 635 and 30 which all pass within a few miles of the city. Grapevine is the perfect destination to host your next convention or meeting. With all the amenities of a resort destination, Grapevine is prepared to exceed your expectations and needs. The Grapevine Convention & Visitors Bureau offers experience and knowledge to assist in planning your most successful program to date! We are your Destination Concierge!

Five minutes from Dallas/Fort Worth International Airport in the center of the Metroplex and south of historic downtown Grapevine, The Grapevine Convention Center is a flexible, multi-use facility with 23,500 square feet of space. Pre-function areas are generous in size and finely appointed in decor, perfect for registration or entertaining prior to an event.

History

In October 1843, General Sam Houston and fellow Republic of Texas Commissioners camped at Tah-Wah-Karro Creek, also known as Grape Vine Springs, to meet with leaders of 10 Indian nations. This meeting culminated in the signing of a treaty of "peace, friendship, and commerce," which opened the area for settlement by homesteaders and pioneers. The settlement was named Grapevine because of its location on the Grape Vine Prairie near Grape Vine Springs, both of which were named for the wild mustang grapes that blanketed the area.

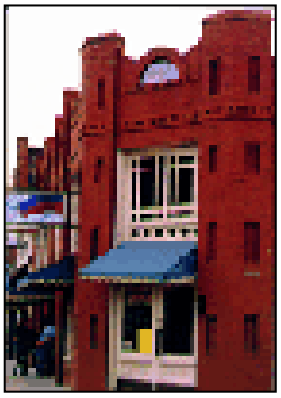
Four major waves of settlement impacted Grapevine since its inception in the mid- 1840's. The first wave of settlers came to the area around 1845. They were a Scotch-Irish clan from Southern Missouri associated with the "Missouri Colony". This first wave of colonists was only in the Grapevine area for about ten years being typical American frontiersmen who moved regularly from one unsettled area to another. By the mid-1850's most of these original settlers moved out of the area.



The second group of settlers arrived from southern states around the late 1850's and established a community with a postal service, churches, and schools. The community became known as Grapevine because of the wild mustang grapes that grow on the trees and shrubs. Cattle raising was the major enterprise in the area.

A third wave of settlement resulted from the Civil War. In many parts of the South there was widespread poverty and many people moved west in search of a better life. Immigrants from Tennessee, Georgia and the Carolinas settled Grapevine. By the late 1870's, livestock was replaced by cotton as a major enterprise. With the building of the Cotton Belt rail line throughout Grapevine in 1888, the city became an agricultural trade center. Through the first half of the 19th century, Grapevine was an agriculturally based community and grew at a moderate pace. In 1952 Grapevine Lake was completed and by the mid-sixties was a popular recreational area. This new recreation industry helped Grapevine grow from population of 1,824 in 1950 to 2,821 in 1960.

The fourth major wave of people into Grapevine started during the mid-seventies and continues today. Since 1970 the population grew from 7,023 to the 2005 population of 46,684. Major factors contributing to the population growth were the opening of D/FW Airport in 1974, the development of Las Colinas as a major employment center, and the movement of homeowners from the inner city to the suburbs.



Historic Preservation

Preservation of Grapevine's historic character - its commercial buildings, residences and cultural sites dating back to the mid-1800s - strengthens the appreciation for our heritage and gives Grapevine a sense of place and distinctiveness few other cities in the area can claim. Restoration and revitalization of Grapevine's historic heart is well underway.

Much of the downtown Grapevine's Main Street is listed in the National Register of Historic Places, as is the Cotton Belt Railroad historic District, where the restored 1901 Cotton Belt Depot and 1888 Section Foreman's House anchor the Grapevine Heritage Center complex. History lives on a the center, where a working blacksmith, boot maker and other heritage artisans demonstrate their century-old crafts for visitors and Grapevine area school children as part of a broad heritage education curriculum. The Grapevine historical Museum tells the town's story in the Depot, where visitors also embark daily on the 1896 Tarantula Steam Excursion Train to Fort Worth's Stockyards National Historic District.

The city's Historic Preservation Commission and the Township Revitalization Project offer homeowners in the old township historic area and business owners in the historic Main Street area, design and restoration assistance to help protect the architectural interest and value of their properties. A designated Texas Main Street City since 1983, Grapevine is protecting and developing its singular quality of life for today's residents and as a legacy for future generations.

Grapevine Vintage Railroad

The Grapevine Vintage Railroad travels along the historic Cotton Belt Route between Grapevine and the Fort Worth Stockyards. Our Steam and Diesel engines pull excursion trains drawn from four passenger coaches and two touring coaches. These beautiful coaches date back to the 1920's. We invite you to experience the true essence of rail travel as it was at the turn of the century.

The railroad's Steam Locomotive No. 2248, affectionately known as Puffy, is a product of the Cooke Locomotive Works of Paterson, NJ. Built in 1896, #2248 was called a "heavy mountain-class" locomotive as indicated on the original Cooke drawings. In 1990, #2248 was purchased by the Fort Worth and Western Railroad and was fully restored at the 8th Avenue Yard in Fort Worth. Puffy was placed in service in January 1992 and is the only operational steam locomotive in Texas that dates from the 19th century.

Passenger Coaches - The Grapevine Vintage Railroad's four 1925 day coaches were purchased from the Strasburg Railroad in Strasburg, Pennsylvania. The décor of the day coaches dates to 1908 with new upholstery, wooden doors and trim, light fixtures, brass appointments, art glass clerestory windows and window shades. These passenger cars are the only coaches operating in Texas with 19th century ambiance.

Each luxurious coach contains enough walkover (bi-directional) seating for 72 guests. For onboard comfort, each car contains ceiling fans and a complete water closet. The windows in each car may be opened allowing passengers to experience the true essence of rail travel as it was at the turn of the century. The day coaches were put into service in January 1992.

Touring Coaches - The Grapevine Vintage Railroad has two open-air touring coaches built in 1927 by the American Car Foundry for the Wabash Railroad. The Fort Worth and Western Railroad purchased them from the Smoky Hill Railway Museum in Belton, Missouri. Both coaches mirror the décor of the day coaches with the exception of windows. The touring coaches have arched openings along their lengths with wrought iron railings for passenger safety. Each is complemented with full-service bars. Riders experience an open-air feel as they travel. Windows are installed during the winter months for passenger comfort. These touring coaches began service in September 1993.

The Grapevine Vintage Railroad proudly features the following annual events:

Day Out with Thomas TM – Springtime brings an event that's anticipated by kids of all ages. That's when Thomas the Tank Engine TM rolls into Grapevine. During the Day Out with Thomas, a toy train becomes life-sized and children enjoy a hands-on experience known as Thomas & Friends. The mobile event lets kids ride on board a Thomas train and offers attractions that kids love, such as bounce houses, free live entertainment, and a wonderful merchandise store for selection of that unique "Thomas" item to commemorate this special trip for the children.

Train Robbers – Between Memorial Day and Labor Day, some locals will tell you, "It ain't safe to ride the train." It's all in fun though – enjoy the stages train robberies every Saturday and Sunday on the Grapevine to Fort Worth trip. Desperate desperados lurk outside the Stockyards Station and put on a great show of wacky fun.

The North Pole Express – Every December, the North Pole Express steams down the tracks filled with pajama-clad youngsters. Along the way, the kids receive a special gift from Santa as he makes his way down the aisle during this memorable Christmas journey. The area is a Christmas Village with opportunities for lots of pictures and a bounce house for the children to enjoy prior to their trip. In addition, the North Pole General Store offers a free ornament-making factory for that special creative opportunity for the children and shopping for those special North Pole gifts. Photos with Santa are also available.

Convention & Visitors Bureau Headquarters and Museum Complex

The **Grapevine Convention & Visitors Bureau** headquarters and Museum Complex is a symbol of friendship and hospitality. The facility represents the architectural period of significance from the 1870s through 1915 and is a tribute to the agricultural and commercial heritage of Grapevine. The complex rises above **Main Street** at the southern end of Historic Downtown and consists of six distinct storefronts, each representative of a significant period in Grapevine's history.

Along with the Would-Be Train Robbers, the glistening gold of the 9-foot weather vane, signifies that conditions are excellent for visiting Grapevine. Visitors are also greeted by the unique vertical clock and temperature gauge on the front side of the Tower. And a unique wind direction dial stimulates a little whimsy in those who come to discover the magic of the Tower. All of the elements of the new building's design come together to showcase **Grapevine** as a premier leisure destination, welcoming visitors from across the region, the nation and the world.

Would-Be Train Robbers

The Grapevine Glockenspiel, featuring the Would-Be Train Robbers, is one of the city's unique attractions. Watch an exciting confrontation every day between larger-than-life mechanical figures.

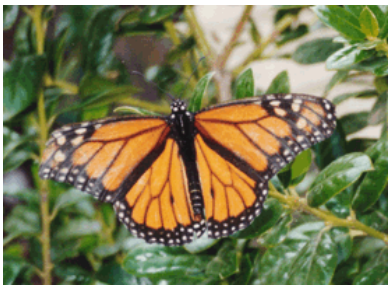
Born on the Grapevine Prairie in 1861, Nat left home at 16 to pursue his dream of earning enough money to buy a cattle ranch. Out of work, his savings vanished, Nat plans to snatch the $60,000 cash box from the train headed to the Fort Worth Stockyards auction.

Willy was born to an itinerant family in 1829. Always a drifter, he bounced around from job to job, always managing to wind up on the shady side of the law. He was involved in riverboat gambling and a few stage coach and train robberies. Willy heard about the big cash box when he was gambling in Fort Worth and decided to rob the train when it stops in Grapevine. Then he will head to Galveston and take the first steamer out of there to his new life of respectability.

See the action as these larger-than-life figures emerge just before the clock prepares to strike noon and 6 p.m. No matter who wins, they learn that train robbery doesn't pay.

Community Events

The City of Grapevine hosts several annual events that celebrate the history, heritage and spirit of the community. From winemaking to butterflies, a spectacular year of celebrations for the whole family is available in historic Grapevine.



Butterfly Flutterby - Calling all kids - come to Grapevine to celebrate the migration of the Monarch Butterfly from Canada to Mexico. Grapevine is on their path! This fun-for-the-whole-family event includes releases of butterflies and a Gossamer Parade. In Liberty Park, 200 S. Main, you'll enjoy butterfly exhibits, gardening seminars and all sorts of interactive butterfly arts and crafts and entertainment.

Grapevine is quickly becoming the "Christmas Capital of Texas" and as such, Historic Downtown Grapevine and surrounding areas in the city will be converted to a winter wonderland this holiday season. Grapevine is the essence of Christmas décor as the city becomes blanketed with millions of lights, enormous decorations, animated characters and a whole lot more! A listing of holiday-oriented events in Grapevine this December follows:

Carol of Lights - Sing along with local choirs as the switch is thrown lighting thousands of lights in historic downtown Grapevine. The holiday festivities begin at 7 p.m. at the Gazebo - 325 S. Main.

Parade of Lights – Join thousands of merrymakers during one of the largest evening parades in North Texas. An enchanting display of over 100 colorfully lighted floats will pass through historic downtown Grapevine to the tune of numerous marching bands playing holiday music. Find a good spot to watch along Main Street - the Parade of Lights begins at 7pm.

Christmas on Main Street – Get into the holiday spirit in Grapevine's historic downtown. Holiday characters stroll along Main Street, and merchants welcome your visit with special gift items for everyone on your shopping list. Take a free buckboard ride, and bring the children to Main Street for a personal visit with Santa and Mrs. Claus. Enjoy the true spirit of Christmas as you wander through the shops and sites along one of America's most beautiful main streets.

Twinkle Light Boat Parade –Lights, lights and more lights will sparkle during the Twinkle Light Parade on Lake Grapevine. Enjoy this floating festival of lights on Lake Grapevine with a parade of boats decorated in their holiday finest.

Sweetheart Express – Take your sweetheart on a unique romantic journey on the Grapevine Vintage Railroad for a special evening of dinner, wine and dancing.

Chocolate Fest –Celebrate all things chocolate at this event benefiting Traveler's Aid Dallas-Fort Worth Airport. Experience luscious chocolates, live entertainment, art exhibits and sales from local artisans.

New Vintage Wine & Gallery Trail -
Life is like a bottle of wine...you should savor it to the last bit. So, make springtime plans for a weekend to relish at Grapevine's New Vintage Wine & Gallery Trail. An abundance of fun-filled activities will pack the entire weekend, the ceremonial Blessing of the Vines and New Release Wines, and the captivating Wine & Gallery Trail, which incorporates an assortment of unique art galleries in Historic Downtown Grapevine and wine-related activities.

Experience one of the most unique ceremonies in Texas with the blessing of the vines and wines at Delaney Vineyards, 2000 Champagne Blvd. (near Glade Road and Hwy. 121). The ceremony begins at 11 a.m. Enjoy the vineyard before stepping onto the complimentary shuttles that depart at noon taking you to Grapevine's other winery tasting rooms along the Grapevine Wine Trail. As you follow the wine trail between Grapevine's winery tasting rooms, you will experience the unique atmosphere of this vintage town and some of the best wines produced in Texas. Wineries will be pouring their new release wines - and New Vintage participants will be the first to experience the flavors of the season.

Grapevine Market – Thursdays & Saturdays The popular, open-air Grapevine Market makes its seasonal return to Historic Downtown Grapevine in April and will be open every Thursday and Saturday from 9 a.m. to 2 p.m. until October. You can find an eclectic array of items at Grapevine Market, including the finest handmade jewelry, distinctive home décor, quality antiques, and more. Peruse the unique displays and indulge in something special.

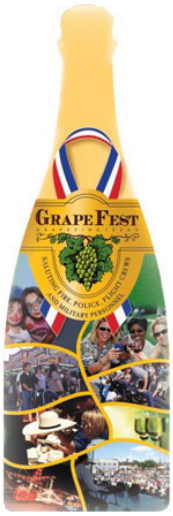
Main Street Days Festival - Grab a slice of summer fun at Main Street Days, the official kick-off to summertime in Grapevine. Like the song says, "When the moon hits your eye like a big pizza pie, that's amore, and when the world seems to shine like you've had too much wine, that's amore." Taste the international wines, craft beers and pizza pies. Dine at the Pizza Piazza, dance to non-stop entertainment, seek out your favorite festival food and shop the day away. Main Street Days is a fun-filled festival perfect for the entire family. Now that's amore!

Grapevine is the perfect spot for active lifestyles and outdoor enthusiasts, and this event showcases the city's adventurous side and natural resources through various outdoor and recreational activities. Enjoy arts and crafts, street dances, exciting rides at the carnival, and short sampler runs on the Grapevine Vintage Railroad. Non-stop stages feature entertainment from classic rock to country bands. Enjoy delicious festival food, beverages and Texas wine! See the Mayor's camp, the Grapevine Heritage Gunfighters, American Indians and more! All on Main Street in Grapevine!

Summer Blast – Enjoy a summer jam-packed with cool events while you take advantage of some really hot summer hotel deals. Enjoy entertainment including spectacular fireworks shows that light up the sky every Friday night, excursions on the Grapevine Vintage Railroad, wine trails, an abundance of shopping, poolside relaxation at a Grapevine hotel, water recreation on Lake Grapevine and much more! There's something for everyone to have a blast all summer long! So spend less time and money traveling and spend more time having fun close to home this summer, with a Summer Blast in Grapevine.

Fireworks Extravaganza Over Lake Grapevine - Find your spot and stake a claim near Lake Grapevine for watching the 26th Annual Fireworks Extravaganza! Be prepared to be astonished by the fireworks spectacular, which can be viewed from any lakeside location as well as several other spots throughout the city. Admission is free at most viewing locations. Some parks along Lake Grapevine may charge a minimal admission fee. A bigger and more exciting fireworks show is planned for this July 4th at 9:30pm.

GrapeFest - Join wine novices and connoisseurs at the largest wine festival in the Southwest. Visit Grapevine's winery/tasting rooms via complimentary shuttle vans. The international wine area will feature wines from many countries. Listen to live music on stages located throughout historic Main Street. Get "into" the action at the competitive GrapeStomp you and your partner could win the coveted Purple Foot award! Volunteers are needed and welcomed at GrapeFest.



A perfect spot for lunch, shopping & great entertainment! Join wine novices and connoisseurs at the largest wine festival in the Southwest.

- Savor the flavor of award-winning Texas wines at this 29th annual event that is serving up four full days of fun!
- Cast your vote at the People's Choice Wine Tasting Classic, the largest consumer judged wine competition in the United States.
- Visit Grapevine's winery tasting rooms via the complimentary shuttles.
- Enjoy international wines from several countries in the International Wine Garden.
- Listen to live music on four stages.
- Get into the action at the competitive GrapeStomp...you and your partner could win the Coveted Purple Foot Award.
- Take part in the GrapeFest Tennis Classic.
- Place your bid at the Vintner's Auction Classic (a live and silent auction).
- Enjoy fine wines and great food at the Texas Wine Tribute, a gourmet food and wine-pairing pavilion, cooking demonstrations and award winning chefs and much more!

CITY OF GRAPEVINE
STATISTICAL INFORMATION

Form of Government:	Council / Manager
Date of Incorporation:	January 12, 1907
Date of Adoption of Home Rule Charter:	November 16, 1965
City Officials:	Mayor and (6) Council Members
Number of Full-Time Employees:	594
Population: (January 2016)	49,867
Population by Race:	
White	83.1%
Black	1.6%
Hispanic	3.7%
Asian & Pacific Islander	4.8%
Other Races	6.8%
Population by Gender:	
Male	48.5%
Female	51.5%
Population by Age:	
Under 19 years	24.7%
20 to 34 years	21.2%
35 to 54 years	33.5%
55 to 64 years	12.1%
65 years and over	8.5%
Median Age:	39.5
Average Age:	37.4
Percentage Population 25+ by Education Level:	
Elementary	3.7%
Some H.S.	4.3%
High School	19.2%
Some College	22.0%
Assoc. Degree	6.2%
Bachelor Degree	30.8%
Graduate Degree	13.9%

Percentage Households by Income:	
$150,000 - or more	19.1%
$100,000 - $149,999	17.3%
$75,000 - $99,999	14.6%
$50,000 - $74,999	17.3%
$35,000 - $49,999	10.6%
$25,000 - $34,999	8.9%
$15,000 - $24,999	6.5%
Under $15,000	5.7%
Average Family Household Income:	$99,605
Median Family Household Income:	$78,435
Per Capita Income:	$42,000
Average Household Size:	2.56
Elections:	
Registered Voters:	31,922
Number of Votes Cast Last National Election	22,293
Voting Percentage Last National Election	69.84%
Number of Votes Cast Last State Election	11,753
Voting Percentage Last State Election	40.9%
Number of Votes Cast Last Municipal Election	21,308
Voting Percentage Last Municipal Election	67.0%
Housing:	
Total Housing Units	19,660
Total Households	18,572
Occupancy Rate	94.5%
Percentage Owner Occupied	58.4%
Household Percentage By Type:	
Family Households	70.9%
Non-family Households	29.1%
Average Value of Single-Family Residence: (Sept 2016)	$302,373
Civilian Labor Force: (October 2016)	
Grapevine	31,143
Tarrant County	1,017,622
Unemployment Rate: (October 2016)	
Grapevine	3.2
Tarrant County	3.7
Land Area in Square Miles:	35.92
Miles of Streets:	208

Total Lane Miles of Streets	435
Fire Protection:	
Number of Stations	5
Number of Employees	105
Number of Fire Runs	5,905
Number of Ambulance Runs	4,893
Police Protection:	
Number of Stations	2
Number of Employees	146
Calls for Service	52,613
Traffic Citations Issued	14,566
Number of Criminal Offenses	5,395
Vehicular Patrol Units on Duty	38
Library:	
Number of Facilities	1
Total Square Footage	53,072
Volumes	259,203
Annual Circulation	307,662
Recreation and Culture:	
Number of Park Acres	1,559
Number of Picnic Areas	117
Number of Pavilions	15
Number of Boat Ramps	10
Number of Camping Sites	93
Number of Swimming Pools	3
Number of Playgrounds	37
Number of Tennis Courts	8
Number of Soccer Fields	14
Number of Softball/Baseball Diamonds	14
Number of Skateparks	1
Miles of Hike & Bike Trails (hard surface)	17
Miles of Hike & Bike Trails (soft surface)	9
Number of Community Centers	1
Number of Senior Citizen Centers	1
Golf Courses	1
Number of Golf Holes	27
Number of Rounds Played	55,913
Water and Sewer System:	
Number of Water Connections	14,665
Average Daily Water Consumption (MGD)	9.3
Water System Capacity (MGD)	27
Number of Sewer Connections	13,570
Number of Refuse Connections	12,272

Sewer System Capacity (MGD)	8.0
Accommodations:	
Number of Hotel Properties:	20
Number of Hotel Rooms:	5,447
Total square footage of meeting facilities	800,000
Education: (Grapevine-Colleyville ISD)	
Number of Facilities	19
Total Employees	1,700
Number of Teachers	975
Total District Enrollment	13,748
Student / Teacher Ratio	14:1
Average Years Experience of Teachers	13.0
Percentage of Teachers with Masters Degrees	34.3%
Average Daily Attendance	12,932
Daily Attendance Rate	97.0%
District Dropout Rate	0.2%
Number of National Blue Ribbon Schools	11
Graduation Rate	96.4%
Tax Rate	$1.3201 per $100 valuation
Operating Budget	$182 million
Expenditure per Student	$13,238
Average SAT Score	1,621
Average AP Exam Score	3.15
Total Appraised Value: (Sept 2016)	$11,609,200,734
Net Taxable Value: (Sept 2016)	$7,326,162,740
Total Value of New Construction: (Sept 2016)	$75,250,1925
Major Employers:	[Site Employment]
Gaylord Texan Resort & Convention Center	1,800
DFW International Airport	60,000
Grapevine-Colleyville ISD	1,825
United Parcel Service	2,000
Baylor Regional Medical Center	1,050
Gamestop.com	2,400
Great Wolf Lodge	600
City of Grapevine	~~594~~
United States Postal Service	435
Hilton DFW Lakes	400
Pavestone	400

Total Daytime Employment by Classification:	63,839
Services	65.4%
Retail	11.1%
Transport, Communications, Utilities	9.5%
Manufacturing	4.1%
Wholesale Trade	3.2%
Construction	2.9%
Finance, Insurance, Real Estate	2.4%
Government	1.0%
Agricultural & Natural Resources	0.4%
Estimated Average Travel Time to Work:	26.91 minutes
Average High Temperature:	January 54° / July 96°
Average Low Temperature:	January 31° / July 73°
Average Rainfall: (inches)	January 1.77 / July 2.2
Top Ten Principal Taxpayers:	Assessed Valuation
Gaylord Texan	$559,231,745
American Airlines Inc/Envoy Air Inc.	$375,480,286
Grapevine Mills Mall	$248,726,092
Great Wolf Lodge	$120,092,500
Mesa Airlines Inc.	$103,187,798
Fund Riverwalk LLC	$90,028,855
CAE Simuflite Inc.	$71,750,560
Rackspace US Inc.	$68,644,785
Silver Oaks LP	$62,505,750
Spirit Airlines Inc.	$57,432,389

Bond Ratings:	General	Revenue
Moody's	Aa2	A1
Standard & Poor's	AA+	A

FY 2016-17 Tax Rate Comparison					
	City	**County**	**School**	**Hospital & College**	**Combined**
Grapevine	**0.289271**	**0.254000**	**1.396700**	**0.372627**	**2.312598**
Arlington	0.644800	0.254000	1.390080	0.372627	2.661507
Bedford	0.476509	0.254000	1.316000	0.372627	2.419136
Carrollton	0.603700	0.252371	1.281700	0.402333	2.540104
Cedar Hill	0.698760	0.252371	1.525000	0.402333	2.878464
Dallas	0.782500	0.252371	1.282085	0.402333	2.719289
Euless	0.462500	0.254000	1.316000	0.372627	2.405127
Fort Worth	0.835000	0.254000	1.352000	0.372627	2.813627
Garland	0.704600	0.252371	1.353300	0.402333	2.712604
Grand Prarie	0.669998	0.252371	1.595000	0.402333	2.919702
Haltom City	0.699990	0.254000	1.453900	0.372627	2.780517
Hurst	0.587900	0.254000	1.316000	0.372627	2.530527
Irving	0.594100	0.252371	1.445000	0.402333	2.693804
Keller	0.430000	0.254000	1.520000	0.372627	2.576627
Mansfield	0.710000	0.254000	1.510000	0.372627	2.846627
Mesquite	0.687000	0.252371	1.410000	0.402333	2.751704

FY 2016-17 APPROVED VEHICLE REPLACEMENT LIST

Item	Dept.	Unit #	Unit Description	Budget Amount	Recommended Budget	Mileage	Years Service	Maint Cost %
1	Police 209-1	92185	2005 Tahoe	$55,000	$55,000	61367	11 yrs	47%
2	Police 209-2	94001	2011 Tahoe K9	$62,000	$62,000	93106	5 yrs	55%
4	Police 209-2	94102	2012 Tahoe PPV	$62,000	$62,000	84636	4 yrs	38%
10	Police 209-2	96122	2012 Caprice	$62,000	$62,000	58010	Totaled	100%
11	Police 209-2	97102	2012 Harley Davidson	$34,000	$34,000	16700	5 yrs	47%
12	Police 209-2	97112	2012 Harley Davidson	$34,000	$34,000	19049	Totaled	100%
13	Police 209-2	97122	2012 Harley Davidson	$34,000	$34,000	24400	5 yrs	51%
14	Police 209-2	97132	2012 Harley Davidson	$34,000	$34,000	28182	5 yrs	55%
15	Police 209-2	97142	2012 Harley Davidson	$34,000	$34,000	17700	5 yrs	56%
21	Parks 312-3	12205	2005 3/4 Ton Chevy P/U	$41,000	$41,000	82600	11 yrs	52%
23	Parks 312-3	12346	2006 3/4 Ton Chevy P/U	$41,000	$41,000	82105	10 yrs	51%
19	PW Sts 415-5	15822	2002 Gradal XL4100	$285,000	$285,000	3701 hrs	15 yrs	86%
20	PW Sts 415-6	15927	1997 Tack Trailer	$42,000	$42,000	0	19 yrs	100%
24	PW Traffic 415-4	15225	2005 Trailblazer	$41,000	$41,000	80000	11 yrs	52%
TOTAL GENERAL FUND ITEMS				**$861,000**	**$861,000**			
5	Police 209-2	94210	2010 Tahoe PPV	$62,000	$62,000	61000	6 yrs	44%
TOTAL CVE FUND ITEMS				**$62,000**	**$62,000**			
17	PW Sts 415-3	15326	2006 JD 310	$145,000	$145,000	2750 hrs	10 yrs	54%
TOTAL SDUS FUND ITEMS				**$145,000**	**$145,000**			
16	WW 531-1	31115	2005 Chevy Crew Cab	$35,000	$35,000	74800	11 yrs	52%
TOTAL UTILITY FUND ITEMS				**$35,000**	**$35,000**			
TOTAL FY 2016-17 VEHICLE REPLACEMENTS				**$1,103,000**	**$1,103,000**			

STATUTORY REQUIREMENTS
TRUTH-IN-TAXATION

The single most important financial resource of the City is the ad valorem tax, better known as the property tax. It is important for all citizens to fully understand the makeup of the taxes levied against their properties. The following synopsis provides a basic working knowledge of property taxes and how they are determined.

Much of what taxing authorities such as cities, school districts, counties, and special districts are allowed to levy for property taxes is determined by the State of Texas. Several years ago, the state legislature provided for the establishment of county appraisal districts. The purpose of these appraisal districts is to determine fair market values of all taxable property within a specific county. The taxable value of property is determined as of January 1 of each year.

The appraisal district generally notifies taxpayers of their assessed valuations in March and allows for them to challenge the valuations if the taxpayers believe them to be in error. A tax appraisal review board hears all tax protests and determines if the original valuation is correct or in error. On May 25 of each year, the appraisal district is required to provide taxing authorities with a certified estimate of total appraised value. This preliminary estimate is used by the City to help project what revenues will be available in the next fiscal year. The preliminary estimate, while providing indications of an increasing or decreasing tax roll, is subject to fluctuations because of possible tax protests mentioned above.

The most important date relating to the appraisal district is July 25. On that date a certified appraisal roll must be provided to all taxing authorities. This certified roll provides a basis upon which a tax rate can be applied to produce necessary revenues for the operation of City services.

After determination of a tax rate for the upcoming budget year there are several procedures and tests that must be applied to the rate in order for state law to be met. They include:

- **Calculation and publication of the effective tax rate.**

  The effective tax rate is the tax rate that, when applied to the taxable assessed valuation, would produce the same total taxes as last year when properties taxed in both years are compared. The objective of the effective tax rate is to generate equal tax revenues using taxable valuations from different years.

- **Determination of whether the proposed tax rate is more than 3% over the effective tax rate.**

  Texas state law requires that if a taxing authority raises the tax rate more than 3% over the effective tax rate there must be published notices of the increase and a public hearing must be held. This is true even if the tax rate does not change. For example, for FY 2001, the City's tax rate was reduced by $.005, yet state law required the City to advertise a tax increase because of the growth in the assessed valuation.

- **Determination of whether the proposed tax rate is more than 8% over the effective tax rate.**

  The 8% rule as set by state law imposes the maximum rate that may be adopted by taxing authorities without being subject to tax rollback procedures. If a taxing authority imposes a tax rate in excess of 8% of the effective tax rate, taxpayers may take measures that could rollback the adopted rate to an 8% increase. Generally, these procedures involve a petition of eligible voters and a rollback election.

Article XI, Section 5 of the State of Texas Constitution states in part:

"...but no tax for any purpose shall ever be lawful for any one year, which shall exceed two and one-half percent of the taxable property of such city."

Calculation of Legal Debt Margin - October 1, 2014

Adjusted Tax Base Valuation	$6,593,129,832
Constitutional Limit	2.5% of assessed valuation
Maximum Constitutional Revenue Available	$164,828,246
Tax Rate to Achieve Maximum Tax Revenue	$2.50 per $100 of valuation
Adopted Tax Rate for 2014-15	$0.332439 per $100 of valuation
Available Unused Constitutional Max Tax Rate	$2.167561

Other requirements relating to the adoption and levying of ad valorem taxes are the publication of the unencumbered fund balances of the General Fund and Debt Service Fund, the 2014-15 debt service requirements, and the 2014 property tax rates in the City of Grapevine.

The State of Texas does not provide for a statutory debt limit for cities. The truth-in-taxation criterion specifies that debt (Interest & Sinking) requirements must be met first, then operations. The property tax rate to meet these needs cannot exceed $2.50 per $100 valuation.

NOTICE OF 2014 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF GRAPEVINE

A tax rate of $0.332439 per $100 valuation has been proposed by the governing body of City of Grapevine.

PROPOSED TAX RATE	$0.332439 per $100
PRECEDING YEAR'S TAX RATE	$0.342500 per $100
EFFECTIVE TAX RATE	$0.332439 per $100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Grapevine from the same properties in both the 2013 tax year and the 2014 tax year.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

property tax amount= (rate) x (taxable value of your property)/100

For assistance or detailed information about tax calculations, please contact:

Colette Ballinger
City of Grapevine Tax Assessor-Collector
3072 Mustang Dr, Grapevine, TX 76051
817-481-1242
colette.ballinger@gcisd.net
www.grapevinetexas.gov

Section 26.05(b) of Property Tax Code
Worksheet for Determination of Steps Required for Adoption of Tax Rate
City of Grapevine

M&O Tax Increase in Current Year	
1. Last year's taxable value, adjusted for court-ordered reductions. Enter Line 6 of the Effective Tax Rate Worksheet.	$6,423,270,463
2. Last year's M&O tax rate. Enter Line 26 of the Rollback Tax Rate Worksheet.	$0.131440/$100
3. M&O taxes refunded for years preceding tax year 2013. Enter Line 28E of the Rollback Tax Rate Worksheet.	$20,968
4. Last year's M&O tax levy. Multiply line 1 times line 2 and divide by 100. To the result, add line 3.	$8,463,714
5. This year's total taxable value. Enter line 19 of the Effective Tax Rate Worksheet.	$6,184,597,266
6. This year's proposed M&O tax rate Enter the proposed M&O tax rate approved by the Governing Body.	$0.127413/$100
7. This year's M&O tax levy. Multiply line 5 times line 6 and divide by 100.	$7,879,981
8. M&O Tax Increase (Decrease). Subtract line 4 from line 7.	$-583,733
Comparison of Total Tax Rates	
9. Effective Total Tax Rate.	$0.332439/$100
10. This year's proposed total tax rate.	$0.332439/$100
11. This year's rate minus effective rate. Subtract line 9 from line 10.	$0.000000
12. Percentage change in total tax rate. Divide Line 11 by line 9.	0.00%
Comparison of M&O Tax Rates	
13. Effective M&O Tax Rate. Enter line 30 of the Rollback Tax Rate Worksheet. Adjust for Sales Tax using Line 44 of the Sales Tax Worksheet, if necessary.	$0.138470/$100
14. This year's proposed M&O tax rate.	$0.127413/$100
15. This year's rate minus effective rate. Subtract line 13 from line 14.	$-0.011057
16. Percentage change in M&O tax rate. Divide line 15 by line 13.	-7.99%
Raised M&O Taxes on a $100,000 Home	
17. This year's taxable value on a $100,000 home.	$100,000
18. Last year's M&O tax rate.	$0.131440/$100
19. This year's proposed M&O tax rate.	$0.127413/$100
20. This year's raised M&O taxes. Subtract line 18 from line 19 and multiply result by line 17.	$-4.03

2016 Effective Tax Rate Worksheet
City of Grapevine

Date: 08/01/2016 09:30 AM

1. 2015 total taxable value. Enter the amount of 2015 taxable value on the 2015 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14).[1]	$6,729,006,201
2. 2015 tax ceilings. Counties, cities and junior college districts. Enter 2015 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2015 or a prior year for homeowners age 65 or older or disabled, use this step.[2]	$0
3. Preliminary 2015 adjusted taxable value. Subtract Line 2 from Line 1.	$6,729,006,201
4. 2015 total adopted tax rate.	$0.328437/$100
5. 2015 taxable value lost because court appeals of ARB decisions reduced 2015 appraised value.	
A. **Original 2015 ARB Values.**	$479,173,236
B. **2015 values resulting from final court decisions.**	$440,934,836
C. **2015 value loss.** Subtract B from A.[3]	$38,238,400
6. 2015 taxable value, adjusted for court-ordered reductions. Add Line 3 and Line 5C.	$6,767,244,601
7. 2015 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2015. Enter the 2015 value of property in deannexed territory.[4]	$0
8. 2015 taxable value lost because property first qualified for an exemption in 2016. Note that lowering the amount or percentage of an existing exemption does not create a new exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost to freeport or goods-in-transit exemptions.	
A. **Absolute exemptions.** Use 2015 market value:	$0
B. **Partial exemptions.** 2016 exemption amount or 2016 percentage exemption times 2015 value:	$21,969,120
C. **Value loss.** Add A and B.[5]	$21,969,120
9. 2015 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2016. Use only properties that qualified in 2016 for the first time; do not use properties that qualified in 2015.	
A. **2015 market value:**	$0
B. **2016 productivity or special appraised value:**	$0

C. **Value loss.** Subtract B from A.[6]	$0
10. Total adjustments for lost value. Add lines 7, 8C and 9C.	$21,969,120
11. 2015 adjusted taxable value. Subtract Line 10 from Line 6.	$6,745,275,481
12. Adjusted 2015 taxes. Multiply Line 4 by Line 11 and divide by $100.	$22,153,980
13. Taxes refunded for years preceding tax year 2015. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2015. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2015. This line applies only to tax years preceding tax year 2015.[7]	$103,592
14. Taxes in tax increment financing (TIF) for tax year 2015. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2016 captured appraised value in Line 16D, enter 0.[8]	$1,668,779
15. Adjusted 2015 taxes with refunds and TIF adjustment. Add Lines 12 and 13, subtract Line 14.[9]	$20,588,793
16. Total 2016 taxable value on the 2016 certified appraisal roll today. This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 18). These homesteads include homeowners age 65 or older or disabled.[10]	
A. **Certified values:**	$7,274,810,676
B. **Counties:** Include railroad rolling stock values certified by the Comptroller's office:	$0
C. **Pollution control exemption:** Deduct the value of property exempted for the current tax year for the first time as pollution control property:	$0
D. Tax increment financing: Deduct the 2016 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2016 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 21 below.[11]	$589,873,817
E. **Total 2016 value.** Add A and B, then subtract C and D.	$6,684,936,859
17. Total value of properties under protest or not included on certified appraisal roll.[12]	
A. **2016 taxable value of properties under protest.** The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value.[13]	$248,053,940
B. **2016 value of properties not under protest or included on certified appraisal roll.** The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value.[14]	$221,822,433

C. **Total value under protest or not certified:** Add A and B.	$469,876,373
18. 2016 tax ceilings. Counties, cities and junior colleges enter 2016 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2015 or a prior year for homeowners age 65 or older or disabled, use this step.[15]	$0
19. 2016 total taxable value. Add Lines 16E and 17C. Subtract Line 18.	$7,154,813,232
20. Total 2016 taxable value of properties in territory annexed after Jan. 1, 2015. Include both real and personal property. Enter the 2016 value of property in territory annexed.[16]	$0
21. Total 2016 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2015. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2015, and be located in a new improvement. New improvements **do** include property on which a tax abatement agreement has expired for 2016.[17]	$37,353,984
22. Total adjustments to the 2016 taxable value. Add Lines 20 and 21.	$37,353,984
23. 2016 adjusted taxable value. Subtract Line 22 from Line 19.	$7,117,459,248
24. 2016 effective tax rate. Divide Line 15 by Line 23 and multiply by $100.[18]	$0.289271/$100
25. COUNTIES ONLY. Add together the effective tax rates for each type of tax the county levies. The total is the 2016 county effective tax rate.[19]	

A county, city or hospital district that adopted the additional sales tax in November 2015 or in May 2016 must adjust its effective tax rate. The Additional Sales Tax Rate Worksheet sets out this adjustment. Do not forget to complete the Additional Sales Tax Rate Worksheet if the taxing unit adopted the additional sales tax on these dates.

[1]Tex. Tax Code Section 26.012(14)
[2]Tex. Tax Code Section 26.012(14)
[3]Tex. Tax Code Section 26.012(13)
[4]Tex. Tax Code Section 26.012(15)
[5]Tex. Tax Code Section 26.012(15)
[6]Tex. Tax Code Section 26.012(15)
[7]Tex. Tax Code Section 26.012(13)
[8]Tex. Tax Code Section 26.03(c)
[9]Tex. Tax Code Section 26.012(13)
[10]Tex. Tax Code Section 26.012(15)
[11]Tex. Tax Code Section 26.03(c)
[12]Tex. Tax Code Section 26.01(c)
[13]Tex. Tax Code Section 26.04 and 26.041
[14]Tex. Tax Code Section 26.04 and 26.041
[15]Tex. Tax Code Section 26.012(6)
[16]Tex. Tax Code Section 26.012(17)
[17]Tex. Tax Code Section 26.012(17)
[18]Tex. Tax Code Section 26.04(c)
[19]Tex. Tax Code Section 26.04(d)

2016 Rollback Tax Rate Worksheet
City of Grapevine

Date: 08/01/2016

26. 2015 maintenance and operations (M&O) tax rate.	$0.142070/$100
27. 2015 adjusted taxable value. Enter the amount from Line 11.	$6,745,275,481
28. 2015 M&O taxes.	
A. Multiply Line 26 by Line 27 and divide by $100.	$9,583,012
B. **Cities, counties and hospital districts with additional sales tax:** Amount of additional sales tax collected and spent on M&O expenses in 2015. Enter amount from full year's sales tax revenue spent for M&O in 2015 fiscal year, if any. Other taxing units enter 0. Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent.	$0
C. **Counties:** Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other taxing units enter 0.	$0
D. **Transferring function:** If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in H below. The taxing unit receiving the function will add this amount in H below. Other taxing units enter 0.	$0
E. **Taxes refunded for years preceding tax year 2015:** Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2015. This line applies only to tax years preceding tax year 2015.	$44,814
F. **Enhanced indigent health care expenditures:** Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance.	$0
G. **Taxes in TIF:** Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2016 captured appraised value in Line 16D, enter 0.	$0
H. Adjusted M&O Taxes. Add A, B, C, E and F. For unit with D, subtract if discontinuing function and add if receiving function. Subtract G.	$9,627,826
29. 2016 adjusted taxable value. Enter Line 23 from the Effective Tax Rate Worksheet.	$7,117,459,248
30. 2016 effective maintenance and operations rate. Divide Line 28H by Line 29 and multiply by $100.	$0.135271/$100
31. 2016 rollback maintenance and operation rate. Multiply Line 30 by 1.08.	$0.146092/$100

32. Total 2016 debt to be paid with property taxes and additional sales tax revenue. "Debt" means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year and (4) are not classified in the taxing unit's budget as M&O expenses. A. **Debt** also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. List the debt in Schedule B: Debt Service. B. Subtract **unencumbered fund amount** used to reduce total debt. C. Subtract **amount paid** from other resources. D. **Adjusted debt.** Subtract B and C from A.	$19,553,248 $758,672 $7,147,047 $11,647,529
33. Certified 2015 excess debt collections. Enter the amount certified by the collector.	$0
34. Adjusted 2016 debt. Subtract Line 33 from Line 32D.	$11,647,529
35. Certified 2016 anticipated collection rate. Enter the rate certified by the collector. If the rate is 100 percent or greater, enter 100 percent.	100.00%
36. 2016 debt adjusted for collections. Divide Line 34 by Line 35	$11,647,529
37. 2016 total taxable value. Enter the amount on Line 19.	$7,154,813,232
38. 2016 debt tax rate. Divide Line 36 by Line 37 and multiply by $100.	$0.162792/$100
39. 2016 rollback tax rate. Add Lines 31 and 38.	$0.308884/$100
40. COUNTIES ONLY. Add together the rollback tax rates for each type of tax the county levies. The total is the 2016 county rollback tax rate.	

A taxing unit that adopted the additional sales tax must complete the lines for the Additional Sales Tax Rate. A taxing unit seeking additional rollback protection for pollution control expenses completes the Additional Rollback Protection for Pollution Control.

Budget Glossary

ADA – Americans with Disabilities Act

Ad Valorem Tax - Tax computed from the taxable valuation of land and improvements.

Account – A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts.

Allocation - A part of a lump-sum amount, which is designated for expenditure by specific organization units and/or for special purposes, activities, or objects.

Appropriation - An authorization granted by the City Council to make expenditures and to incur obligations identified in the adopted operating budget.

Assessed Valuation - A valuation set upon real and personal property by the Tarrant Appraisal District as a basis for levying taxes.

Audit – An examination, usually by an official or a private accounting firm retained by Council, of organization financial statements and the utilization of resources.

Authorized Positions - Number of positions authorized in the final budget.

Balance Sheet – A financial statement that presents the assets, liabilities, reserves and balances of a specific governmental fund as of a specified date.

Bond – A promise to repay borrowed money on a particular date, often ten or twenty years in the future. Most bonds also involve a promise to pay a specified dollar amount of interest at predetermined intervals. The City uses bonds to obtain long-term financing for capital projects.

Bond Covenant – A legally enforceable agreement with bondholders that requires the governmental agency selling the bond to meet certain conditions in the repayment of the debt.

Bond Ordinance – A law approving the sale of bonds that specifies how proceeds may be spent.

Bond Funds - Resources derived from issuance of bonds for financing capital improvements.

Budget - A financial plan for a specified period of time that matches all planned revenues and expenditures with various municipal services. It is the primary means by which most of the expenditure and service delivery activities of a government are controlled.

Budget Amendment - A revision of the adopted budget that, when approved by Council, replaces the original provision.

Budget Basis - The accounting system used in tracking the budget execution is GAAP.

Budget Glossary

Budget Calendar - The schedule of key dates that is followed in the preparation, adoption, and administration of the budget.

Budget Manual – A booklet prepared by the budget office that includes the budget, calendar, the forms departments need to prepare their budget requests, and a description of the budget process.

Capital Assets – Things the City owns that cost a considerable amount of money and that are intended to last a long time – e.g. buildings, land, roads, bridges and water treatment plants.

Capital Improvement Program - This is the City's plan to finance major infrastructure development and improvement. It is primarily funded through General Obligation bonds and revenue bonds.

Capital Outlay - Expenditure which results in the acquisition of or addition to fixed assets.

Certificates of Obligation – Method for issuing long-term debt. Does not require voter approval.

Certification Pay – Additional pay attributable for completion of specified certification that enhances performance.

City Charter - A document of a home rule city similar to a constitution. The City Charter establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

Community Development Block Grants (CDBG) - Federal funds made available to municipalities specifically for community revitalization.

Comprehensive Annual Financial Report (CAFR) – This report summarizes financial data for the previous fiscal year in a standardized format.

Contingency – A budgetary reserve set aside for unforeseen events occurring during the fiscal year. Also known as a reserve account.

D.A.R.E. (Drug Awareness Resistance Education) – Program developed to educate students of the effects of drug and alcohol abuse.

Debt Service - Payment of interest and principal on an obligation resulting from bond sales or lease-purchase agreements.

Deficit - The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

Department - A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

Division - The smallest unit of budgetary accountability and control, which encompasses specific work units for accomplishing a City operation.

EMS - Emergency Medical Services

EMT - Emergency Medical Technician

Effective Tax Rate - State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property.

Encumbrance - The commitment of appropriated funds to purchase an item or service.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business. It is the City's intent to recover the costs of providing a service primarily through user charges.

EPA - Environmental Protection Agency

Expenditures - Outflow of non-enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

Expenses - Outflow of enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

Fiscal Policy - The City's policies with respect to taxes, spending, and debt management as they relate to government services, programs, and capital investment. Reflect a set of principals for the planning and programming of government budgets.

Fiscal Year - The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Grapevine has specified October I to September 30 as its fiscal year.

Fixed Assets - Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise Fee - A fee levied by City Council on businesses that use City property or right-of-way. This fee is usually charged as a percentage of gross receipts.

Full Funding - Term used to designate full year payment for personnel or other budgeted items.

Full-Time Equivalent (FTE) - The measure of authorized personnel often referred to as worker-years. The full time equivalent of 1 position (1 FTE) approximately represents 2080 hours of work per year.

Fund - A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific operations.

Description of Funds:

1 General Fund - Accounts for revenues and expenditures relating to the provisions of services to the City such as Police, Fire, Public Works, Parks & Recreation, Administration, Community Development, Finance, etc.

2. Utility Enterprise Fund - Accounts for all revenues and expenses relating to the operation of the water and wastewater system and related capital construction.

3. Convention & Visitors Bureau Fund - Accounts for revenues and expenditures relating to the use of hotel occupancy tax receipts. Because of restricted types of uses allowed for these monies, they are accounted for in a separate fund.

4. Lake Enterprise Fund - Accounts for revenues and expenses relating to Golf Course operations, maintenance and capital improvements for facilities around Lake Grapevine.

5. General Government Capital Projects Fund - Are those projects that do not meet the criteria for Permanent Street or Capital Maintenance Funding and are typically funded with bond funds or grants.

6. Capital / Street Maintenance Projects Fund - Include facility repairs or major maintenance and other operating and equipment needs as well as street overlay programs, curb and gutter repairs and traffic signals, signs and striping maintenance. Projects are designed to maintain a five-year maintenance schedule and are funded out of an operational transfer from the general fund.

7. Utility and Enterprise Projects Fund - (As with the General Government Capital Projects) are projects for the Utility and Lake Enterprise Funds that do not meet the criteria for Permanent Street or Capital Maintenance Funding. Funding sources for these projects are typically bond funds or water and wastewater impact fees.

8. Debt Service Fund - Accounts for all monies involving payment of interest and principal on General Obligation Bonds and Public Property Contractual Obligations.

9. Stormwater Drainage Utility Fund - This fund provides for the accounting of expenses and revenues related to stormwater drainage administration, operations and capital improvements.

10. Lake Parks Special Revenue Fund – This fund accounts for all activities necessary to operate and maintain park property on Lake Grapevine received from the U.S. Army Corps of Engineers.

Fund Balance - The difference between fund assets and fund liabilities of governmental and similar trust funds.

GASB – Governmental Accounting Standards Board

GCISD - Grapevine/Colleyville Independent School District.

GFOA - Government Finance Officers Association of the United States and Canada.

General Obligation Bonds (G.O.) - Bonds sold and guaranteed by the City, in which the full faith and credit of the City is pledged for repayment.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

GIS – Geographic Information System

Goals - Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

Grant - A contribution by a government or other organization to support a particular function. Typically, these contributions are made to local governments from state or federal governments.

Home Rule – A limited grant of discretion from a state government to a local municipality, concerning the organization of functions and the raising of revenue. Without home rule, local municipalities are restricted to functions specified by the state government.

Internal Service Fund - Fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

I/I – Infiltration and Inflow

Infrastructure – Basic public investments such as streets, storm drainage, water and sewer lines, streetlights and sidewalks.

Interfund transfer – The transfer of money from one fund to another.

Investment – Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals and base payments.

L.F. - (Linear feet) Length in feet.

Lift Station – The City's collection system relies on gravity to collect wastewater. When the system gets to an unreasonable depth, a lift station pumps the wastewater to a higher elevation so the gravity process can begin again.

Line-item budget – A budget format in which departmental outlays are grouped according to the items that will be purchased.

Longevity - Annual monetary payments to qualified employees based on length of service.

MCL – Maximum Contaminant Level. The highest level of a contaminant that is allowed in drinking water.

MGD – Million gallons per day.

Modified Accrual Basis - This method of accounting is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". This type of accounting basis is conservative and is recommended as the standard for most governmental funds.

Municipal - Of or pertaining to a city or its Government.

NCTCOG - North Central Texas Council of Governments

Non-Departmental – Accounts for expenditures for professional services and other general government functions, which cannot be allocated to individual departments.

NTRA - National Therapeutic Recreation Association

NTU - Nepthalic Turbidity Units (translucent liquid indicator of suspended solids in water).

Object Code - The standard citywide classification of the expenditures such as office supplies or rental of equipment.

Objectives - Specific, measurable targets set in relation to goals.

Operating Funds - Resources derived from recurring revenue sources used to finance ongoing operating expenditures.

Ordinance - An authoritative command or order. This term is used for laws adopted by a municipality.

Per Capita Costs - The cost of service per person. Per capita costs in Grapevine are based upon the City's population.

Performance Indicator - Specific quantitative and qualitative measure of work performed as an objective of the department.

Prompt Payment Act - Adopted in July, 1985 by the State, the Act required the City to pay for goods and services within 30 days of receipt of invoice or the goods or services, whichever comes later. If this is not satisfied, the City may be charged interest on the unpaid balance at the rate of 1 % per month.

Public Hearing – An open meeting regarding proposed operating or capital budget allocations, which provide citizens with an opportunity to voice their views on the merits of the proposals.

Purchase Order – An agreement to buy goods and services from a specific vendor, with a promise to pay on delivery.

Rainy Day funds – Revenue stabilization reserves that provide resources when tax revenues temporarily decline.

Resolution – A formal statement of opinion or determination adopted by an assembly or other formal group.

Resources - Total dollars available for appropriations, including estimated revenues, fund transfers, and beginning fund balances.

Revenue - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines for forfeitures, grants, shared revenues, and interest income.

Salary Savings – The reduced expenditures for salaries that result when a position remains unfilled for part of a year or when a more senior employee is replaced by a newer employee at a lower salary.

Revenue Bond – Bonds secured only by revenue from particular projects built or maintained by local government. An example would be the Water and Sewer system.

SFLUE - Single Family Living Unit Equivalent, the unit established as the lowest common denominator to which all properties can be referenced. It serves as the basis for charging the stormwater utility fee.

Special Assessments - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Funds - Funds, exclusive of the General Fund and capital funds, which are separately administered because they are associated with a distinct function or enterprise.

Strategic Goals /Objectives - Elements or sub-elements of a strategic plan. The City's planned response to address service delivery needs and priorities.

TAAF - Texas Amateur Athletic Federation

Tax Levy - The total revenues to be raised by ad valorem taxes for expenditures as authorized by the City Council.

Tax Rate - The amount of tax levied for each $1 00 of valuation.

Tax Roll - Official list showing the amount of taxes levied against each taxpayer or property.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people.

TIF - Tax Increment Financing, the act of capturing the amount of property taxes levied by a taxing unit for the year on the appraised value of real property located within a defined investment zone. The tax increments are paid into the TIF fund and used to pay project costs within the zone, including debt service obligations.

TMRS - Texas Municipal Retirement System, a pension plan for employees of member cities within the state of Texas.

TPWD – Texas Parks and Wildlife Department

TRA – Trinity River Authority. A political subdivision of the state of Texas responsible for administration of a master plan for basin-wide development, serving as local sponsor for federal water projects and providing services to cities within its service area. TRA serves the southern portion of Grapevine.

T.R.A.P.S. - Texas Recreation & Parks Society

TRE – Trinity Railway Express. A cooperative service provided by the Fort Worth Transportation Authority (the T) and Dallas Area Rapid Transit (DART) to provide commuter rail service between Fort Worth & Dallas.

Transfer-In – Funds expended in one fund and received in another.

Turbidity – A measure of the cloudiness of water. Turbidity is a good indicator of the effectiveness of the filtration system.

TxDOT – Texas Department of Transportation

Unencumbered Balance - The amount of an appropriation that is neither expended nor encumbered; the amount of money still available for further purchases.

Working Capital – Budgeted working capital is calculated as a fund's current assets less current liabilities and outstanding encumbrances. The terminology is used to indicate unencumbered fund balances in enterprise funds such as the Utility and Lake Enterprise funds.

RESOLUTION NO. 2016-061

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, APPROVING THE TAX ROLLS FOR TAX YEAR 2016 ON PROPERTY WITHIN THE CITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, on or by July 25, 2016, the Chief Appraisers of the Tarrant, Dallas and Denton Appraisal Districts approved and certified to the Grapevine City Council the Tax Rolls for 2016 with a total appraised value of $11,205,746,806 and having a net taxable value of $7,274,810,676; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the Certified Tax Rolls value for the tax year 2016 for the City of Grapevine, Texas be and hereby approved in the amount of $11,205,746,806 for total appraised value.

Section 3. That the certified net taxable value (total appraised value less exemptions) of $7,274,810,676 is approved.

Section 4. That in addition to the value shown in Section 3 above, the Chief Appraisers have prepared a list of all properties pending disposition before the Appraisal Review Board. A projected minimum value of $248,040,164 has been assigned to this property and $221,822,433 in properties not on the rolls, for a total of $469,862,597 used for budget purposes.

Section 5. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 2nd day of August, 2016.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

John F. Boyle, Jr.
City Attorney

ORDINANCE NO. 2016-062

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ADOPTING THE BUDGET FOR THE CITY OF GRAPEVINE, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; PROVIDING FOR INTRA- AND INTERDEPARTMENTAL FUND TRANSFERS; PROVIDING FOR INVESTMENT OF CERTAIN FUNDS; DECLARING AN EMERGENCY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, a notice of public hearing on the budget for the City of Grapevine, Texas for the Fiscal Year 2016-2017 (FY 2016-2017) was heretofore published in accordance with law; and

WHEREAS, a public hearing was duly held and all interested persons were given an opportunity to be heard for or against any item therein.

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the appropriation amounts for the FY2016-2017 budget for the different funds of the City of Grapevine are hereby fixed as follows:

General Fund	$63,521,031
Convention and Visitors Bureau Fund	20,249,230
Convention and Visitors Bureau Incentives Fund	4,265,983
Stormwater Drainage Fund	1,440,369
Crime Control & Prevention District Fund	15,354,370
Lake Parks Special Revenue Fund	2,052,728
4B Transit Fund	20,374,235
Economic Development Fund	3,476,791
Debt Service Fund	14,368,343
Utility Enterprise Fund	24,807,457
Utility Permanent Capital Maintenance Fund	1,870,000
Golf Enterprise Fund	2,951,534
General Permanent Capital Maintenance Fund	1,523,000
Permanent Street Maintenance Fund	1,756,000
Capital Equipment Acquisitions	1,639,000

Section 3. That the City Council hereby adopts the revised budget for the fiscal year ending September 30, 2016 and the proposed Annual Operating Budget for the fiscal year ending September 30, 2017 and appropriates the funds contained therein.

Section 4. That a copy of the official adopted FY2016-2017 budget document shall be kept on file in the office of the City Secretary and the City of Grapevine website.

Section 5. That the City Manager be and is hereby authorized to make intra and inter-departmental fund transfers during the fiscal year as becomes necessary in order to avoid over-expenditure of a particular object code.

Section 6. That the City Manager is authorized to approve expenditures up to $15,000. Any expenditure over the $15,000 limit requires the approval of the City Council. Each expenditure authorized by the City Manager in Account 100-44701-120-1 in FY2016 and FY2017 is approved.

Section 7. That the City Manager is authorized to reclassify personnel positions within city service as warranted.

Section 8. That the City Manager, and/or Assistant City Manager and/or Chief Financial Officer and/or designated investment officer are authorized to invest any funds not needed for current use, whether operating funds or bond funds in Official City Depositories, in any investment instrument authorized by the City's Investment Policy and Investment Strategy and allowed by the Texas Public Funds Investment Act.

Section 9. That the reserve requirement for the Golf Enterprise Fund is suspended for FY2016 and FY2017.

Section 10. That the fact that the fiscal year begins on October 1, 2016 requires that this ordinance be effective upon its passage and adopted to preserve the public peace, property, health and safety and shall be in full force and effect from and after its passage and adoption, and an emergency is hereby declared.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 6th day of September, 2016.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

John F. Boyle, Jr.
City Attorney

ORDINANCE NO. 2016-063

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, SETTING THE ANNUAL TAX RATE FOR TAX YEAR 2016 LEVYING TAXES TO BE ASSESSED ON ALL TAXABLE PROPERTY WITHIN THE LIMITS OF THE CITY OF GRAPEVINE, TEXAS; PROVIDING PENALTIES AND INTEREST FOR THE DELINQUENT TAXES; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, THE City Council of Grapevine, Texas has approved an operating budget for the Fiscal Year 2016-2017 (FY 2017), in compliance with appropriate state laws and the Charter of the City of Grapevine; and

WHEREAS, public hearings were held on the FY 2017 budget and all interested parties were given an opportunity to be heard for or against any item contained therein; and

WHEREAS, an ad valorem tax rate of $0.289271 per $100 valuation has been considered for tax year 2016; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That a tax rate is hereby levied upon all taxable property in the City of Grapevine, Texas for tax year 2016 at a rate of twenty-eight ninety-two seventy-one hundreds cents ($0.289271) per one hundred dollars ($100.00) valuation. THIS TAX RATE WILL RAISE LESS TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE LOWERED BY 7.31 PERCENT AND WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $15.59.

Section 3. That there shall be and there is hereby levied the following taxes on each one hundred dollars ($100.00) valuation on all taxable property within the City of

Grapevine, Texas, to be assessed and collected by the Tax Assessor/Collector and collected for tax year 2016, and said taxes are to be assessed and collected for the purposes and in the amounts hereinafter stipulated, to-wit:

A. For the General Fund, a tax rate of $0.126479 per $100 is levied.

B. For Debt Service, a tax rate of $0.162792 per $100 is levied.

Section 4. That taxes levied by this ordinance shall be due and payable on the first day of October, 2016 and shall become delinquent on the first day of February, 2017, if unpaid. Upon taxes becoming delinquent, interest and penalty will be added as required in Section 33.01 of the Texas Property Tax Code, and shall commence on the first day of February, 2017. The City of Grapevine is hereby authorized to adopt any and all legal remedies provided by the Texas Property Tax Code for the purpose of collecting delinquent taxes.

Section 5. That the fact that the fiscal year begins on October 1, 2016 requires that this ordinance be effective upon its passage and adopted to preserve the public peace, property, health, and safety, and shall be in full force and effect from and after its passage and adoption, and an emergency is hereby declared.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, on this the 6th day of September, 2016.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

John F. Boyle, Jr.
City Attorney

GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION

RESOLUTION NO. 4B 2016-01

A RESOLUTION OF THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF GRAPEVINE, TEXAS, ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; PROVIDING FOR INVESTMENT OF CERTAIN FUNDS AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the provisions of Article 5190.6, Texas Revised Civil Statutes, the Industrial Development Act of 1979, Section 4B, and the Corporation Bylaws adopted by the Grapevine 4B Economic Development Corporation Board of Directors requires the 4B Corporation to prepare a budget proposal; and

WHEREAS, the Grapevine 4B Economic Development Corporation has adopted the same fiscal year as the City of Grapevine; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the Grapevine 4B Board hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That a budget proposal has been prepared by the Grapevine 4B Economic Development Corporation Board, a copy of which is attached hereto as Exhibit "A".

Section 3. That the Grapevine 4B Economic Development Corporation Board adopts the proposed operating budget for fiscal year ending September 30, 2017.

Section 4. That the City Manager is hereby authorized to make appropriate expenditures, transfers and other financial transactions during the fiscal year pursuant to the Corporation bylaws.

Section 5. That the City Manager, and/or Assistant City Manager and/or Chief Financial Officer and/or designated investment officer are authorized to invest any funds not needed for current use in Official City Depositories, in any investment instrument

authorized by the City's Investment Policy and Investment Strategy and allowed by the Texas Public Funds Investment Act.

Section 6. That this budget proposal be transmitted to the Grapevine City Council and recommended for approval and inclusion in its operating budget for Fiscal Year 2017.

Section 7. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS OF THE CITY OF GRAPEVINE, TEXAS on this the 6th day of September, 2016.

APPROVED:

William D. Tate
President

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

John F. Boyle, Jr.
City Attorney

CITY OF GRAPEVINE
CRIME CONTROL AND PREVENTION DISTRICT

RESOLUTION NO. CCPD 2016-01

A RESOLUTION OF THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT BOARD ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, pursuant to Chapter 363 of the Texas Local Government Code (the "Code") the City of Grapevine created City of Grapevine Crime Control and Prevention District ("CGCCPD") through an election held on November 7, 2006; and

WHEREAS, the CGCCPD was reauthorized for an additional fifteen (15) year period through an election held on May 14, 2011; and

WHEREAS, Chapter 363.201(a) provides that the Board of Directors for the CGCCPD ("Board") shall establish the fiscal year for the CGCCPD and the CGCCPD shall operate on the basis of that year; and

WHEREAS, the fiscal year for the CGCCPD coincides with the fiscal year of the City of Grapevine, Texas, being October 1 to September 30 of each calendar year; and

WHEREAS, the Board finds that all the requirements of Chapter 363 of the Code have been met; and

WHEREAS, the Board has reviewed the proposed Fiscal Year 2017 budget for the CGCCPD; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the Board hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT:

Section 1. That all matters stated herein above are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2. That the Board of Directors for the Crime Control and Prevention District hereby approves and recommends that the City Council of the City of Grapevine, Texas, approve the proposed Fiscal Year 2017 budget for the CGCCPD, in accordance with the terms and conditions set forth in said plan, which is attached hereto as Exhibit "A".

Section 3. That this resolution shall take effect immediately upon passage by the Board of Directors of the City of Grapevine Crime Control and Prevention District.

PASSED AND APPROVED BY THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT on this the 6th day of September, 2016.

APPROVED:

William D. Tate
Presiding Officer

ATTEST:

Tara Brooks
City Secretary

CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT

APPROVED AS TO FORM:

John F. Boyle, Jr.
City Attorney